

## GENERAL VISITATION PROCEDURES

1. The United States Disciplinary Barracks (USDB) encourages visiting by family and friends to maintain the morale of the inmate and to develop closer relationships between the inmate and family members. The USDB provides the facilities and supervision necessary to permit visits to be conducted in a cheerful, friendly, and informal atmosphere. Emphasis is placed on permitting the strengthening of family ties, without compromising custody or control. Procedures applicable to visits by members of Congress, the press, members of civilian support organizations, civilian clergy, attorneys of record and official visits are outlined in Army Regulation 190-47 (The Army Corrections System).

### 2. Conduct of Visitation.

a. Any act or effort to violate the visitation guidelines of the USDB, the Uniform Code of Military Justice, or Federal Law may result in future visits being denied and criminal prosecution.

b. It is a Federal crime to provide or attempt to provide to a USDB inmate a firearm or destructive device; any weapon or object that may be used as a weapon or a means of facilitating escape; a narcotic drug or controlled substance; an alcoholic beverage; United States currency; or any other object not authorized by the Commandant.

c. All persons entering these premises are subject to a search of their person and property, including vehicles and packages. This may be a physical search or a search with an electronic detection device. Anyone refusing to be searched or suspected of carrying unauthorized items may be denied entry. All visitors will sign in upon entry into the USDB.

d. All visits will be conducted in a quiet, orderly, and dignified manner. Communication among a visiting group will be conducted in normal conversational tones so as to not disturb others. Profanity or obscene words and gestures are cause for termination of visits.

e. Visitors may not visit with other inmates or their visitors. Children will be kept under supervision and control. Chairs may be rearranged only with staff permission.

f. Visitors inappropriately clothed; wearing transparent garments; very low cut blouses, sweaters or dresses; very low riding pants, skirts, or shorts; extremely short pants, dresses or skirts; wearing hair curlers; with bare feet, etc., or whose personal appearance would otherwise detract from the atmosphere in visitation will be denied entry. Individuals visibly intoxicated or having an odor of alcohol will be denied entry.

g. Physical contact is limited. A handshake, brief embrace with hands no lower than the waist, and a brief kiss are permitted within the bounds of good taste and only at the beginning and the end of a visit. A visitor and inmate may hold hands during the visit. Any other touching may be grounds for terminating the visit. Inmates are not allowed to hold children nor have children sit on their laps.

### 3. Visitation Hours.

a. Monday thru Friday visiting hours are normally 1900-2130. On weekends, holidays and training holiday visiting hours are normally 0800-1100 and 1300-1600.

b. Visiting hours for Trusty Unit (TU) inmates are normally 1900-2130 on weekdays and 0900-1700 on weekends, holidays and training holidays. TU inmates will normally conduct visitation at the TU. Those convicted of child sex offenses will conduct visitation in the main visitor's room if any visitors are under the age of 18.

c. Visitation for inmates in the hospital will be scheduled through the Directorate of Inmate Administration on a case-by-case basis.

### 4. General Visitation Rules.

a. The Watch Commander may prohibit or terminate a visit for noncompliance with standards. The Watch Commander's decision is final.

b. Adults, 18 years and older, must provide two forms of identification, one of which must be a photo identification.

c. Children 5 to 17 years of age must provide one form of photo identification.

d. Animals are prohibited on the USDB grounds, except for dogs that assist persons with disabilities. The visitor must provide certification that the dog is trained for that purpose.

e. Children eight years of age and younger may bring no more than two toys and two books. Board games and hand held electronic games (those that the sound can be turned off) may be authorized by Staff. Electronic games must be marked with identification. Remote control games are prohibited.

f. Children 9 to 17 years of age may bring in no more than two books (novels, school texts, workbooks, or storybooks). Periodicals, magazines, newspapers, internet downloads, and maps are prohibited.

g. Pens and pencils are permitted. Paints and crayons are not permitted.

h. Adults are allowed to bring one religious scripture/teaching book (i.e., Bible, Koran). This book cannot be given to the inmate.

i. Small metal or plastic spoons for feeding infants are permitted with no more than three jars per infant. All bags, books, and games will be searched by USDB staff.

j. Breast-feeding is not permitted in the visitation room. Mothers and children leaving the visitation room to breast-feed will be permitted to re-enter to continue visitation. Mothers may return to their vehicles, or use the female latrine in the upper lobby, to breast-feed.

5. Items not authorized in the visitation room. (This is not an all inclusive list).

a. Purses, wallets, backpacks, and personal bags other than for infant care items. Use a transparent coin purse or baggie, to hold coins or currency, not a wallet or billfold.

b. Christmas, birthday, anniversary, and greeting cards.

c. Photo albums, Polaroid "one step" style photographs including Kodak instant photographs.

d. Personal possessions, outer garments, or hats. The care and custody of these items are the responsibility of the individual visitor. The USDB provides a limited number of lockers.

e. Any other item that in using good judgment may compromise security of the facility.

f. Food or drink from outside the USDB; (i.e. Burger King, Pizza Hut, Sonic, etc.).

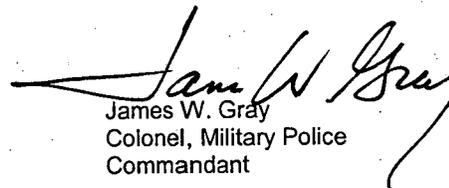
6. Visitation Room.

a. Vending machines are available from which you may purchase food items to give to the inmate to be consumed during visitation. Do not give money directly to the inmate to purchase these items.

b. Visitors and inmates from one visiting group are not permitted to visit with an inmate and visitor from another group. Small children from different groups may play together quietly, but may not play or visit with other inmates.

c. Once a visitor has entered the visitation room, departing from that room, except to breast-feed, will terminate the visit for that period. All visitors must immediately depart the USDB when the visit is concluded.

7. Point of contact is the Directorate of Inmate Administration at (913) 758-3649.

  
James W. Gray  
Colonel, Military Police  
Commandant