







- The Student Management System (SMS) sends an email containing Blackboard URL, SM's user name, and temp password
- Students must be able to receive email that is sent to their AKO address in order to be successful with the Phase 1 class







U.S. Army paratroopers assigned to 173rd Airborne Brigade Combat Team, conduct an airborne operation at Juliet Drop Zone in Pordenone, Italy, Jan. 13, 2015. The 173rd is U.S. Army Europe's Contingency Response Force, capable of projecting forces within 18 hours to conduct a full range of military operations in the United States' European, African or Central Command areas of responsibility. U.S. Army photo by Paolo Bovo







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My Account - Favorites	Quick Links - Self Service -	
My Account	Login Options	Mail Preferences
myProfile Page	Set Homepage	2 Mail Options
My Tasks	CAC/Certificate Registration	Sponsor Managemen
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Account Information	My Notifications	
Change Password	Notification Settings	
Security Questions		
Login Questions		











myProfile Page	Your mail options have been saved.					
niyrione rage	Update Your Email Information					
Account Settings	Official Email Address					
Account Information	This will be used to send portal notifications, such as emails sent to portal group members or links to documents.					
Change Password	Secondary Email Address:					
Security Questions	Submit					
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### How to Change your EMAIL ADDRESS in Blackboard

Once you have received your Blackboard user name and password, follow these steps to change your email address in Blackboard





Step 1: Go to your PERSONAL INFORMATION on the Blackboard Home Page





### Step 2: Go to EDIT PERSONAL INFORMATION

L	S Jake Pennington
0	Home Master Library and CGSC Resources Content Collection System A
	Personal Information
f	Personal Information
-	Edit Personal Information
	Edit your Personal Information Personal Information is your contact information, name, address, phone number, and so forth. Use Privacy Options to set who can see your Personal Information
2	Change Deseword
	Choose a new password.
	Personalize My Settings Upload a personal avatar and set which links appear on your My Settings navigation menu.
	Change Personal Settings Change Personal Settings From this page you can control Help, text, and language options
	Change I el sonal Settings. I fone tris page goa can control rietp, text, ana language options.
	Set Privacy Options
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Step 3: Go to the EMAIL Field (seven down) and put in your Enterprise Email Address and SUBMIT

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Other Name						
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OTHER INFORMATION						
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