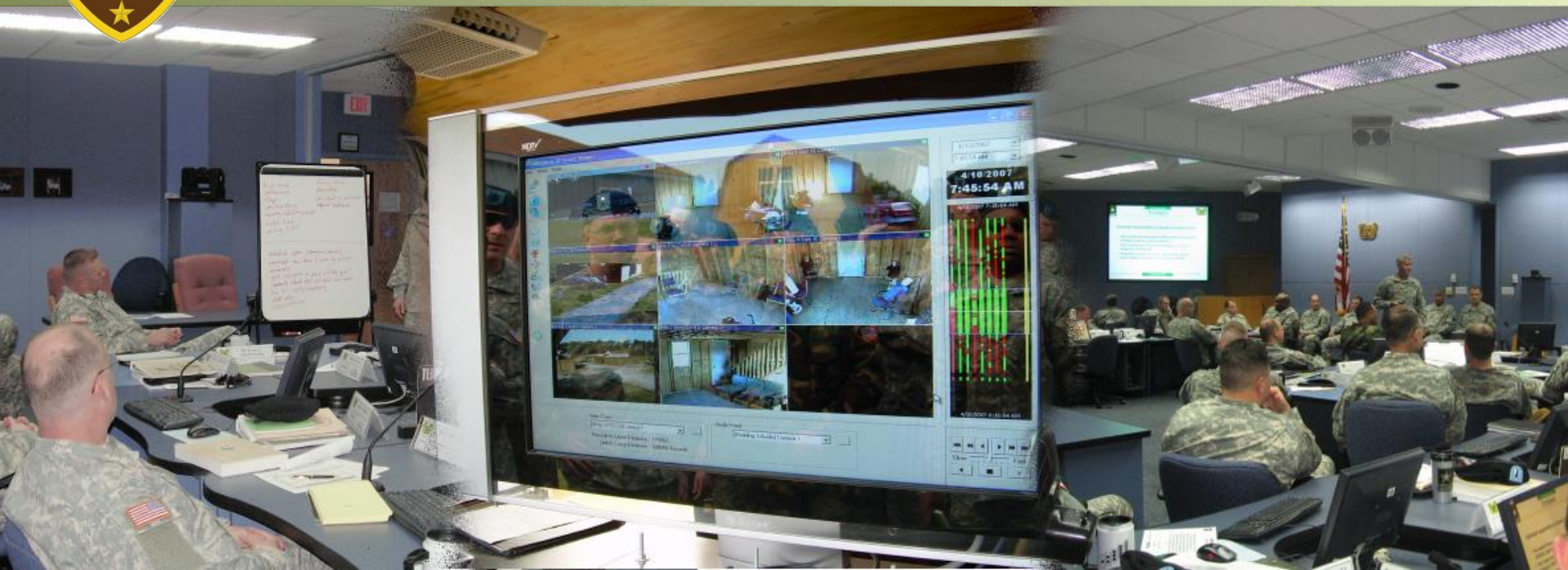
FY 18 WOCS PHASE 1 DL



Enrollment Requirements/Procedures

Eligibility

- Must be at time of Board Selection (packet submission) E-5/ or above
- Graduate of PLDC/WLC/BLC (Should be verified by training room prior to enrollment)

Must have verified reservation in ATRRS

- WOC will receive email from ATRRS, stating they have valid reservations for WOCS DL phase 1 and phase 2 (wait (**W**) or reserve status (**R**)). If ATRRS reservations are pending (**P**), DL Course Manager will not enroll the candidate.

- To get ATRRS reservations candidates need to contact their Unit S3/Quota Source Manager.

- If your phase 2 reservation in ATRRS changes, the Fort Rucker DL Course Manager must to be notified immediately. BB and ATRRS are not connected; a notification of change is not sent to WOCC.

Enrollment Requirements/Procedures

WOCs must request enrollment into Black Board to access the DL course.

- Do not register for phase1 DL unless you have valid reservations in ATRRS for both phases of training.

Follow the link below to register for Phase 1 (DL) and gain access to blackboard:

http://usacac.army.mil/organzations/cace/wocc/courses/wocsdlenrollment

- Warrant Officer DL registration tab
- Warrant Officer Candidate School DL Enrollment
- Fill out the three pages completely to enroll
- If you do not receive a username and password within 72 hours after enrolling contact the WOCS DL Course manager at Gwendolyn.c.leak.mil@mail.mil or phone (334) 255-1326
- If you are attending a Regional Training Institute (RTI) for phase 2, you will have 90 days from the time of enrollment to complete DL. If attending phase 2 at Fort Rucker, you have 90 days from the DL Course availability date.

WOCS DL Time Line Standards

- Must complete DL in 90 days after group opens. Groups open 104 days before PH 2 report date.
- Must complete DL 14 days prior to WOCs scheduled report date to Fort Rucker.
- DL Completion status is only good for 1 year from the date of completion of exam 1-2.

These requirements are the responsibility of the WOC, they must manage their time (WOCs are being evaluated from the time of enrollment)

Completion Requirements

- Read and acknowledge the ISAP (acknowledge by marking the marked reviewed tab)
- Mark reviewed tabs must be checked in the “Getting Started” portion in order to view course content
- Autobiography (Not uploaded; brought with you)
- Sr. TAC Essay (Not uploaded; brought with you)
- Complete both examinations and download certificate of completion and bring with you to Phase 2. RTI Candidates bring a copy to drill. Counseling statements must be brought with you if you had a DL exam failure.

WOCS DL HURDLES

- Short notice enrollments

  Chief of Academics Operations Division may grant waivers; however, you are setting your WOC up for failure. WOC must submit a memo stating that they understand they aren't getting 90 days and if they fail they must attend the 7 week course at Fort Rucker. That memo must be approved by state CCWOs and Deputy Commandant ARNG prior to going before the AOD Chief for review.

- WOCs not reading instructions

- Most recent flash player needs to be installed on computer

- If it is not BB related the WOCS DL Course Manager can not fix it

- NCOICs/OICs calling on behalf of the WOC are not entertained. Candidates are responsible for themselves.