

INFORMATION PAPER

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SUBJECT: Annual SHARP refresher training requirements.

1. Purpose: To provide information on the U.S. Army's annual SHARP training requirements.

2. Facts:

a. Annual SHARP refresher training will be conducted face to face using the approved Department of the Army SHARP Annual Refresher Training Support Package (TSP) available on the Army Training Network (ATN). Commanders will determine the duration, location, and means for conducting training. Unit leaders (Non-commissioned Officers, Warrant Officers, Officers, DA Civilian Supervisors) will lead the training with the assistance of certified SHARP professionals. Commanders must incorporate SHARP training into the overall unit training plan and annotate SHARP training on the unit training schedule. Soldier's training will be documented in the Digital Training Management System (DTMS). Documentation must include the type of training, instructor, date, time, length of training, roster of attendees, and topics covered in the session in accordance with AR 350-1. All Soldiers and DA Civilians must attend and participate in SHARP annual refresher training. Commanders are responsible for ensuring personnel conducting SHARP training have the appropriate skills and expertise to present accurate and effective training.

b. As the Army's proponent for SHARP Education, Training, and Leader Development, the Army SHARP Academy (ASA) designs and delivers the learning content and products that support the conduct of Annual SHARP Refresher Training by all Army personnel, military and civilian. Developed in close coordination with the Army SHARP Program Office, and the Office of the Staff Judge Advocate. All training materials can be located on the Army Training Network (ATN) at <https://atn.army.mil/sharp>.

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