



Army SHARP Academy Screening Requirements

As identified in ATRRS.

All Military and Civilian students attending the SHARP Career Course must meet the background screening requirements as directed in Paragraphs 6a & 6b of HQDA G1 Memo, Subject Sexual Harassment/Assault Response & Prevention (SHARP) Department of Defense Sexual Assault Advocate Certification Program D-SAACP, Background Screening, SHARP Training, & Additional Skill Identifier ASI 1B & 1H Procedures. dated 19 Jan 2017.

Soldiers. In accordance with Enclosure A Background Screening for Soldiers to HQDA G-1 Memorandum dated 19 Jan 17 all Soldiers will complete Pt 1 Local Screening Requirements for Soldiers and complete Pt 2 Human Resources CMD Broadened Screening Requirements for Soldiers, prior to attending the Career Course. Completed Screening Checklists will be forwarded to the SHARP Academy by the student's SHARP PM & will be maintained in the student's record. ENCL A Part 1 Local Screening Checks. Unit/Installation completes the background screening checklist & assigns a GO/NOGO to each requirement.

1. Min Rank. SARCs must be a SFC, CW3 or MAJ. VA/VR must be a SSG, CW2, or 1LT. Note: For AC/USAR SARCS and VAs Full-Time and Collateral Duty an exception to policy for a rank waiver must be signed by the first GO/SES in the candidate's chain of command, concurrence from the ACOM/ASCC/DRU SHARP PM, and approved by the HQDA G1, ASO Director. For ARNG SARCs/Vas Full-Time and Collateral Duty the waiver authority rests with the TAG2. Soldier meets physical readiness standards IAW FM-22 and Body Composition Standards IAW AR 600-9.
2. Soldier is not listed on the National Sex Offender Public Website www.nsopw.gov.
3. Army Substance Abuse Program coordinate with ASAP office.
4. Behavior Health Interview (DA Form 3822-Report of Mental Status Evaluation) (Full-Time Mil only) ENCL A Part 2 HRC Broadened Screening Requirements. The Unit/Installation ACOM/ASCC/DRU SHARP PM submits the full name, & SSN of the Soldiers successfully screened to HRC.

ACOM/ASCC/DRU PMs will provide the HRC broadened screening checklist to the ASA to be maintained in the student record.

HRC Broadened screening will include:

1. Army Human Resource Record Fiche Review.
2. Inspector General Files.
3. Army Law Enforcement Reporting and Tracking System Databases.

Civilians. In accordance with Enclosure B Prerequisite for Civilians attending SHARP Training to HQDA G-1 Memo dated 19 Jan 17, all Civilians are required to complete the following screening requirements Documented by Civilian Personnel Advisory Center prior to onboarding and attending SHARP Training.

Completed Screening Checklists will be forwarded to the ASA by the student's SHARP PM and maintained in the student's record.

1. Minimum Grade. SARCS GS-11. VA/VRs GS-09. Note: For civilian SARCS Full-Time and Collateral Duty an exception to policy for a rank waiver must be signed by the first GO/SES in the SARCS candidate's chain of command, concurrence from the ACOM/ASCC/DRU SHARP PM, and approved by the HQDA G1, Army SHARP Office Director For SHARP VAs or VRs a rank waiver must be signed by the first O-6/GS-15 in the VA/VR candidate's chain of command, concurrence from the ACOM/ASCC/DRU SHARP PM, & approved by the HQDA G1, ASO Director.
2. Position Description Civilian was hired/appointed using the SHARP Standard Position Description.
3. Qualification Requirements Civilian meets all qualification requirements.
4. Civilian is not listed on the National Sex Offender Public Website www.nsopw.gov
5. Army Family Advocacy Program Central Registry coordinated with AFAP.
6. Military Criminal Records coordinated with CID/CRC.
7. Army Substance Abuse Program coordinate with ASAP office.
8. Previous employer records conducted by Selecting Official.
9. Electronic Official Personnel Folder.
10. FBI Fingerprint Checks.
11. Inspector General files.
12. Background Investigation Submitted to OPM coordinated with PSI-COE Individual medical readiness (IMR) items (including periodic health assessment and current dental exam), physical profile documentation and post-deployment health reassessment (PDHRA) will be completed in accordance with AR 600-8-101, paragraph 3-2d(7) and DA form 5123, item 4b; and TRADOC Regulation 350-18, paragraphs 3-21c, 3-21d, and 3-22.

Soldiers with temporary profiles, which are not a result of operational deployments and prevent full participation in a course, will be removed or deferred from school attendance consideration by their immediate commanders; until the temporary profiles are removed (see AR 350-1, paragraph 3-14b).