

THE GENERAL BOARD

United States Forces, European Theater

APPOINTMENTS AND PROMOTIONS

IN THE EUROPEAN THEATER OF OPERATIONS

MISSION: Prepare a Factual Annotated Report of the Operation of Officer, Warrant Officer, and Non-Commissioned Officer Appointment and Promotion Policies and Procedures in this Theater.

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UNITED STATES FORCES, EUROPEAN THEATER
APO 408

APPOINTMENTS AND PROMOTIONS
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APPOINTMENTS AND PROMOTIONS
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PART ONE

APPOINTMENTS AND PROMOTIONS IN THE AIR, GROUND, AND SERVICE FORCES

CHAPTER 1

INTRODUCTION

SECTION 1

MISSION

1. The mission of this report is to present a factual review of the operation of Officer, Warrant Officer, and Non-Commissioned Officer appointment and promotion policies and procedure in the European Theater of Operations, including an analysis and evaluation of such policies and procedures, and recommended changes therein. The period covered by the report is from 1 June 1943 to 1 July 1945.

SECTION 2

REFERENCE MATERIAL

2. Although this report is intended to cover only policies and procedures adopted in the European Theater of Operations, and the results of experience gained in their application, it is necessary to refer to certain War Department directives because they furnish a background of policy on which the Theater Commander's policies have been predicated.

3. A review of the Theater Commander's policies on appointments and promotions is best obtained from a reading of the circulars and letters by which he announced those policies. To facilitate ready reference, copies of important directives on this subject are either annexed or listed in the bibliographies following each chapter.

4. Directives published by subordinate commanders implementing the policies announced by the Theater Commander are important subjects of review in this study. They indicate the manner in which War Department and theater policies were applied, and they may prove valuable for future use as guides in the preparation of directives on similar subjects. Annexed to or listed in the bibliographies of this report, and more specifically referred to in pertinent parts thereof, are directives published by the Commanding Generals of the following major commands:

- a. 12th Army Group
- b. First Army
- c. Third Army
- d. Seventh Army
- e. Ninth Army
- f. Fifteenth Army

Although the compilations of publications of the headquarters mentioned above, on subjects pertinent to this report, are not complete, they are sufficient in number and scope to accomplish the purpose stated.

5. The average corps headquarters did not become deeply involved in administrative matters pertaining to appointments and promotions. As a rule, the corps commanders were interested only in promotions of officers in the upper field grades and general officers. Sometimes, however, corps headquarters did publish directives on the subjects covered by this report. To furnish examples of such directives, certain of those published by the XV Corps, which had extensive combat experience in this theater, are annexed.

6. To indicate the manner in which policies of higher headquarters were disseminated and applied by division commanders, directives published by divisions of the various types have been assembled. Included are publications of the 29th Infantry Division, which has been in this theater during the entire period covered by this report; the 2d Armored Division, which is one of the more experienced divisions of that type; and the 82d Airborne Division.

CHAPTER 2

OFFICER CANDIDATE SCHOOLS

SECTION 1

AMERICAN SCHOOL CENTER

7. During 1943, units in the European Theater of Operations sent a substantial number of men to the United States to attend officer candidate schools of the various arms and services. Individual applicants were examined by boards of officers appointed by local commanders, and from eligible lists thus established, quotas allocated by Theater Headquarters were filled.

8. Successful candidates were not earmarked for return to this theater upon being commissioned, but were available for assignment in accordance with needs then existing in the United States. Thus, although this program helped the general cause of officer procurement for the Army as a whole, it provided no direct relief for the theater's officer requirements, which could not always be filled by casualties received from the United States.

9. In September, 1942, an officer candidate school was established by the Theater Commander at Shrivenham, Berkshire, England. Establishment of this school was announced in Section IV, Circular 38, Headquarters ETOUSA, 2 September 1942. This circular was subsequently amended by Circular 14, 15 February 1943, which made provision for disposition of graduates, and later was superseded by Circular 39, 16 April 1943, which included instructions for the selection of applicants for attendance at officer candidate schools in the United States as well as the theater officer candidate school. Minor amendments to Circular 39 were contained in: Section IV, Circular 40, 24 April 1943; Section III, Circular 43, 11 May 1943; and Section II, Circular 51, 24 June 1943.

10. The officer candidate school at Shrivenham was part of the American School Center, which conducted other courses to provide specialist training for officers and enlisted men. The first class of the school began on 14 September 1942, with approximately 50 students. The course for officer candidates lasted for 12 weeks. It was originally planned that eight weeks of the course would be devoted to "branch immaterial" training, which would be the same for all students, and that the final four weeks would be devoted to specialized training in the basic arm of the student. This plan was changed, on account of lack of training equipment and facilities, and all students received the same training for the entire period of the course. The training was primarily Infantry in character.

11. Under the initial directive, students at the school were selected under a simplified procedure which involved no board action or formal applications. Selection and nomination by a general officer were the only eligibility requirements. Quotas for each class were allotted to commanders of major commands then in the European Theater of Operations. Under the revised instructions announced by Circular 39, 16 April 1943, however, the same procedure, including board action, was required for all applicants for attendance at officer candidate schools, whether in the United States or in England.

12. This officer candidate school operated for approximately 15 months, graduating seven classes. Classes were relatively small, and

approximately 500 candidates were commissioned during the life of the school. Normally, graduates of the course were assigned to duty with areas and services corresponding to those of the units from which they were detailed to the school. They could be returned to duty with the division or corps from which they had been detailed, but the Theater Commander's policy did not permit them to serve as officers in the company, battalion, or regiment in which they had served as enlisted men.

13. Discontinuance of the school, effective on or about 3 December 1943, was announced by Section I, Circular 74, 12 September 1943. The school was generally considered, by commanders of units then in the theater, to be a worthwhile and successful project.

SECTION 2

GROUND FORCE TRAINING CENTER

14. During the winter of 1944-1945, the need for company grade officers to replace battle losses in Infantry regiments became very acute. The flow of officer replacements from the United States did not meet the need. By Circular 13, Headquarters ETOUSA, 31 January 1945, the Theater Commander announced the establishment of the Ground Force Training Center. The mission of this training center was to train officer candidates as combat Infantry second lieutenants, and to retrain such officers as might be assigned for that purpose. The center was located at Fontainebleau, France. Procedures for processing applications, and selecting men for attendance at the school, are set forth in Circular 13.

15. The first course for officer candidates was begun on 28 February 1945, with approximately 200 students. Sizes of the entering classes thereafter varied from 200 to approximately 270. It was originally planned that the duration of the course would be 12 weeks, but while the first class was still in training the length of the course was reduced to eight weeks. Most of the original instructors at the school were brought from the instructor staff of the Infantry Officer Candidate School at Fort Benning, Georgia, and this group of instructors was later augmented by combat-experienced officers who were physically disqualified for further combat duty. Although it is not the function of this report to review the nature or adequacy of the training and instruction given the officer candidates, it is a matter of G-1 interest to record the fact that there was a general feeling of satisfaction, on the part of troop commanders, with the state of training of graduates of the course.

16. The total number of students entering the school for this course was 6,588. Of that number, 4,167 successfully completed the course and were commissioned. The Ground Force Training Center was discontinued on or about 14 July 1945, having graduated 30 classes. Circular 13, which announced the establishment of the center, was rescinded by Circular 100, Headquarters ETOUSA, 18 July 1945.

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2. Section IV, Circular 14, Hq ETOUSA, 15 Feb 43.
3. Circular 39, Hq ETOUSA, 16 Apr 43, as amended.
4. Section II, Circular 51, Hq ETOUSA, 24 Jun 43.
5. Section I, Circular 74, Hq ETOUSA, 12 Sep 43.
6. Circular 13, Hq ETOUSA, 31 Jan 45.
7. Letter, Hq Eighth Air Force, file 352, dated 28 Jul 43, Subject: "Officer Candidate Schools".

CHAPTER 3

DIRECT APPOINTMENT OF OFFICERS

SECTION 1

WAR DEPARTMENT DIRECTIVES

17. Procurement of officer personnel was one of the chief administrative problems of World War II. The National Guard of the United States and the Officers' Reserve Corps were designed for the purpose, among others, of providing trained officer personnel to supplement the officer corps of the Regular Army to meet the needs of a greatly expanded military establishment; but it was foreseen, early in the emergency and before the actual declaration of war by the United States, that it would be necessary as well as desirable to provide additional officer personnel by appointing as officers in the Army of the United States qualified warrant officers, enlisted men, and civilians. To authorize such appointments, Congress enacted legislation which is quoted in Paragraph 2 a, Army Regulations 605-10, 26 May 1944, as follows:

"2. Statutory authority.--a. That during the present emergency, temporary appointments as officers in the Army of the United States may be made, under such regulations as the President may prescribe, from among qualified persons without appointing such persons as officers in any particular component of the Army of the United States. All persons so appointed as officers will be commissioned in the Army of the United States and may be ordered into the active military service of the United States to serve therein for such periods of time as the President may prescribe. Such appointments in grades below that of brigadier general shall be made by the President alone; and general officers by and with the advice and consent of the Senate: Provided, That any appointment made under the provisions of this Act may be vacated at any time by the President and, if not sooner vacated, shall continue during the present emergency and six months thereafter: Provided further, That any person appointed as an officer in the Army of the United States under the provisions of this Act shall receive the same pay and allowances and be entitled to the same rights, privileges, and benefits as members of the Officers' Reserve Corps of the same grade and length of active service: Provided further, That no warrant officer temporarily appointed as a commissioned officer under the authority of this Act shall suffer any reduction in pay and allowances to which he was entitled at the time of such temporary appointment: And provided further, That nothing contained in this Act shall be construed to prohibit the appointment of officers in the various components of the Army of the United States in accordance with existing laws."

18. The Army Regulations cited above contain the basic War Department policies which put into effect the statutory authority mentioned. Other directives on this subject published by the War Department only implement the policies and procedures announced in Army Regulations 605-10.

19. Need for decentralization of the authority to make appointments was and is obvious. The output of officer candidate schools in the United States was not sufficient to meet the requirements of domestic

and overseas commands, and qualified individuals in the theaters of operations were an excellent source of officer procurement. For those reasons, the authority to effect appointments of second lieutenants was delegated to the Commanding General, European Theater of Operations. This authority of the Theater Commander was restricted by a War Department cable (Reference Number R-880) dated 19 July 1943, from which the following is quoted:

"1. The authority previously granted you to appoint civilians as Officers in the Army of the United States is withdrawn.

2. All future appointments made by you in the Army of the United States will be limited to graduates of any Officer Candidate School authorized to be operated by you, to Flight Officers, to Warrant Officers and Enlisted Men who have demonstrated their fitness for appointment in actual combat and are qualified therefor and to American citizens who hold Commissioned Rank in the Armed Forces of an Allied Power. Appointment of Flight Officers and Warrant Officers and Enlisted Men will be limited to the grade of 2nd Lieutenant.

3. American citizens who hold Commissioned Rank in the Armed Forces of an Allied Power may be appointed as Officers in the Army of the United States in a grade comparable to that held by them in the Allied Armed Forces. All appointments will be limited to those necessary to fill Table of Organization or Table of Allotment vacancies within your Command."

20. From time to time, special authority was granted to the Theater Commander by the War Department, to appoint as second lieutenants certain specialists for whose services, in a commissioned capacity, special need existed. For example, on 20 August 1943, by a War Department cable (Reference Number R-2063), the Theater Commander was authorized to appoint, as second lieutenants, AUS, qualified enlisted men recommended by the Chief of the Office of Strategic Services in the theater. Likewise, by a cable dated 24 September 1943, the War Department authorized the Theater Commander to appoint as second lieutenants, AUS, qualified staff sergeants rated as liaison pilots and assigned to Field Artillery units authorized commissioned liaison pilots.

21. In certain other specialty fields direct appointments as second lieutenants, AUS, were open to warrant officers and enlisted men on duty in this theater, but the appointing authority was retained by the War Department. For example, by Circular No. 392, dated 2 October 1944, the War Department solicited applications for appointment as second lieutenants, AUS, from enlisted men qualified as clinical psychologists. Copy of that circular was distributed in this theater by letter, Headquarters European Theater of Operations, AG 210.1 MPGA, dated 21 December 1944, Subject: "Appointment of Second Lieutenants, Clinical Psychologists". It was directed that applications be submitted in accordance with Section I, Circular No. 363, War Department, 7 September 1944.

SECTION 2

THEATER POLICIES AND DIRECTIVES

22. The basic theater policies and prescribed procedures on the appointment of second lieutenants were published in Section I, Circular 47, 26 April 1944, as amended by Section IV, Circular 74, 30 June 1944; and in Circular 59, 1 June 1944. Those directives were rescinded and superseded by Circular 10, 27 January 1945.

23. In addition to those general directives, the Theater Commander on several occasions issued instructions pertaining to the appointment of specified classes of personnel. By letter dated 28 July 1944, AG 210.1 MPGA, Subject: "Appointment of Second Lieutenants in the Corps of Engineers", a shortage of Engineer officers in the theater was announced; and applications from qualified personnel were invited under the provisions of Circular 47, cited supra. On 8 October 1944, pursuant to the authority referred to in Paragraph 20, above, the procedure for appointment of liaison pilots as second lieutenants, AUS, was announced by letter, AG 210.1 MPOB, bearing that date. Appointment of Counter Intelligence Corps personnel as second lieutenants, AUS, was the subject of a letter (AG 210.1 MPGB) published by Theater Headquarters under date of 20 October 1944, which announced a critical need for officer personnel for CIC work. By a message (AG 210.1 MPAB) dispatched to commanders of major subordinate commands on 24 December 1944, the Theater Commander announced that a limited number of enlisted men who were lawyers and had had practical experience, as enlisted men, in work of the Judge Advocate General's Department, could apply for appointment as second lieutenants for duty with that branch.

24. Other opportunities for direct appointments as second lieutenants were presented by the following letters published by Headquarters, European Theater of Operations: AG 210.1 MPGA, dated 9 November 1944, Subject: "Appointment of Second Lieutenants, Medical Administrative Corps"; AG 210.1 MPGA, dated 5 December 1944, Subject: "Appointment of Second Lieutenants, Sanitary Corps"; AG 210.1 MPGA, dated 21 December 1944, Subject: "Appointment of Second Lieutenants, Clinical Psychologists"; and AG 210.1 MPGA, dated 29 March 1945, Subject: "Appointment of Second Lieutenants, AUS, for Duty with Military Government". In each of these instances, applicants for commissions were required to have training and experience which qualified them for duty as officers in those specialized services, without attending an officer candidate school.

SECTION 3

BATTLEFIELD APPOINTMENTS

25. A large percentage of the officer personnel needed by our expanding Army was obtained by training selected individuals at officer candidate schools. Great care was exercised in the selection of men to attend these schools, each applicant being examined by at least one board of officers before being selected. The civilian as well as the military background of each man was considered. Education, intelligence rating, and past positions of leadership were among the factors which were weighed. Of course mistakes were made in the selection and rejection of applicants, as mistakes will occur in every endeavor in which human judgment plays a part; but in general the program worked as well as could be expected under the circumstances. As a means of selecting

men with native leadership ability, however, it was at best a poor substitute. Members of examining boards can not look into an applicant's heart and mind to determine with any degree of accuracy whether he possesses the courage, self-confidence, spirit of self-sacrifice, and unselfish devotion to duty which are necessary attributes of a combat leader. Even the applicant himself does not know how he will react when confronted with conditions of combat. It is not surprising, therefore, that many graduates of officer candidate schools failed as commanders in combat. What is surprising is that many more of them did not fail.

26. The one sure method of determining whether any individual has those qualities which make him a successful leader in combat is to observe that man in combat. After an Infantry company has been in combat, the company commander does not need to examine the educational records, the AGCT scores, and the civilian experience of his men in order to know which are the capable leaders. Leaders make themselves known by their actions. On the battlefield, if a platoon sergeant, whose platoon commander has just been killed, can successfully lead fifty scared, confused men who depend on him for everything, and who must be made to accomplish what they think is impossible, it is of no moment if the AGCT score of that man is less than 100 and he never attended high school. These considerations have long been recognized by the War Department in its directives authorizing and urging commanders to make battlefield appointments. Among commanders of combat troops, the War Department policy on this subject is one of the most popular. Its value has been proved in this war as in the last.

27. The basic theater directive on this subject was published in Circular No. 59, Headquarters ETOUSA, 1 June 1944, which was superseded by Circular 10, Headquarters ETOUSA, 27 January 1945. On a number of occasions the Theater Commander sent messages and letters to his principal subordinate commanders reminding them of the desirability of effecting the maximum number of battlefield appointments. For example, message dated 6 July 1944, Headquarters ETOUSA, Reference Number EX-36602; letter, Headquarters ETOUSA, AG 210.1 MPGA, dated 25 August 1944, Subject: "Battle Appointments"; message, Headquarters ETOUSA, 15 November 1944, Reference Number EX-63849 (Page 1, Appendix I).

28. The procedure by which these appointments have been made has been criticized by some commanders as being too slow. To facilitate such appointments, the appointing authority was delegated to commanders of major forces, including armies. In all appointing headquarters effort was made to reduce the lapse of time between the submission of the original recommendation by the appointee's immediate commander and the appointment by the army or comparable commander. That time was frequently reduced to less than a week. The average life of an Infantry platoon leader in combat, however, is very short. Many a sergeant, recommended for a battlefield appointment as a second lieutenant, was killed before the appointment could be effected. An example of the need for expeditious action in such cases is indicated by the incident related in the succeeding paragraph.

29. In Normandy, an Infantry communications sergeant assumed the duties of his lieutenant when the latter was evacuated as a casualty. In performing those duties, the sergeant demonstrated an extremely high degree of technical skill, personal bravery, and inspired leadership, and was recommended for a battlefield appointment as second lieutenant. The recommendation, duly approved by intermediate commanders, was returned by the army headquarters, which requested additional information in view of the fact that the record showed that the sergeant lacked formal education, having attended only elementary schools. Before the required information could be obtained and the papers again forwarded to

army headquarters, the sergeant was killed in action while performing with distinction the duties of an officer.

30. A problem frequently encountered in the making of battlefield appointments involved cases of individuals who, after being recommended for appointment as second lieutenants, became wounded, evacuated through medical channels, transferred from the jurisdiction of the recommending commander, and perhaps permanently disabled. To take care of such cases, the War Department published Changes No. 1, AR 605-10, 22 November 1944, which gave theater commanders authority to "waive physical disabilities incurred in combat subsequent to the initiation of the recommendation for appointment, provided the recommendation had been made or approved by a general officer prior to the time the individual was disabled, and that the individual was physically qualified for appointment at that time". By a message dated 24 November 1944 (Reference Number ETX-2727), these instructions were conveyed to subordinate commanders to whom appointing authority had been delegated (Page 2, Appendix I).

31. Some commanders have indicated that it would have been desirable had the War Department clarified its policy concerning the duties which an individual must have performed in order to be eligible for a combat (battlefield) appointment. Such a clarification was needed in the ground forces to obtain uniformity in the application of the War Department policy by army commanders. In some armies only troop leaders of tactical units in the forward combat areas were considered as being eligible for combat appointments, under the policy which required that appointees be restricted to those individuals "who have demonstrated their fitness in actual combat" (Circular 59, Headquarters ETOUSA, 1 June 1944), or have "demonstrated leadership in battle" (Circular 10, Headquarters ETOUSA, 27 January 1945). Other army commanders apparently considered that any individual who had demonstrated his ability to perform the duties of an officer in any capacity within the army area was eligible for a battlefield appointment. An example of the latter policy occurred in First Army, wherein a warrant officer serving in an administrative capacity in the rear echelon (Adjutant General's Section) of V Corps was given a battlefield appointment as a second lieutenant. It appears that the Commanding General, Third Army, adopted a stricter interpretation of the War Department and theater directives, for the G-1 of that Army reports that in that command only those who had led units in actual combat could qualify for battlefield appointments. In view of the fact that divisions and other tactical units were frequently transferred from one army to another, such differences in appointment policy were not conducive to orderly administration or good morale.

32. An explanation of the liberal interpretation of requirements for battlefield appointments, adopted by some army commanders, may be found in the fact that the making of non-combat appointments was restricted and difficult, as is indicated in the following section of this report. Many commanders found, soon after entering active operations, that they had individuals in their enlisted ranks who had clearly demonstrated their ability to perform the duties of an officer, but a strict interpretation of the requirements for battlefield appointments, and the restriction placed on the making of other direct appointments, made it almost impossible to utilize the full capabilities of such individuals by appointing them as second lieutenants. This situation prevailed during a period when no officer candidate school was being conducted in the European Theater of Operations. It undoubtedly influenced those army commanders whose policies permitted the appointment of individuals who had not proved their leadership ability in actual combat with the enemy, but who had demonstrated, in performing other duties in the combat zone, that they were capable of functioning efficiently as officers. Reviewing the situation, it appears that the requirements for battlefield

appointments should have been strictly construed, but that the policies pertaining to other direct appointments should have been more liberal.

33. During the period from 1 July 1944 through 31 May 1945, 10,898 battlefield appointments were effected in the European Theater of Operations. The greatest number of appointments in any single month occurred in May, 1945, when 1,390 such appointments were consummated.

SECTION 4

NON-COMBAT APPOINTMENTS

34. Direct appointments of warrant officers and enlisted men as second lieutenants, under circumstances other than those which would qualify them for battlefield appointments, were generally referred to as "non-combat" appointments. In the early part of the period covered by this report, the Theater Commander did not permit direct appointments to fill administrative positions, but by a letter dated 29 September 1944, AG 210.2 MPGA, Subject: "Appointments of Second Lieutenants", he announced his policy as follows:

"1. To date, under the provisions of Sec I, Cir 47, this headquarters, 26 Apr 44, as amended by Sec IV, Cir 74, this headquarters, 30 Jun 44, no appointments have been made to fill administrative positions. However, the current policy is now relaxed to permit appointment, in exceptional cases, to fill administrative positions, especially in those cases in which the administrative position is one requiring professional or technical skill.

2. Recommendations previously submitted and not favorably considered because of the administrative nature of the position to be occupied may be resubmitted for consideration under the provisions of Par 1, above."

35. Subsequently, as the need for officer personnel of all categories became more acute, the making of non-combat appointments to fill appropriate existing vacancies was encouraged; and quotas for such appointments were allocated to subordinate commands by Theater Headquarters. At first, the authority to effect these appointments was reserved by the Theater Commander, but by early 1945 it was found desirable to delegate that authority to commanders authorized to make battlefield appointments.

36. During the period from 1 July 1944 through 31 May 1945, 3,319 non-combat appointments were effected in the European Theater of Operations. The greatest number of appointments in any one month occurred in March, 1945, when 885 appointments were made.

SECTION 5

DIRECTIVES OF MAJOR SUBORDINATE COMMANDS

37. In the exercise of their command functions with respect to appointments, most of the commanders of divisions, equivalent organizations, and higher commands published directives on this subject. As a general rule, however, those publications merely repeated or referred

to the instructions issued by the War Department and the Theater Commander, and added only incidental modifications. As has been pointed out, the Army Commanders' policies did differ in some respects, but those differences did not find expression in the circulars, memoranda, and letters which they published to their commands.

38. It was necessary, however, to issue such publications in order to implement the procedures established by the theater and War Department directives. Commanders approached this problem in varying ways, and their publications vary widely in detail and form. For the purposes stated in Paragraph 4 of this report, directives of a number of subordinate commands of the European Theater of Operations have been assembled, in varying degrees of completeness according to their availability at the time of the preparation of this report, and are reproduced in Appendix I.

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17. Section I, Circular 24, Hq Seventh Army, 6 Nov 44.
18. Section I, Circular 7, Hq Seventh Army, 24 Feb 45.
19. Section II, Circular 7, Hq Seventh Army, 24 Feb 45.
20. Section IV, Memo 18, Hq Ninth Army, 15 Aug 44.
21. Memo 21, Hq Ninth Army, 15 Jan 45.
22. Letter, Hq Fifteenth Army, file AG 210.1 GNMADA (26 Feb 45), dated 26 Feb 45, Subject: "Appointment of Second Lieutenants".

CHAPTER 4

PROMOTION OF OFFICERS

SECTION 1

WAR DEPARTMENT DIRECTIVES

39. By Circular 1, War Department, 1942, the peacetime system of promotion of officers, except for permanent promotion of Regular Army officers on the active list, was discontinued. That circular prescribed a new system designed to meet the needs of a rapidly expanding wartime Army. In this chapter, we are concerned only with the policies and procedures for temporary promotions, as applied in the European Theater of Operations.

40. The basic policy for temporary promotion of officers of all components of the Army of the United States on active duty, which was in effect on 1 June 1943, the beginning of the period covered by this report, was published in Sections I and II, Circular 161, War Department, 1942, which had been modified by the following: Section VI, Circular 214, 1942; Circular 290, 1942; Section III, Circular 417, 1942; Circular 15, 1943; Section I, Circular 27, 1943; Section V, Circular 90, 1943. A further amendment was contained in Circular 157, War Department, 9 July 1943. These directives were incorporated, with some modifications, in AR 605-12, 3 February 1944, which was subsequently republished under date of 17 August 1944 and has since been modified by two changes dated 9 December 1944 and 23 May 1945.

41. It will be seen from the foregoing that there have been many changes in War Department directives on this subject, but an examination of the publications cited discloses the fact that the amendments prescribed changes in procedure and in the rules of eligibility for promotion, but did not make any substantial or fundamental changes in the basic policy. The basis of the War Department's policy for temporary promotion of officers during the emergency is expressed in Paragraph 2, AR 605-12, from which the following extract is quoted:

"2. Basis of promotion.--a. The primary object of promotion is to invest an individual with a grade carrying that degree of authority considered to be commensurate with the demands of the position he is to occupy.

b. The purpose of these regulations is to provide a means by which the officer who demonstrates the greatest degree of efficiency and capacity for increased responsibilities may be selected for a higher grade.*****"

42. The changes made in eligibility requirements, from time to time, usually pertained to the "time in grade" and "time in position" rules. For example, the policy in effect on 1 June 1943 specified that no officer would be promoted more than one grade at a time, nor twice within any six-month period, and that normally no officer would be recommended for promotion until he had, by actual outstanding performance of duty for a period of at least three months, demonstrated his fitness for promotion to the next higher grade and his capacity for its responsibilities, except that a second lieutenant actually on duty with a troop unit could be recommended for promotion after he had served a minimum of three months on such duty. By Circular 157, War Department, 9 July 1943, further instructions were added to the effect that no officer would be

promoted to the grade of colonel until he had served 12 months in the next lower grade; that no officer would be promoted to the grade of lieutenant colonel until he had served nine months as a major; and that to be eligible for promotion to the grade of colonel or lieutenant colonel, an officer must have clearly demonstrated his qualifications for the higher grade for a period of at least six months immediately prior to the recommendation for his promotion, by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended.

43. The requirements in effect at the end of the period covered by this report, insofar as time in grade and position is concerned, are found in Paragraph 5, AR 605-12, 17 August 1944, as amended by Changes No. 1, 9 December 1944, from which the following extract is quoted:

"5. Time in grade and position.--a. No officer will be recommended for promotion until he shall have served a minimum period in the next lower grade as follows:

- (1) For promotion to the grade of colonel, 18 months.
- (2) For promotion to the grade of lieutenant colonel, 15 months.
- (3) For promotion to the grade of major, 12 months.
- (4) For promotion to the grade of captain, 9 months.
- (5) For promotion to the grade of first lieutenant, 6 months.

* * * *

c. No recommendation for promotion of an officer will be initiated until he has clearly demonstrated his qualifications for higher grade for a period of at least 3 months by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position he is to occupy. The entire period need not be immediately prior to his promotion recommendation and need not have been served under the commander originating the recommendation. However, before being recommended for promotion to the grade of lieutenant colonel or colonel, an officer should normally be required to demonstrate his qualification for higher grade during actual occupation for a period of 3 months of the specific position that he is to occupy after his promotion.

d. The above requirements of time in grade and time in position may be waived, in exceptional circumstances, by theater commanders in the case of officers who have clearly demonstrated fitness for promotion by outstanding performance in actual combat, except that no officer will be promoted more than one grade at any one time."

SECTION 2

NON-COMBAT PROMOTIONS

44. The War Department first granted to the Theater Commander authority to promote officers, up to and including the grade of colonel,

by cable on 6 June 1942. Pursuant to that authority, the first theater directive was published on 27 July 1942. It was contained in Section IV, Circular 19, and was based on the policies and procedures established by Sections I and II, Circular No. 161, War Department, 1942. To conform to subsequent amendments to War Department Circular No. 161, the initial theater circular on promotions was modified by the following publications, issued by Headquarters, European Theater of Operations: Section III, Circular 62, 16 October 1942; Section II, Circular 66, 22 October 1942; Section IV, Circular 82, 11 December 1942. Circular 19, as thus amended, was in effect on 1 June 1943.

45. The directives cited above were rescinded by Section II, Circular 55, Headquarters ETOUSA, 16 July 1943, which contained a new directive on this subject, making some changes in eligibility requirements. Circular 55, however, did not remain in effect very long, for the instructions which it contained had become obsolete as a result of the new War Department policy announced in Circular No. 157, War Department, 9 July 1943. To conform to the new War Department instructions, the Theater Commander published Circular 57, dated 22 July 1943. The principal change in the War Department policy consisted of the new "time in grade" requirement for promotion to the grade of colonel and lieutenant colonel, which is mentioned in Paragraph 42, above, and the requirement that officers being promoted to those grades must have demonstrated their qualifications for promotion for a period of at least three months by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which the promotion is recommended. This latter requirement was modified by the Theater Commander's directive (Circular 57) by making it apply to officers recommended for promotion to the grade of major, as well as those recommended for promotion to the higher field grades.

46. To conform to changes of policy announced in Circular No. 185, War Department, 17 August 1943, new theater instructions were published in Section I, Circular 79, 29 September 1943. The new instructions provided that second lieutenants, first lieutenants, and captains, to be eligible for promotion to higher grade, must have served six months in present grade and have clearly demonstrated their qualifications for promotion by actual occupation of a position and performance of duties appropriate to the next higher grade for at least three months prior to recommendations for promotion. The new theater instructions also imposed certain restrictions on promotions in theater overhead installations.

47. By the end of 1943, the number of troops in the European Theater of Operations had increased to such a great extent as to make it appear desirable to delegate promotion authority to the major subordinate commanders. The Theater Commander, however, had not been authorized to delegate this authority, but he decided to place on his subordinate commanders the responsibility for making final selections of officers to be promoted, and thus relieve himself of that duty and responsibility. His instructions on this subject were contained in letters dated 24 December 1943, file AG 210.2, Subject: "Promotion of Officers", which were identical letters sent to the principal commanders of troops then in the European Theater of Operations. The body of those letters reads as follows:

"1. The provisions of Par 6, Cir 79, this headquarters, 29 Sep 43, are rescinded insofar as they pertain to promotion of officers within your command.

2. You are authorized to select officers assigned to your headquarters for promotion to the grades of 1st Lt to

Colonel, inclusive, AUS, under such procedure as you may prescribe to insure full compliance with WD instructions governing promotion of officers.

3. a. An alphabetical list, by grade, of officers selected by you for promotion will be submitted to reach this headquarters on the 28th day of each month, including the full name, serial number and branch of each officer listed. List of each grade will be headed by grade to which selected for promotion, i.e.

(1) Lt Colonel to Colonel

John J. Doe, O1111111, AUS
James G. Roe, O2222222, QMC

(2) 1st Lieutenant to Captain

John P. Jones, O1234567, AC
(Temp Captain, AUS-AC)
Harold R. Walker, O234567, AC
(Temp Major, AUS-AC)

b. No individual recommendations will be attached.

c. Statement will be made that each officer listed meets all requirements of War Department regulations and instructions governing promotion to grade for which selected.

4. Promotions will be announced in special orders of this headquarters on the first day of each month.

5. Individual cases involving any exception to WD promotion policies will be forwarded to this headquarters for action with full statement of basis for recommending an exception."

48. Following the publication of AR 605-12, 3 February 1944, the Theater Commander revised and republished his instructions on the subject of officer promotions in Section I, Circular 22, 27 February 1944. That circular included the substance of instructions which had been given to the major commanders by the letter quoted in the preceding paragraph. Also covered by the new circular was the procedure for processing recommendations for the promotion of army nurses, dieticians, and physical therapy aides. On 29 March 1944, Section I, Circular 22, was amended by Section VII, Circular 35, Headquarters ETOUSA, but no fundamental changes in policy or important changes in procedure were involved.

49. On or about 8 April 1944, the Theater Commander dispatched a message to principal commanders as follows:

"The provision of time in grade and time of occupancy of position appropriate to the next higher grade, required under existing regulations for promotion of officers, will be waived for officers occupying command positions in units definitely allocated to combat. Recommendations for promotion up to and including lieutenant colonel will be submitted in the manner prescribed in Paragraph 3 b, Circular 22, Headquarters ETOUSA, 27 February 1944, for officers

occupying command positions that they will occupy when their units go into battle, but who are otherwise qualified.

Recommendations for promotion to colonel will be submitted as individual cases accompanied by a brief history of civilian or military background or both.

Restriction to two lists per month for the above two categories of officers is rescinded. Recommendations will be submitted immediately for officers when they become eligible."

The foregoing instructions were subsequently rescinded by Circular 90, Headquarters ETOUSA, 17 August 1944.

50. Later the Theater Commander decided to revoke the authority of subordinate commanders to make final selections for promotion, insofar as officers recommended for promotion to the grade of colonel were concerned, and instructions in accordance with that decision were published in Section I, Circular 42, Headquarters ETOUSA, 17 April 1944. The Theater Commander, General Eisenhower, personally passed on all cases of officers recommended for promotion to the grade of colonel.

51. The Theater Commander's policies on the promotion of officers were again revised and republished in Circular 90, Headquarters ETOUSA, 17 August 1944. In conformity with Changes No. 1, AR 605-12, 24 July 1944, the principal modifications involved the "time in grade" rules. Circular 90 was not immediately rescinded following the publication of AR 605-12, dated 17 August 1944, but to direct compliance with the provisions thereof, the Theater Headquarters published a letter, AG 210.2 MPGA, dated 6 October 1944, Subject: "Promotion of Officers", in which the changes were announced.

52. The general directive on this subject which was in effect on 1 July 1945, the end of the period covered by this report, was contained in Section I, Circular 37, Headquarters ETOUSA, 5 April 1945, as amended by Section IV, Circular 61, 16 May 1945, which rescinded Paragraph 5, Section I, Circular 37.

53. Following the cessation of hostilities in the European Theater of Operations, the Theater Commander received War Department letter, AG 210.2 (8 May 45) OB-S-A-M, dated 10 May 1945, Subject: "Promotions", which stated that:

"1. With the cessation of hostilities in Europe, a reduction in the War Department troop basis will follow. This will necessitate a corresponding reduction in bulk allotments, the inactivation of certain units, the reassignment of surplus personnel, and the relief from active duty of non-essential personnel.

2. It is not the desire of the War Department to generally suspend the promotion of worthy officer and enlisted personnel. To prevent unwarranted promotions during this period of readjustment, it is desired that all recommendations be closely scrutinized. Military personnel who will become surplus for any reason, including lack of position vacancy in the new bulk allotment, or who are assigned to units scheduled for inactivation, or who are designated as non-essential are not eligible for promotion."

That letter was republished and distributed to major commands in the theater with an indorsement dated 25 May 1945 and reading as follows:

"1. Strict compliance with Par 2, basic communication, is directed.

2. Instructions contained in basic communication will be implemented as indicated:

a. In units and installations being disbanded, reorganized, or consolidated, promotions will be suspended during the transition period.

b. Upon publication of announcement of Category IV units and installations, no further promotion of individuals assigned to such units or installations will be effected.

c. When a staff section is being discontinued or consolidated with another staff section in any headquarters established under a non-T/O allotment of grades and ratings, no promotions will be effected for members of such staff sections until complete readjustment has been made.

d. After units have been categorized and readjustment of personnel begins, promotions will be suspended during the readjustment period and until such time as the units have reached full numerical strength.

e. During division or consolidation of headquarters established under a non-T/O allotment of grades and ratings, no promotions will be effected until the completion of such division or consolidation, except for those individuals specifically designated by name to occupy key positions in resulting headquarters after reorganization."

SECTION 3

BATTLEFIELD PROMOTIONS

54. The leadership ability of officers commanding troops in actual combat is quickly tested. Recognizing that basic fact, promotion directives of the War Department and Headquarters, European Theater of Operations; authorized commanders having promoting authority to waive the requirements of "time in grade" and "time in position" in the cases of officers who had demonstrated their fitness for promotion by outstanding performance in actual combat. Promotions effected under that authority were referred to as "battlefield promotions" or "combat promotions". The policy authorizing battlefield promotions was favorably regarded by troop commanders because it gave them an opportunity to recognize, without delay, outstanding ability proved in battle.

55. Authority to make battlefield promotions in the Army of the United States up to and including the grade of lieutenant colonel was granted to the Commanding General, First Army, and the Commanding General, Third Army, prior to the invasion of France. Such authority was subsequently granted to other commanders to whom was delegated the authority to make other temporary promotions. The Theater Commander did not delegate to any of his subordinate commanders authority to promote officers to the grade of colonel.

56. Early in the period of operations on the Continent, it became evident that there was need to make provision for promoting officers who had demonstrated outstanding ability in actual combat, but who had been wounded, evacuated, and transferred from their units to detachments of patients before recommendations for their promotion could be processed. Provision for the promotion of such officers was contained in letter, Headquarters ETOUSA, AG 210.2 MPGA, dated 20 August 1944, Subject: "Battlefield Promotions".

57. Because eligibility for a battlefield promotion depends upon "outstanding performance in actual combat" (Paragraph 5 d, AR 605-12), commanders to whom promoting authority was delegated were faced with the responsibility of interpreting the War Department instructions to determine and announce to their commands the conditions under which "outstanding performance in actual combat" could be demonstrated. What constitutes "actual combat"? Neither the War Department nor the Theater Commander published any instructions giving the answer to that question. As in the case of battlefield appointments (Section 3, Chapter 3, above), different commanders announced different policies on this subject. To some, "actual combat" meant participation in actual fighting with a tactical unit. Other commanders adopted a more liberal view.

58. The Commanding General, First Army, appears to have adopted a liberal view on this subject during the early period of operations on the Continent, as evidenced by Circular 102, Headquarters First Army, 2 August 1944, which published the Army Commander's policy on battlefield promotions and stated, in part:

"5. In determining whether an officer has clearly demonstrated fitness for promotion by outstanding performance in actual combat (AR 605-12), commanders will, in general, be guided by either of the following criteria:

a. Unusual leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties.

b. Service of at least one month's duration in the combat zone in a position appropriate to the grade and in performance of duties corresponding to those of the position to which recommended, provided such service is rated as superior or excellent."

59. The policy of the Commanding General, Ninth Army, was expressed in Memorandum No. 35, Headquarters Ninth Army, 11 September 1944, as follows:

"3. In determining whether an officer has 'clearly demonstrated fitness for promotion by outstanding performance in actual combat' (AR 605-12), commanders will, in general, be guided by the following criterion:

a. Exceptional leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties."

60. Officers assigned to Headquarters 12th Army Group were eligible for battlefield promotions under the provisions of Headquarters Memo 100, 1 October 1944, as amended by Changes No. 13 and 14, dated 18 April 1945 and 17 May 1945, respectively, which provided, in part, as follows:

"36. APPOINTMENT AND PROMOTION OF OFFICERS.

* * * * *

c. (1) Battlefield promotions within company grades, under the provisions of AR 605-12, 17 August 1944, and Cir 37, Hq ETOUSA, 5 Apr 1945, will be considered for officers assigned to Hq and Sp Trs, 12th Army Group, provided that officers recommended have served in their present grade for a minimum period of two months with 12th Army Group under operational conditions.

(2) Battlefield promotions to and within field grades will be subject to the current provisions of AR 605-12, 17 August 1944, and Circular 37, Hq ETOUSA, 5 April 1945, and will be considered on their individual merits. * * * * *

61. Battlefield promotions were effected in some cases among officers assigned to Communications Zone. A message from Headquarters Communications Zone, dated 2 August 1944, and addressed to the Commanding General, Advance Section, Communications Zone, read, in part, as follows:

"Recommendations for battlefield promotion of Communications Zone officers will be processed in accordance with established procedure and will include narrative of performance in actual combat with recommendations that provisions of time in grade and in position be waived; if officer not on duty status, state circumstances and present status."

62. A stricter interpretation of the War Department policies on battlefield promotions appears to have been adopted by the Commanding General, Third Army. A letter published to the command by that headquarters, AG 210.1, dated 13 October 1944, Subject: "Battlefield Appointments and Promotions", announced the Army Commander's policy as follows:

"Presently the policy of this headquarters will be to restrict battlefield appointments and battlefield promotions to those persons who have actually and successfully commanded combat units in battle--officers and enlisted men who have actually assumed that responsibility which is peculiar only to those who have commanded others in combat."

63. Differences of policy among commanders having authority to make battlefield promotions was not a desirable situation. The frequency with which divisions and smaller units were transferred between armies indicates the need for overall uniformity of policy within the theater. The policy of the War Department and of the Theater Commander on this subject could have been published more explicitly and in greater detail.

SECTION 4

GENERAL OFFICERS

64. The procedures and policies discussed above were not applicable to promotions to and within general officer grades. Such promotions could not be made by the Theater Commander, but his recommendations were forwarded to the War Department. Any commander having in his assignment jurisdiction a general officer whom he considered qualified for promotion to higher grade, or a colonel whom he considered qualified for promotion to the grade of brigadier general, could submit a recommendation for such promotion at any time. It was not required that the officer recommended actually occupy a position vacancy for which the higher grade was authorized.

65. The procedure prescribed by the Theater Commander for the submission of such recommendations is set forth in a letter, Headquarters ETOUSA, AG 210.2 MPGA, dated 11 August 1944, Subject: "Recommendations for Promotion to and within General Officer Grades", which was addressed to the Commanding General, 12th Army Group. Similar letters were sent to other principal commanders.

66. Many positions for which general officer grades were authorized by tables of organization were never filled by general officers. It does not appear that it was ever the intention of the War Department to promote the occupants of all of those positions to the grades authorized therefor, because the Theater Commander was permitted to submit to the War Department only a limited number of recommendations each month. See Page 1, Appendix II. That number, which appears to have been arbitrarily fixed without regard to the number of existing vacancies, was so small as to make the filling of all such vacancies a very remote possibility.

SECTION 5

SECOND LIEUTENANTS

67. During the period of operations on the Continent, it appeared that opportunity for the promotion of second lieutenants should be broadened. One of the reasons for this special need lay in the fact that the overstrength in officer personnel which many units were given was authorized only in the lowest grade, thus denying to many, who found themselves part of such overstrength contingents, opportunities for promotion under normal procedures.

68. In Circular 79, Headquarters ETOUSA, 29 September 1943, the following policy was announced:

"3. Commanders may recommend for promotion to first lieutenant, without regard for position vacancy in that grade, second lieutenants of the field forces who have demonstrated in combat their fitness for promotion, provided that the total number of T/O or T/A positions for lieutenants will not be exceeded."

69. A policy further liberalizing the opportunities of second lieutenants for promotion was announced in letter, Headquarters ETOUSA, AG 210.2 MPGA, dated 16 December 1944, Subject: "Promotion of Second Lieutenants", which authorized the promotion, without regard to position

vacancies, of second lieutenants who had completed 18 months of service in that grade. Under the policy so announced, service outside the continental limits of the United States or in Alaska was computed as time-and-a-half.

70. It appears that commanders authorized to make or recommend the promotion of second lieutenants, under the policies mentioned above, did not adopt as liberal an interpretation of those policies as was intended by the War Department. By an indorsement dated 8 May 1945, the Theater Commander directed compliance with War Department letter, AGPE-A 220.2 (19 Feb 45), dated 18 April 1945, Subject: "Promotions of Second Lieutenants and Privates", which contained the following instructions:

"1. It was intended by the provisions of C 5 to AR 615-5, dated 9 Dec 44, and C 1 to AR 605-12, dated 9 Dec 44, that all privates and 2d Lts, male and female, who are qualified for promotion under these regulations, be promoted promptly. The number of privates and second lieutenants appearing on casualty lists and other information received by the WD discloses numerous individual cases where it is obvious that the provisions of above changes to Army Regulations have not been closely followed. It is desired that all commanders concerned take necessary steps to promote deserving 2d Lts and privates under provisions of above Army Regulations who are not disqualified for promotion. Promotion is particularly desired of 2d Lts and privates who are assigned to combat duty or close combat support. It is further desired that no deserving enlisted man be continued in actual combat duty in the grade of private. All commanders will give this matter their continued close attention.

2. It is suggested that if practicable such promotions will be made in rear areas before personnel are assigned to front line duty."

SECTION 6

OTHER SPECIAL CATEGORIES

71. Army nurses having been made, in 1944, officers of the Army of the United States (see AR 40-21 and statutes cited therein), normal promotion procedures became applicable to them. Their status in this respect was emphasized by the Theater Commander in letter, Headquarters ETOUSA, AG 210.2 MPGA, dated 25 August 1944, Subject: "Promotion of Nurses", which provided as follows:

"The provisions of Par 4d(1), AR 605-12, are applicable to members of the Army Nurse Corps who are assigned to medical units organized under a table of organization that includes nurses, when such units are attached or assigned to combat forces which have been, or now are actually engaged in forward areas."

72. In order to increase the limited opportunities for promotion of Negro officers, a new War Department policy was announced by the Theater Commander in letter, Headquarters ETOUSA, AG 210.31 Pers, dated 22 January 1944, Subject: "Policy on Promotion and Assignment of Negro Officer Personnel". This new directive designated the categories of

units to which Negro officers could be assigned, and directed responsible commanders to create position vacancies for Negro officers, as they became capable of duties and responsibility of higher grades, by the transfer of white officers to other units and installations.

73. A special problem existed in the cases of officers assigned to Military Intelligence teams and to Civil Affairs and Military Government detachments, because those officers rarely served with the headquarters to which they were assigned and were only attached to the headquarters of the commanders under whom they actually served. This problem was solved by a policy which was expressed in Paragraph 13, Circular 37, Headquarters ETOUSA, 5 April 1945, as follows:

"13. a. Recommendations for the promotion of officers assigned to military intelligence teams, and to civil affairs and military government detachments, will be forwarded through the command channels of the unit to which the concerned officer's team or detachment is attached. At army or Communications Zone section level (and army group, for units directly under army group control) each recommendation (except as indicated in subparagraph b, below) for civil affairs personnel will be indorsed to the commanding officer of the military government regiment concerned, who will further indorse it to the Commanding Officer, European Civil Affairs Division; and each recommendation (except as indicated in subparagraph b, below) for military intelligence team personnel will be addressed to the Commanding Officer, Military Intelligence Service. The Commanding Officers, European Civil Affairs Division and Military Intelligence Service, will forward each approved recommendation to this headquarters by indorsement, including therein an appropriate statement concerning position vacancies. In each such case, the preceding indorsements and the basic recommendation need not contain a statement that a vacancy exists.

b. Army group and army commanders are authorized to effect combat promotions of second lieutenants assigned to military intelligence teams and to civil affairs and military government detachments, to the grade of first lieutenant, AUS. One copy of each such promotion order will be forwarded to either the Commanding Officer, Military Intelligence Service, or to the Commanding Officer, European Civil Affairs Division, as appropriate."

SECTION 7

DIRECTIVES OF MAJOR SUBORDINATE COMMANDS

74. For the purposes stated in Paragraph 4 of this report, directives published by a number of major commands within the European Theater of Operations have been collected, and copies thereof are reproduced in Appendix II.

DISCUSSION

75. In general, the comment of those who have been consulted in the preparation of this report is to the effect that the policies and procedures established in this theater for the promotion of officers were sound and reasonable and worked satisfactorily. Most of the criticisms which were encountered pertained to the operation of the War Department policy which is expressed in Paragraph 4 d, AR 605-12, 17 August 1944, as amended by Changes No. 2, 23 May 1945, as follows:

"4. Position vacancy.

* * *

d. Normally, no officer will be recommended for promotion, or his recommendation forwarded, or his promotion approved by a commander exercising promotion authority unless a position vacancy exists under the jurisdiction of the commander concerned in the grade to which promotion is recommended and in the appropriate arm or service or in branch immaterial.

* * *

There were innumerable instances of officers who were rendering excellent service over long periods of time and who were without hope of promotion, and the incentive derived therefrom, because the positions which they occupied were not recognized or established by any tables of organization or comparable allotment. To cite only one example of many such instances, each division found it necessary to detail an officer for full time duty as Public Relations Officer, but no provision was made for such a position in applicable tables of organization.

76. Because every tactical command operating under tables of organization found that it had certain overhead functions to perform for which personnel was not authorized by such tables, it was frequently necessary for divisions, corps, armies, and comparable commands of the Air Forces and Communications Zone, to procure the needed personnel from subordinate units by placing individuals of those units on special duty with the higher headquarters. This left in the contributing units personnel performing functions appropriate to higher grades which they could not attain. Many an individual has been killed or wounded in combat, performing successfully command functions without hope of being promoted to the grade appropriate to such functions, only because an officer of that grade was being used to perform necessary functions at higher headquarters.

77. In any command larger than a division, the requirements of the Army Regulations quoted in Paragraph 75, above, imposed a substantial administrative burden in the process of "balancing the books" in officer grades. An excess lieutenant colonel in a division, for example, could block the promotion of a major commanding a corps or army Field Artillery battalion. To insure compliance with the War Department directive, "inventories" of officer grades were maintained at headquarters of armies and comparable commands, and special reports were frequently required. An example of such reporting requirement is found in Circular No. 77, Headquarters First Army, 4 June 1944, which contains, as an appendix, a special set of instructions and forms for the reporting of officer strengths and grades.

78. The conditions and circumstances outlined above have led some to believe that the policies restricting promotions to existing position vacancies have been too strict. Undoubtedly they have resulted in injustices. Basically, the policy appears to be sound, for without some such restrictions promotions would be too easy to accomplish, and there would be too many opportunities for abuses. Perhaps the fault lay in the fact that it was easier for a commander who was faced with a task for which no personnel was provided by tables of organization, to detail an officer from a subordinate unit to perform the necessary job, than to get additional personnel authorized by a special allotment or change in tables of organization. Perhaps this situation, which undoubtedly is not peculiar to the European Theater of Operations, could be remedied satisfactorily by a rule restricting the utilization of officers and enlisted men on jobs not authorized by appropriate tables of authorization or distribution.

79. Another object of some criticism is the policy requiring that an officer recommended for promotion must have demonstrated his qualifications for the higher grade for a specified period of time "by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position he is to occupy" (Paragraph 5 c, AR 605-12). As applied to the vast majority of cases, this rule places on the subject officer the burden of proving his value and efficiency after being placed in a position for which a higher grade is authorized. It places no burden of responsibility on his commander to measure and evaluate his ability and efficiency within a given period of time. The result was that many officers performed the duties of a higher grade over a period of six months, and in some cases a year and longer, before being promoted to a grade commensurate with the responsibilities of the positions which they occupied, although their records showed that they had performed those duties efficiently during the entire period. It may fairly be said, by such an officer, that he was deprived of his proper grade, and the emoluments thereof, by a commander who neglected to determine the manner in which the officer was performing his duties and take appropriate action.

80. The fault, in such cases, does not lie in a policy which requires that an officer's ability to perform duties appropriate to a higher grade be observed over a given period of time, if the policy were so expressed. The cause for criticism would be removed if responsible commanders were required to determine an officer's qualifications after the lapse of a stated period of time, such as three months, and at the end of that period either relieve the officer or recommend him for promotion. Such a change in promotion policy as is here suggested would be in keeping with the basic purpose of the Army's promotion policy which is quoted in Paragraph 41, above.

81. Consideration should also be given to making such temporary promotions retroactive to the date on which the responsible commander, under the policy recommended above, is required to act on the case of an officer occupying a position for which a higher grade is authorized. Administrative routine frequently causes delays of months in processing recommendations for promotion. Transfers of organizations between corps and armies are frequently the cause of such delays. The necessity for the return of recommendations by higher headquarters for the correction of administrative errors or omissions is also a frequent cause of delay in effecting promotions. Hasty action and slipshod administration should not be condoned, but neither the time properly taken for deliberation and investigation by responsible commanders nor the time wasted by accident or the mistakes of others should operate to withhold from an officer the remuneration which he has justly earned.

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CHAPTER 5

APPOINTMENT AND PROMOTION OF WARRANT OFFICERS

SECTION 1

APPOINTMENTS

82. In this chapter we are concerned only with the making of temporary appointments and promotions of warrant officers, because no permanent appointments or promotions were effected in the European Theater of Operations. At the beginning of the period covered by this report, the temporary appointment and promotion of warrant officers were governed by the provisions of AR 610-15, 27 February 1943. Under the provisions of the Army Regulations cited above, the Theater Commander was given the authority to make temporary appointments of warrant officers and was permitted to delegate that authority to commanders of armies, corps, divisions, and comparable units of the Air Forces. Pursuant to that authority, the Theater Commander published instructions delegating the appointing authority as indicated.

83. The War Department policy which permitted such delegation of appointing authority functioned well in the European Theater of Operations. It permitted the prompt filling of vacancies with qualified personnel available within the assignment jurisdiction of the commanders having appointing authority. Administrative procedures were simplified. It appears that all echelons of command within the theater considered the War Department policy then in effect to be practical and desirable.

84. On 26 September 1944, pursuant to instructions received from the War Department, the Theater Commander sent a message (File No. AG 210.1(WO) MPG) to subordinate commanders, directing the suspension of appointments of warrant officers pending the receipt of new Army Regulations. The new regulations, AR 610-15, dated 15 September 1944, gave appointing authority to the Theater Commander but prohibited a further delegation of that authority. Under the new regulations, additional requirements for appointment, including written examinations, were imposed.

85. The new War Department policy imposed a heavy administrative burden on the Theater Headquarters. The new administrative procedures, which were published in Section III, Circular 4, Headquarters ETOUSA, 12 January 1945, and the fact that they were required to be concentrated in one headquarters, served to delay the processing of appointment recommendations. As a result, after the suspension of appointments in September, 1944, no new warrant officers were appointed in the European Theater of Operations until 5 May 1945. In some organizations, vacancies were never filled.

86. Prior to the current emergency, the Regular Army had approximately 600 warrant officers. Under conditions which prevailed at that time, simplicity of administrative procedures was not so important as it later became in the European Theater of Operations, wherein 2,863 warrant officers were appointed between 1 June 1943 and 1 July 1945; but under the policy and procedures announced by the War Department in September, 1944, the appointment of a warrant officer, junior grade, became a much more difficult and cumbersome procedure than the appointment of a second lieutenant or the promotion of a field grade officer.

87. Whether or not the warrant officer grades have outlived their usefulness in a peacetime army is a question which is outside the scope of this study. It does not seem out of order, however, to question the value of the warrant officer grades in an expanded wartime army. Very few of the permanent warrant officers of the Regular Army served in that capacity during this emergency, for most of those who were not retired are now officers, and many of them have attained field grades in the Army of the United States. Army Regulations have changed, and the more recent regulations (AR 610-5) gave to warrant officers a new status as officers. They may now be given many duties which formerly could be imposed only on commissioned officers, and they are now accorded certain privileges and courtesies formerly reserved for commissioned officers.

88. The purpose for which the status of warrant officer was created appears to have disappeared in the wartime army. It has not been a status into which experienced sergeants of long service have been promoted, but has served as a "springboard" from which intelligent young citizen soldiers jumped to commissions in the Army of the United States. It now appears that those who were appointed as temporary warrant officers could just as well have been made second lieutenants. They could have served the Government just as well in a commissioned capacity. It is therefore believed that consideration should be given to replacing the warrant officer grades now established by tables of organization with an equal number of grades for lieutenants.

SECTION 2

PROMOTIONS

89. Most of what has been said in the preceding section concerning the appointment of warrant officers is applicable to the policies and procedures for the promotion of warrant officers, junior grade, to the grade of chief warrant officer, for the procedure was generally parallel. Commanders with authority to make temporary appointments of warrant officers, junior grade, also had authority to promote to the grade of chief warrant officer.

90. The directives of the War Department and Theater Headquarters, which delegated authority to promote to the grade of chief warrant officer, imposed a limitation to the effect that "the total number of chief warrant officers in units or activities under the control of an appointing authority will not exceed 40 per cent of the total number of warrant officers (chief warrant officers and warrant officers, junior grade) assigned". Some of the officers who have been consulted in the preparation of this report have expressed the opinion that such an arbitrary limitation on the number of chief warrant officers is unreasonable and undesirable. It is felt that such a limitation places no premium on efficiency and offers little incentive for outstanding performance of duty. Consideration should be given to abolishing that arbitrary limitation and making all warrant officers, junior grade, eligible for promotion to the grade of chief warrant officer after a specified period, such as nine months, of performance of duty for which efficiency ratings not below that of "Excellent" have been given.

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CHAPTER 6

PROMOTION OF ENLISTED PERSONNEL

SECTION 1

GENERAL

91. Application of policies and procedures established for the promotion of enlisted personnel provides little opportunity for analysis and discussion in this report. All such procedures were governed by the provisions of pertinent Army Regulations, and it was not necessary for Theater Headquarters or the major subordinate commands to issue any directives on this subject. With a few exceptions, two of which are noted below, all problems which arose were local in nature and were solved by local commanders. In the compilation of material for this report, those preparing it encountered practically no criticism of the basic policies governing the promotion of enlisted personnel.

92. What is said in Paragraphs 76 and 78 of this report, concerning the promotion of officers, is equally applicable to enlisted personnel. Many an enlisted man was deprived of promotion to the grade authorized for the duty which he was performing because of the fact that someone holding that grade was on special duty with a higher headquarters or was surplus in some other unit. In the waging of war, the rights and welfare of individuals must be subordinated to the accomplishment of the mission of the organization to which they are assigned, and to the interests of the Government, but they should not be ignored. Tables of organization should be made sufficiently elastic to prevent injustices to individuals.

SECTION 2

APPOINTMENT OF PRIVATES FIRST CLASS

93. Pursuant to authority received from the War Department, a new policy authorizing the promotion of privates, who were not otherwise eligible for promotion, was announced in letter, Headquarters ETOUSA, AG-220.2 MF, dated 17 December 1944, Subject: "Promotion of Privates". Under the new policy, privates who had completed one year of satisfactory service or who had served overseas were eligible for appointment as privates first class without regard to position vacancies. Subsequently, to increase the number of appointments made pursuant to the policy mentioned above, the Theater Commander distributed to major commands the War Department letter quoted in Paragraph 70 of this report.

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CHAPTER 7

CONCLUSIONS AND RECOMMENDATIONS

SECTION 1

OFFICER CANDIDATE SCHOOLS

94. Experience in the European Theater of Operations has demonstrated that an officer candidate school, conducted under the control of the Theater Commander and operated for the primary purpose of training Infantry platoon leaders, can render valuable service. During operations, its proximity to the battlefield is an advantage. It effects a saving of time and transportation which would be used in sending officer candidates to the United States for training and returning them to the theater of operations after being commissioned.

95. It is recommended that plans for any future emergency include provision for the establishment of an officer candidate school in the theater of operations.

SECTION 2

APPOINTMENT OF OFFICERS

96. Policies and procedures which were established for the making of battlefield appointments in the theater of operations were satisfactory and practical, but there was an undesirable lack of uniformity in the interpretation of War Department policy defining eligibility for such appointments. Policies and procedures for the making of non-combat appointments were satisfactory to the extent that such appointments were permitted, but the limitations placed on such appointments were too strict.

97. It is recommended that no changes be made in the basic policies and procedures applicable to battlefield appointments, but that Army Regulations 605-10 be amended to define, with greater particularity, eligibility requirements for such appointments. It is further recommended that the policies permitting non-combat appointments be liberalized to give to commanders of armies, and comparable commands of the Air Forces, wide latitude in the selection of personnel for such appointments from units which have been engaged in their normal operational roles, and that the War Department encourage and facilitate such appointments.

SECTION 3

PROMOTION OF OFFICERS

98. Policies and procedures established for the making of battlefield promotions were satisfactory, except that, as in the case of battlefield appointments, uniformity of eligibility rules was lacking. Provisions made for the promotion of officers, other than battlefield promotions, were satisfactory, except that qualified officers were frequently deprived of earned promotions by the application of the "position vacancy" rules. The promotion of qualified officers occupying position vacancies for higher grades was frequently delayed and sometimes

prevented by the application of the "time in position" rules of eligibility. War Department policies governing promotions to and within general officer grades were unsatisfactory in that they were never published or made clear to officers who were eligible and qualified for such promotion and who occupied positions for which the higher grades were authorized.

99. It is recommended:

a. That Army Regulations 605-12 define with greater particularity the policy of the War Department concerning eligibility for battlefield promotions;

b. That Army Regulations 605-12 be so amended as to prevent the blocking of promotions by the placing of officers on temporary duty or detached service away from the positions to which they are assigned, and to require that all officers be assigned to positions which are appropriate to their grades or higher grades and which are established or authorized by tables of organization or tables of distribution;

c. That the War Department policy which is published in Paragraph 5 c, Army Regulations 605-12, 17 August 1944, as amended by Changes No. 1, 9 December 1944, be modified so as to require responsible commanders to take appropriate action, without delay, by relieving or recommending for promotion, officers who are occupying positions for which a higher grade is authorized and who have fulfilled the "time in grade" and "time in position" requirements for promotion;

d. That, in any future emergency, the policy of the War Department with respect to appointment and promotion of general officers be published, and that, in overseas commands, vacancies for which such grades are authorized by tables of organization or allotment be filled promptly by the promotion of qualified officers who have proved their ability to discharge efficiently the duties and responsibilities of such positions.

SECTION 4

APPOINTMENT AND PROMOTION OF WARRANT OFFICERS

100. Decentralization of authority to appoint and promote to and within warrant officer grades is desirable and has been proved to be satisfactory and practical in the European Theater of Operations. The placing of an arbitrary percentage limitation on the number of chief warrant officers has not proved desirable.

101. It is recommended that the provisions of Army Regulations 610-15 be modified to permit theater commanders to delegate to subordinate commanders, down to and including commanders of divisions and comparable units, the authority to appoint warrant officers, junior grade, and to make promotions to the grade of chief warrant officer to fill existing vacancies within their respective commands. It is further recommended that the limitation on the number of chief warrant officers in any command be removed, and that length of efficient service be made the basis of rules governing eligibility for promotion of warrant officers, junior grade, to the grade of chief warrant officer.

SECTION 5

PROMOTION OF ENLISTED PERSONNEL

102. As applied in the European Theater of Operations, the policies of the War Department governing promotion within the enlisted grades proved generally satisfactory. Numerous cases in which enlisted men were not promoted to grades appropriate to the duties which they were performing, as a result of the existence of surplus non-commissioned officers in other units or the placing of men on special duty and detached service with other units or higher headquarters, pointed to a need for remedial action.

103. It is recommended that no changes be made in the basic policies and procedures governing the temporary promotion of enlisted personnel, but that pertinent regulations be modified so as to insure and require the promotion of enlisted personnel to grades established and prescribed for the duties to which they have been assigned and which they are performing efficiently.

PART TWO

APPOINTMENTS AND PROMOTIONS

WITHIN UNITED STATES STRATEGIC AIR FORCES IN EUROPE

CHAPTER 1

INTRODUCTION

SECTION 1

FOREWORD

104. The following are extracts from a study prepared by members of United States Strategic Air Forces in Europe. In some instances the recommendations contained in this part conflict with those set forth in Part One. However, they are submitted as a method of presenting the views of both The General Board and the committee selected by United States Strategic Air Forces in Europe.

SECTION 2

SCOPE OF REPORT

105. This part is intended as a supplement to and for inclusion in a more comprehensive report on appointments and promotions in the European Theater of Operations which is being prepared by The General Board, United States Forces, European Theater. The General Board has been charged with the responsibility of compiling a factual analysis of the strategy, tactics, and administration employed by the United States Forces.

106. In order to permit ready consolidation, the material presented herein will, in general, follow the same format and cover the same topics as are included in the comprehensive General Board report.

107. This part will be limited to a discussion of policies and procedures pertaining to appointments and promotions within the United States Strategic Air Forces in Europe only. Emphasis will be placed upon the functions and efforts of this headquarters and major subordinate headquarters to interpret, formulate, and implement the policies and procedures as laid down by higher authority with respect to direct appointment of Warrant Officers, Flight Officers, and Commissioned Officers, and the promotion of Warrant Officers, Commissioned Officers, and enlisted personnel. Analyses, evaluations, and recommendations as to changes in current policies and procedures will be included in the several major sections of this part. The period covered by this part is from 1 June 1943 to 30 June 1945.

SECTION 3

REFERENCE MATERIAL

108. Reference will be made in each section of this part to such War Department, Headquarters Army Air Forces, and theater directives as

were required to establish the authority on which this command formulated and implemented policies and procedures pertaining to appointments and promotions. Such War Department, Headquarters Army Air Forces, and theater regulations, circulars, and letter directives will be referred to only, and will not be included as organic elements of this part. However, those instructions published by this headquarters for the purpose of clarifying and implementing the policies established by higher authority will be included herein.

DIRECT APPOINTMENT OF OFFICERS

SECTION 1

THEATER DIRECTIVES

109. In a letter dated 8 August 1943, the Commanding General, European Theater of Operations, United States Army, advised the Commanding General, Eighth Air Force, that direct appointment to commissioned status in the Army of the United States could be effected for the following types of personnel:

- a. Graduates of officer candidate schools operated within this theater.
- b. Qualified flight officers.
- c. Warrant officers and enlisted men who have demonstrated their fitness in actual combat and who are otherwise qualified.
- d. American citizens who hold commissioned rank in the armed forces of an Allied power.

110. The basic theater policies and prescribed procedures governing the appointment of second lieutenants were published in Section I, Circular 47, Headquarters ETOUSA, dated 26 April 1944, and in Circular 59, Headquarters ETOUSA, dated 1 June 1944. Above referenced Circular 47, Headquarters ETOUSA, was amended by Section IV, Circular 74, Headquarters ETOUSA, dated 30 June 1944. The three aforementioned directives were rescinded and superseded by Circular 10, Headquarters ETOUSA, dated 27 January 1945.

111. In addition to the general directives referred to in Paragraph 110, above, letter, Headquarters ETOUSA, AG 210.1 MPAB, dated 14 January 1945, Subject: "Authority to Appoint Flight Officers as Second Lieutenants, AUS", granted the Commanding General, US Strategic Air Forces in Europe, authority to appoint flight officers as second lieutenants in the Army of the United States under provisions of AR 605-10 and AR 610-50. The authority of this headquarters to effect both combat and non-combat direct appointments to qualified warrant officers, flight officers, and enlisted personnel as second lieutenants, AUS, remained in effect until 1 October 1945. The Theater Commander on various occasions issued separate specific instructions pertaining to the appointment of particular classes of personnel, for example:

- a. The appointment of second lieutenants, Medical Administrative Corps.
- b. Appointment of second lieutenants in the Corps of Engineers.
- c. Appointment of Counter Intelligence Corps personnel as second lieutenants, AUS.
- d. Appointment in the Judge Advocate General's Department.
- e. Appointment of second lieutenants, Clinical Psychologists.
- f. Appointment of WAC personnel as second lieutenants, AUS.

g. Appointment of second lieutenants, AUS, for duty in the Military Government.

112. Circular 59, Headquarters ETOUSA, dated 1 June 1944, delegated to the Commanding General, US Strategic Air Forces in Europe, and to the Commanding Generals of the numbered Air Forces, authority to appoint as second lieutenants, AUS, those warrant officers, flight officers, and enlisted men who had demonstrated their fitness in actual combat. Prior to this time final action on all direct appointments was taken by the Theater Commander. Circular 10, Headquarters ETOUSA, dated 27 January 1945, granted to the Commanding General, US Strategic Air Forces in Europe, and the Commanding Generals of the Eighth and Ninth Air Forces, the authority to effect both combat and non-combat direct appointments.

SECTION 2

COMBAT APPOINTMENTS

113. Due to the characteristics of Air Force combat activities, it was soon recognized that certain appointments which appeared legitimately to be "combat" appointments could not technically be called "battlefield" appointments. Therefore, at an early date the Theater Commander decreed that the phrase "demonstrated their fitness in actual battle" would not apply to flight officers.

114. Combat appointments within this command were restricted entirely to flight officers who had actively participated in combat air missions. Those flight officers who participated in air missions as combat crew members were considered to be qualified for combat appointment as second lieutenants, AUS.

SECTION 3

NON-COMBAT APPOINTMENTS

115. During 1943 and 1944, direct appointments were seldom made for the purpose of filling administrative positions. However, Circular 10, Headquarters ETOUSA, dated 27 January 1945, authorized the effecting of appointments, sparingly, for the purpose of filling purely administrative jobs and directed that authority to effect non-combat appointments should be used primarily to fill officer positions of a command nature, requiring special technical or professional skills.

116. In this command a sincere effort was made to restrict non-combat appointments to the filling of positions requiring technical or professional skills. The majority of appointments were effected to fill vacancies requiring such military occupational specialties as Communications Officer, Cryptographic Officer, Telephone and Telegraph Officer, Communications Inspection Officer, Signal Equipment Maintenance and Repair Officer, Engineer Supply Officer, Aviation Ordnance Officer, Administrative Maintenance and Repair Officer, Armory Maintenance and Repair Officer, Engineer Equipment Maintenance and Repair Officer, Finance Officer, Statistical Control Officer, Military Police Officer, Cryptanalytic Officer, and Postal Officer.

ANALYSIS AND RECOMMENDATIONS

117. It is believed that the original concept of meeting requirements for junior officers within this command through the expediency of granting direct appointments has met with a large degree of success. Evidence indicates that, by and large, commanders exercised good judgment in selecting and recommending qualified personnel for appointment and that examining boards of officers made a conscientious effort to evaluate individuals before recommending them for appointment.

118. From the earliest phases of the air offensive in Europe until VE-Day, commanders within this organization were confronted by a need for competent junior grade officers. Experience has shown that the vast majority of non-commissioned officers, warrant officers, and flight officers who were selected for appointment because of their leadership qualities and their civilian and military backgrounds, were able to assume their new responsibilities with decided success.

119. It was noted in an earlier portion of this chapter that the theater directives covering combat appointments were not written so as to be properly applicable to flight officers. It is suggested that future directives intended to cover combat appointments take into consideration those flight officers who have demonstrated outstanding ability in combat activities peculiar to the Air Forces.

120. The continued efforts of the Theater Commander to reduce to a minimum the time required for administrative details in connection with both combat and non-combat appointments have been appreciated. In this connection the delegation of appointing authority to Headquarters US Strategic Air Forces in Europe and the numbered Air Forces was felt to be a significant step. Not only does such delegation of authority tend to expedite the processing of appointments, but it is believed that a large fighting unit of the order of a numbered Air Force is thoroughly competent to effect direct appointments in terms of its particular needs.

121. In the case of non-combat direct appointments, it is proposed further that each individual under consideration be required to achieve a qualifying score on an officer candidate test of general ability, and also to demonstrate a high degree of proficiency in his specialty as measured by a comprehensive written examination covering his particular technical and professional skills.

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CHAPTER 3

PROMOTION OF OFFICERS

SECTION 1

THEATER DIRECTIVES

122. Prior to August 1944, authority to take final action on officer promotions was retained by the Theater Commander. Circular 90, Headquarters ETOUSA, dated 17 August 1944, delegated to the Commanding Generals, US Strategic Air Forces in Europe, and the numbered Air Forces, authority to take final action on promotion recommendations from the grades of first lieutenant to lieutenant colonel inclusive, pertaining to officers under their jurisdiction, under such procedures as they might prescribe to insure full compliance with the provisions of AR 605-12, as amended. This headquarters and Headquarters Eighth and Ninth Air Forces continued to exercise their authority to make officer promotions up to and including the grade of lieutenant colonel from 17 August 1944 until the end of the period covered by this report.

SECTION 2

PROMOTION IN THE ARMY AIR FORCES

123. On 16 February 1942 Congress approved an Act which authorized the temporary promotion, not above the grade of colonel, of any officer assigned to duty with any tactical unit, any installation, or any staff of the Army Air Forces. Promotions of this type were referred to as AUS (AC) promotions. The purpose of the aforementioned Congressional Act was to meet the needs of the Army Air Forces for promotion of officers, by selection, at a rate and at an earlier age than was desirable for the rest of the Army. This Congressional Act was intended to supplement, not replace, existing procedures for temporary promotion in the Army of the United States.

124. Appropriate authorization and formulation of policy and procedure to accommodate AUS (AC) promotions, as described in Paragraph 123, above, was provided in Paragraph 6, AR 605-12, dated 3 February 1944. Complete information and instructions concerning minimum qualifications for promotion and the processing of promotion recommendations of this type were published in AAF Regulation Number 35-18, dated 20 July 1944.

125. The special provisions authorizing the AUS (AC) promotion of personnel assigned to duty with the Air Corps remained in effect until 24 July 1944. Paragraph 6, Changes No. 1, AR 605-12, dated 24 July 1944, suspended all regulations governing the temporary promotion of officers in the AUS (AC) and stipulated that, effective 1 August 1944, all officers holding higher temporary AUS (AC) grades on that date would be promoted to the corresponding temporary grade in the Army of the United States.

126. Subsequent to 24 July 1944, promotion of Army Air Forces personnel was in accordance with the same policies and procedures as governed the promotion of officer personnel of the other arms and services.

PROMOTIONS IN US STRATEGIC AIR FORCES IN EUROPE

127. Instructions issued by this headquarters to govern the preparation and processing of promotion recommendations on officers under this headquarters are contained in Section 6, USSTAF Regulation No. 80-14, dated 5 March 1945. Similar instructions published by Headquarters Ninth Air Force, to govern officer promotions within that command, are contained in Memorandum No. 35-8, Headquarters Ninth Air Force, dated 26 August 1944, as changed by Memorandum No. 35-8A, Headquarters Ninth Air Force, dated 25 October 1944, and Memorandum No. 35-8B, Headquarters Ninth Air Force, dated 20 March 1945.

128. From the standpoint of the US Strategic Air Forces in Europe, it is felt that the promotion policies in effect in this theater between 1 July 1943 and 30 June 1945 were satisfactory. It is felt that decided benefit resulted from the decision of the Theater Commander in August 1944 to delegate to the Commanding General, US Strategic Air Forces in Europe, and the Commanding Generals of the Eighth and Ninth Air Forces, the authority to take final action on all officer promotions below the grade of colonel. Within this command the special provisions made possible through the granting of AUS (AC) promotions were particularly valuable in helping to meet the needs of a rapidly expanding Air Force organization.

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APPOINTMENT OF WARRANT OFFICERS

129. Between 13 December 1943 and 15 September 1944, warrant officers were appointed within this command to relieve commissioned officers of administrative and technical duties of a routine nature. Such appointments were of particular value in filling vacancies in those technical skills peculiar to Air Force operations. This headquarters delegated to the Commanding Generals, Eighth and Ninth Air Forces, authority to appoint temporary warrant officers, junior grade, under the provisions of AR 610-15. Similar authority was delegated to the Commanding Generals, Ninth Troop Carrier Command; Air Disarmament Command, US Strategic Air Forces in Europe; Air Service Command, US Strategic Air Forces in Europe; First Tactical Air Force (Provisional); and Eastern Command.

130. In the early part of 1945 a comprehensive survey was made on warrant officer personnel within this command; surplus personnel were reassigned to existing vacancies; and an inventory was made of those warrant officer classifications in which shortages continued to exist. Letter, file AG 210.1 (10)MPA, Headquarters ETOUSA, dated 27 May 1945, Subject: "Appointment of Warrant Officers, Junior Grade", authorized the Commanding General, US Strategic Air Forces in Europe, to appoint and convene examining boards to conduct preliminary final examinations of applicants for appointment as warrant officers, junior grade, and to delegate this authority to commanders not below the grade of brigadier general. Acting upon this authority, necessary steps were taken to announce to qualified personnel within this command the fact that applications could be submitted for appointment as warrant officer. The instructions concerning submission of applications and the appointing and responsibilities of examining boards of officers were transmitted to subordinate commands by letter, this headquarters, file 210.1, dated 2 June 1945, Subject: "Appointment of Warrant Officers, Junior Grade". The initial survey of warrant officer status within this command was directed by letter, this headquarters, dated 27 March 1945, Subject: "Reports on Warrant Officer Status".

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CHAPTER 5

APPOINTMENT OF FLIGHT OFFICERS

SECTION 1

WAR DEPARTMENT AND HEADQUARTERS ARMY AIR FORCES DIRECTIVES

131. War Department Memorandum No. "7610-2-43, dated 23 June 1943, Subject: "Appointment of Eligible Personnel as Flight Officers", authorized the appointment of flight officers in accordance with the provisions of AR 610-50, as changed, and in accordance with AAF Regulations 35-3, dated 21 January 1943. This headquarters was granted specific authority to appoint eligible personnel of this command as flight officers by letter, Headquarters ETOUSA, file AG 210.1, dated 2 November 1943, Subject: "Appointment of Flight Officers".

SECTION 2

FLIGHT OFFICER APPOINTMENTS

WITHIN US STRATEGIC AIR FORCES IN EUROPE

132. Authority to appoint flight officers was sub-delegated by this headquarters to the Commanding Generals, Eighth and Ninth Air Forces, per letter, file 210.1, dated 10 November 1943, Subject: "Appointment of Flight Officers". Similar authority was later delegated to the Commanding Generals, IX Troop Carrier Command; Air Disarmament Command, US Strategic Air Forces in Europe (Provisional); and First Tactical Air Command (Provisional).

133. The commanders referred to in Paragraph 132, above, continued to exercise their authority to appoint eligible personnel as flight officers until this authority was terminated by the Theater Commander on 9 September 1945.

134. The policy whereby flight officer appointments could be granted to personnel of this command was of special value in connection with RAF and RCAF transferees to the American Air Forces. Those American nationals serving with the RAF or RCAF, who were undergoing flight training and desired to transfer to the US Army Air Forces, were enlisted into the US Forces in a comparable enlisted grade, if accepted by the AAF Recruiting Board at London, England. Such individuals were assigned to the AAF Replacement Depot and returned on detached service to their former RAF or RCAF organizations for completion of flight training. Upon satisfactorily completing flight training as enlisted men, the commanding officer of the RAF or RCAF station submitted a report to the trainees' American commander. The American commander was then authorized to initiate action resulting in the appointment of qualified flying personnel of this type as flight officers.

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CHAPTER 6

PROMOTION OF ENLISTED PERSONNEL

135. The War Department regulations covering enlisted promotions were found to be so concise and clear that it was not deemed necessary to publish a general directive pertaining to enlisted promotions. Various subordinate commands issued statements of policy and procedure to be followed within their respective commands. A typical directive published by a subordinate unit, along with a standard promotion recommendation form, was letter, Headquarters and Headquarters Squadron, US Strategic Air Forces in Europe, dated 13 March 1945, Subject: "Policy on Promotions of Enlisted Personnel".

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A P P E N D I X I

DIRECTIVES OF THEATER HEADQUARTERS AND SUBORDINATE COMMANDS

ON THE SUBJECT OF "DIRECT APPOINTMENT OF OFFICERS"

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CONFIDENTIAL-ROUTINE

FROM: EUROPEAN THEATER OF OPERATIONS, US ARMY, signed Eisenhower.

ACTION TO: CG SIXTH ARMY GROUP, TWELFTH ARMY GROUP, FIRST ARMY, THIRD ARMY, SEVENTH ARMY, NINTH ARMY.

INFO TO: SUPREME HEADQUARTERS ALLIED EXPEDITIONARY FORCE.

REF NO: EX-63849.

War Department has informed this headquarters that beginning in March 45, the total number of officer replacements which can be furnished monthly for this theater is estimated at 600 exclusive of a few officers with critical skills in specialist categories. War Department has been informed that the 600 replacement officers per month available beginning in March should be furnished on the basis of 92% Infantry and 8% Armored.

War Department expects that the balance of officer loss replacements will be provided by direct appointments in this theater. It is assumed that total officer requirements for the period ending 28 February 45 can be met from Zone of Interior, with exception of November and December Infantry officer requirement. However, to insure that no critical shortage will arise in any combat branch, between now and March 45, it is essential that full use be made of the authority to make combat appointments in armies without regard to position vacancies.

Previous restriction of 20 appointments per division for each three months period imposed by this headquarters for combat appointments of 2d Lts is removed and unlimited authority for this purpose is granted.

RESTRICTED-ROUTINE

FROM: EUROPEAN THEATER OF OPERATIONS, UNITED STATES ARMY.

ACTION TO: CG SIXTH ARMY GROUP, TWELFTH ARMY GROUP, FIRST ARMY, THIRD ARMY, SEVENTH ARMY, NINTH ARMY, US STRATEGIC AIR FORCES IN EUROPE, EIGHTH AIR FORCE, NINTH AIR FORCE.

REF NO: ETX-2727

Subject: Combat Appointments. To permit appointment of deserving individuals who have been disabled in combat subsequent to being recommended for combat appointment, Army Regulations 605-10 has been revised as follows:

Renumber Paragraph 22 to 22A and add Paragraph 22B as follows: "Overseas commanders specifically authorized to appoint as 2d Lts in the Army of the United States, warrant officers and enlisted men who have demonstrated their fitness for appointment in actual combat and are qualified therefor, are authorized to waive physical disabilities incurred in combat subsequent to the initiation of the recommendation for appointment, provided the recommendation had been made or approved by a general officer prior to the time the individual was disabled, and that the individual was physically qualified for appointment at that time." Printed changes will follow.

You are delegated authority to waive physical disabilities in such cases and accomplish appointment. In cases of individuals who have been transferred from your jurisdiction prior to consummation of appointment, report will be made to this headquarters (restricted) in accordance with Par 5, Circular 59, this headquarters, current series, with your recommendation, present location of individual if known, and supporting papers to include statement of physical condition at time of recommendation.

SECOND ARMORED DIVISION
APO 252

27 May 1944

SUBJECT: Standard Operating Procedure, G-1 Section.

* * * * *

Section III: Battlefield Promotions and Appointments.

E X T R A C T

2. Appointment.

a. Warrant officers or enlisted men who have clearly demonstrated their fitness and ability for appointment in actual combat, and who are otherwise qualified, may be recommended for appointment as second lieutenants, AUS.

* * * * *

By command of Major General BROOKS:

CHARLES D. PALMER
Colonel, GSC
Chief of Staff

CIRCULAR)
NO. 31)

"29 LET'S GO"

6 July 1944

BATTLEFIELD APPOINTMENTS

1. Warrant officers and enlisted men who have unquestionably demonstrated in combat their fitness for appointment as second lieutenants, AUS, may be recommended for appointment at any time by regimental and separate organization commanders to fill existing vacancies within their respective commands. Recommendations for whom no vacancies exist will not be submitted.

2. Each recommendation will be submitted on form identical to that shown in Appendix 1 and will be accompanied by Personnel Placement Questionnaire (one copy of WD AGO Form Number 0850 and two copies of WD AGO Form Number 0850A) and report of final type physical examination (WD AGO Form Number 63, in triplicate), or certificate in lieu thereof (see Paragraph 3a below). For War Department purposes, the mailing address shown on WD AGO Forms 0850 and 0850A will be the address the appointee desires carried as his permanent home address while in the active military service and the one to which he desires to be returned upon relief from duty.

3. Report of physical examination (WD AGO Form Number 63) will be completed if practicable and forwarded with the recommendation.

a. When completion of final type physical examination is not possible because of combat conditions, the following certificate will be rendered by the officer initiating the recommendation:

"I certify that to the best of my knowledge and belief _____
_____ is physically qualified for appointment under the provisions
of AR 40-105."

Upon relief from combat a supplementary physical examination will be accomplished to the extent necessary to submit a complete report of final type physical examination.

4. The following restrictions will apply:

a. Individual recommended must, upon appointment, be within the prescribed age in grade for troop duty.

b. No person will be recommended who has been convicted in any civil or military court for an offense denounced by the 92nd, 93rd, or 94th Articles of War or which is denounced as a felony under Federal Law, or who has been dishonorably discharged from the Navy, Marine Corps, Coast Guard, or any component of the Army of the United States.

c. Individual recommended must be a citizen of the United States or of the Philippine Islands or of a cobelligerent or friendly country who otherwise possesses the same qualifications as a citizen of the United States. Applicants who are not citizens of the United States by birth must provide evidence of citizenship. Certificate in form shown in Paragraph 26a(2), AR 625-5, will be accepted in the case of United States citizenship by naturalization.

d. Each applicant must have had such education and experience

as to reasonably insure that he will be able to perform satisfactorily all the duties of the grade and branch in which his appointment is recommended. Normally standards established for appointment to corresponding grade in the Officers Reserve Corps (AR 140-22 to 140-39) will apply.

5. Upon receipt of instructions from this headquarters, enlisted men who have been recommended for appointment as second lieutenants, AUS, will be discharged by regimental and separate organization commanders under the provisions of Section X, AR 615-360, as amended. On the day following discharge the appointee will execute the oath of office (WD AGO Form Number 71). The certifying officer's authority to administer the oath will be shown under his signature. Report of entry on active duty will be accomplished at the same time, omitting the authority. When completed, this form will be submitted to this headquarters together with designation of beneficiary on WD AGO Form Number 41.

6. Warrant officers who are appointed second lieutenants, AUS, will accomplish in duplicate the following report of separation and will forward same together with copy of Certificate of Service on WD AGO Form Number 280 to this headquarters on date of appointment:

REPORT OF SEPARATION

OF

(Last Name) (First Name) (Middle Initial) (WOJG or C/O) (Organization)

1. I acknowledge having first received notice of separation from active service on _____ 19__.

2. Permanent home address furnished for future reference:
(Number and Street) (City, Town, or Post Office) (State)

3. I certify that at the present time I am not suffering from the effects of a wound, injury, or disease, whether incurred in the military service of the United States or otherwise.

(Date)

(Signature)

STATEMENT OF PERSONNEL OFFICER

The above named was on _____ 19__, at (APO No.) separated from active service by reason of discharge to accept commission as a Second Lieutenant, AUS, per (cite notification by appointing authority).

(Orgn and APO No.) (Date) (Signature of Personnel Officer)

7. Service Records and allied papers of enlisted men appointed second lieutenants, AUS, will be indorsed by "Final Indorsement" to The Adjutant General, Washington, 25, D.C., and submitted to this headquarters without delay.

By command of Major General GERHARDT:

OFFICIAL: /s/ Robert H. Archer, Jr.
/t/ ROBERT H. ARCHER, JR.,
Lt Col, A. G. D.,
Adjutant General.

EDWARD H. McDANIEL,
Colonel, G. S. C.,
Chief of Staff.

CIRCULAR)
:
NO. 43)

"29 LET'S GO"

15 September 1944

BATTLEFIELD APPOINTMENTS

1. Circular No. 31, Headquarters, 29th Infantry Division, dated 6 July 1944, Subject: "Battlefield Appointments", and Section II, Circular No. 34, 19 July 1944, are rescinded.

2. Warrant officers and enlisted men who have unquestionably demonstrated in combat their fitness for appointment as second lieutenants, AUS, may be recommended for appointment at any time by regimental and separate organization commanders to fill existing vacancies within their respective commands.

3. Each recommendation will be submitted on form identical to that shown in Appendix A and will be accompanied by Personnel Placement Questionnaire (one copy of WD AGO Form Number 0850 and two copies of WD AGO Form Number 0850A) and report of final type physical examination (WD AGO Form Number 63, in triplicate), or certificate in lieu thereof (see Paragraph 4a below). For War Department purposes, the mailing address shown on WD AGO Forms 0850 and 0850A will be the address the appointee desires carried as his permanent home address while in the active military service and the one to which he desires to be returned upon relief from duty.

4. Report of physical examination (WD AGO Form Number 63) will be completed if practicable and forwarded with the recommendation.

a. When completion of final type physical examination is not possible because of combat conditions, the following certificate will be rendered by the officer initiating the recommendation:

"I certify that to the best of my knowledge and belief _____ is physically qualified for appointment under the provisions of AR 40-105."

Upon relief from combat a supplementary physical examination will be accomplished to the extent necessary to submit a complete report of final type physical examination.

5. The following restrictions will apply:

a. No person will be recommended who has been convicted in any civil or military court for an offense denounced by the 92nd, 93rd, or 94th Articles of War, or which is denounced as a felony under Federal Law, or who has been dishonorably discharged from the Navy, Marine Corps, Coast Guard, or any component of the Army of the United States.

b. Individual recommended must be a citizen of the United States or of the Philippine Islands or of a cobelligerent or friendly country who otherwise possesses the same qualifications as a citizen of the United States. Applicants who are not citizens of the United States by birth must provide evidence of citizenship. Certificate in form shown in Paragraph 26a(2), AR 625-5, will be accepted in the case of United States citizenship by naturalization.

c. Each applicant must have had such education and experience as to reasonably insure that he will be able to perform satisfactorily

all the duties of the grade and branch in which his appointment is recommended. Normally standards established for appointment to corresponding grade in the Officers Reserve Corps (AR 140-22 to 140-39) will apply.

6. Upon receipt of instructions from this headquarters, enlisted men who have been recommended for appointment as second lieutenants, AUS, will be discharged by regimental and separate organization commanders under the provisions of Section X, AR 615-360, as amended. On the day following discharge the appointee will execute the oath of office (WD AGO Form Number 71). The certifying officer's authority to administer the oath will be shown under his signature. Report of entry on active duty will be accomplished at the same time, omitting the authority. When completed, this form will be submitted to this headquarters together with designation of beneficiary on WD AGO Form Number 41.

7. Warrant officers who are appointed second lieutenants, AUS, will accomplish in duplicate the following report of separation and will forward same together with copy of Certificate of Service on WD AGO Form Number 280 to this headquarters on date of appointment:

REPORT OF SEPARATION

OF

(Last Name) (First Name) (Middle Initial) (MOJG or CWO) (Organization)

1. I acknowledge having first received notice of separation from active service on _____ 19__.

2. Permanent home address furnished for future reference:
(Number and Street) (City, Town, or Post Office) (State)

3. I certify that at the present time I am not suffering from the effects of a wound, injury, or disease, whether incurred in the military service of the United States or otherwise.

(Date)

(Signature)

STATEMENT OF PERSONNEL OFFICER

The above named was on _____ 19__, at (APO No.) separated from active service by reason of discharge to accept commission as a Second Lieutenant, AUS, per (cite notification by appointing authority).

(Orgn and APO No.) (Date) (Signature of Personnel Officer)

8. Service Records and allied papers of enlisted men appointed second lieutenants, AUS, will be indorsed by "Final Indorsement" to The Adjutant General, Washington, 25, D.C., and submitted to this headquarters without delay.

By command of Major General GERHARDT:

OFFICIAL: /s/ Robert H. Archer, Jr.
/t/ ROBERT H. ARCHER, JR.,
Lt Col, A. G. D.,
Adjutant General.

EDWARD H. McDANIEL,
Colonel, G. S. C.,
Chief of Staff.

(Unit)

(APO)

(Date)

SUBJECT: Battlefield Appointment as Second Lieutenant, AUS,
 TO: Commanding General, Ninth U.S. Army, APO 339 (Thru Channels).

1. Under the provisions of Circular 59, Headquarters, European Theater of Operations, 1 June 1944, it is recommended that the following individual, having clearly demonstrated his fitness for appointment by outstanding performance in actual combat, be appointed a second lieutenant, AUS:

(Name)	(Grade)	(ASN)
--------	---------	-------

2. This individual has clearly demonstrated his fitness for appointment by outstanding performance in actual combat as follows: (Detailed statement of periods, assigned duties, manner of performance, and narrative of performance in actual combat.)

3. A position vacancy exists after considering requisitions not acted upon and the appointment of all other individuals previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____ (Include specific allotment to which chargeable, i.e., QM, BI, etc.).

4. Records of this individual do not contain any record of court-martial proceedings having been instituted in his case, nor do the records of this headquarters show any other reason why this individual should not be appointed in the Army of the United States.

5. Upon appointment it is recommended this individual be assigned to _____ as _____.

(Unit) (Assignment)

 (Signature) (Commanding)

220.1 1st Ind.

TO:
 1. Approved.

2. A position vacancy exists in accordance with approved tables of organization or allotment for this unit, and the filling of such vacancy by the appointment of this individual together with all previous recommendations not acted upon will not exceed the total number of position vacancies that are authorized for this command.

3. A search has been made of available records at this headquarters and the results of this search do not disclose any reason why this individual should not be appointed in the Army of the United States.

CIRCULAR)
NO. 46)

"29 LET'S GO"

7 October 1944

BATTLEFIELD APPOINTMENTS

1. Circular No. 43, Headquarters, 29th Infantry Division, dated 15 September 1944, Subject: "Battlefield Appointments", is rescinded.

2. Warrant officers and enlisted men who have unquestionably demonstrated in combat their fitness for appointment as second lieutenants, AUS, may be recommended for appointment at any time by regimental and separate organization commanders to fill existing vacancies within their respective commands. Recommendations for appointment may be forwarded, regardless of position vacancy, in the case of persons who have exhibited unusual leadership and courage under hazardous conditions in units whose mission normally brings them into actual contact with the enemy (i.e., platoon sergeants, squad leaders, forward observers, etc.).

3. Each recommendation will be submitted on form identical to that shown in Appendix A and will be accompanied by Personnel Placement Questionnaire (one copy of WD AGO Form Number 0850 and two copies of WD AGO Form Number 0850A) and report of final type physical examination (WD AGO Form Number 63, in triplicate), or certificate in lieu thereof (see Paragraph 4a below). For War Department purposes, the mailing address shown on WD AGO Forms 0850 and 0850A will be the address the appointee desires carried as his permanent home address while in the active military service and the one to which he desires to be returned upon relief from duty.

4. Report of physical examination (WD AGO Form Number 63) will be completed if practicable and forwarded with the recommendation.

a. When completion of final type physical examination is not possible because of combat conditions, the following certificate will be rendered by the officer initiating the recommendation:

"I certify that to the best of my knowledge and belief _____ is physically qualified for appointment under the provisions of AR 40-105."

b. Upon relief from combat a supplementary physical examination will be accomplished to the extent necessary to submit a complete report of final type physical examination.

5. The following restrictions will apply:

a. Individual recommended must, upon appointment, be within the prescribed age in grade for troop duty.

b. No person will be recommended who has been convicted in any civil or military court for an offense denounced by the 92nd, 93rd, or 94th Articles of War, or which is denounced as a felony under Federal Law, or who has been dishonorably discharged from the Navy, Marine Corps, Coast Guard, or any component of the Army of the United States.

c. Individual recommended must be a citizen of the United States or of the Philippine Islands or of a cobelligerent or friendly

country who otherwise possesses the same qualifications as a citizen of the United States. Applicants who are not citizens of the United States by birth must provide evidence of citizenship. Certificate in form shown in Paragraph 26a(2), AR 625-5, will be accepted in the case of United States citizenship by naturalization.

d. Each applicant must have had such education and experience as to reasonably insure that he will be able to perform satisfactorily all the duties of the grade and branch in which his appointment is recommended. Normally standards established for appointment to corresponding grade in the Officers Reserve Corps (AR 140-22 to 140-39) will apply.

6. Upon receipt of instructions from this headquarters, enlisted men who have been recommended for appointment as second lieutenants, AUS, will be discharged by regimental and separate organization commanders under the provisions of Section X, AR 615-360, as amended. On the day following discharge the appointee will execute the oath of office (WD AGO Form Number 71). The certifying officer's authority to administer the oath will be shown under his signature. Report of entry on active duty will be accomplished at the same time, omitting the authority. When completed, this form will be submitted to this headquarters together with designation of beneficiary on WD AGO Form Number 41.

7. Warrant officers who are appointed second lieutenants, AUS, will accomplish in duplicate the following report of separation and will forward same together with copy of Certificate of Service on WD AGO Form Number 280 to this headquarters on date of appointment:

REPORT OF SEPARATION

OF

(Last Name)(First Name)(Middle Initial)(WOJG or CWO) (Organization)

1. I acknowledge having first received notice of separation from active service on _____ 19__.

2. Permanent home address furnished for future reference:
(Number and Street) (City, Town, or Post Office) (State)

3. I certify that at the present time I am not suffering from the effects of a wound, injury, or disease, whether incurred in the military service of the United States or otherwise.

(Date)

(Signature)

STATEMENT OF PERSONNEL OFFICER

The above named was on _____ 19__, at (APO No.) separated from active service by reason of discharge to accept commission as a Second Lieutenant, AUS, per (cite notification by appointing authority).

(Orgn and APO No.) (Date)

(Signature of Personnel Officer)

8. Service Records and allied papers of enlisted men appointed second lieutenants, AUS, will be indorsed by "Final Indorsement" to The Adjutant General, Washington, 25, D.C., and submitted to this headquarters without delay.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.,
Lt Col, A. G. D.,
Adjutant General.

LOUIS G. SMITH,
Lt Col, Inf,
Acting Chief of Staff.

CIRCULAR)
;
NO. 7)

"29 LET'S GO"

26 January 1945

BATTLEFIELD APPOINTMENTS

1. Circular No. 46, Headquarters, 29th Infantry Division, dated 7 October 1944, and Section III, Circular No. 59, Headquarters, 29th Infantry Division, dated 27 December 1944, are rescinded.

2. Warrant officers and enlisted men who have unquestionably demonstrated in actual combat their fitness for appointment as 2nd lieutenants, AUS, may be recommended for appointment at any time by regimental and separate organization commanders. The submission of recommendations for battlefield appointment is encouraged and commanders will take full advantage of the opportunity to commission those individuals who have demonstrated outstanding capacity for leadership on the field of battle.

3. Each recommendation will be submitted on form identical to that shown in Appendix A and will be accompanied by Personnel Placement Questionnaire (one copy of WD AGO Form Number O850 and two copies of WD AGO Form Number O850A) and report of final type physical examination (WD AGO Form Number 63, in triplicate), or certificate in lieu thereof (see Paragraph 4a below). For War Department purposes, the mailing address shown on WD AGO Forms O850 and O850A will be the address the appointee desires carried as his permanent home address while in the active military service and the one to which he desires to be returned upon relief from duty.

4. Report of physical examination (WD AGO Form Number 63) will be completed if practicable and forwarded with the recommendation.

a. When completion of final type physical examination is not possible because of combat conditions, the following certificate will be rendered by the officer initiating the recommendation:

"I certify that to the best of my knowledge and belief _____ is physically qualified for appointment as an officer in the Army of the United States as set forth in AR 40-105."

b. Upon relief from combat a supplementary physical examination will be accomplished to the extent necessary to submit a complete report of final type physical examination.

5. The following restrictions will apply:

a. Individuals recommended must, upon appointment, be physically qualified for general commissioned service.

b. No person will be recommended who has been convicted in any civil or military court for an offense denounced by the 92nd, 93rd, or 94th Articles of War, or which is denounced as a felony under Federal Law, or who has been dishonorably discharged from the Navy, Marine Corps, Coast Guard, or any component of the Army of the United States.

c. Individual recommended must be a citizen of the United States or of the Philippine Islands or of a cobelligerent or friendly country who otherwise possesses the same qualifications as a citizen of the United States. Applicants who are not citizens of the United States

by birth must provide evidence of citizenship. Certificate in form shown in Paragraph 17a(2), AR 625-5, will be accepted in the case of United States citizenship by naturalization.

d. Each applicant must have had such education and experience as to reasonably insure that he will be able to perform satisfactorily all the duties of the grade and branch in which his appointment is recommended. Normally standards established for appointment to corresponding grade in the Officers Reserve Corps (AR 140-22 to 140-39) will apply.

6. Upon receipt of instructions from this headquarters, enlisted men who have been recommended for appointment as second lieutenants, AUS, will be discharged by regimental and separate organization commanders under the provisions of Section K, AR 615-360, as amended. On the day following discharge the appointee will execute the oath of office (WD AGO Form Number 71). The certifying officer's authority to administer the oath will be shown under his signature. Report of entry on active duty will be accomplished at the same time, omitting the authority. When completed, this form will be submitted to this headquarters together with designation of beneficiary on WD AGO Form Number 41.

7. Warrant officers who are appointed second lieutenants, AUS, will accomplish in duplicate the following report of separation and will forward same together with copy of Certificate of Service on WD AGO Form Number 280 to this headquarters on date of appointment:

REPORT OF SEPARATION
OF

(Last Name)(First Name)(Middle Initial) (WOJG or CWO) (Organization)

1. I acknowledge having first received notice of separation from active service on _____ 19__.

2. Permanent home address furnished for future reference:
(Number and Street) (City, Town, or Post Office) (State)

3. I certify that at the present time I am not suffering from the effects of a wound, injury, or disease, whether incurred in the military service of the United States or otherwise.

(Date) _____ (Signature) _____

STATEMENT OF PERSONNEL OFFICER

The above named was on _____ 19__, at (APO No.) separated from active service by reason of discharge to accept commission as a second lieutenant, AUS, per (cite notification by appointing authority).

(Orgn and APO No.) (Date) _____ (Signature of Personnel Officer) _____

8. Service Records and allied papers of enlisted men appointed second lieutenants, AUS, will be indorsed by "Final Indorsement" to The Adjutant General, Washington, 25, D.C., and submitted to this headquarters without delay.

By command of Major General GERTHARDT:

OFFICIAL: /s/ Robert H. Archer, Jr.,
/t/ ROBERT H. ARCHER, JR.,
Lt Col, A. G. D.,
Adjutant General.

LOUIS G. SMITH,
Colonel, G. S. C.,
Chief of Staff.

(Unit)

(APO)

(Date)

SUBJECT: Battlefield Appointment as Second Lieutenant, AUS.

TO: Commanding General, Ninth U. S. Army, APO 339 (Thru Channels).

1. Under the provisions of Circular 10, Headquarters, European Theater of Operations, 27 January 1945, it is recommended that the following individual, having clearly demonstrated his fitness for appointment by outstanding performance in actual combat, be appointed a second lieutenant, AUS, for duty with _____.
(Branch)

(First Name) (Full Middle Name) (Last Name) (ASN) (Age) (Grade) (AGCT Score)

2. This individual has clearly demonstrated his fitness for appointment by outstanding performance in actual combat as follows: (Detailed statement of periods, assigned duties, manner of performance, and narrative of performance in actual combat).

3. The individual recommended has not been sentenced to confinement in a penitentiary, or convicted in civil or military court for an offense denounced by the 92d, 93d, or 94th Articles of War or which is denounced as a felony by any Federal law. He is a citizen (**of the United States or the Philippine Islands) (**of a cobelligerent or friendly country who otherwise possesses the same qualifications as a citizen of the United States).

4. A position vacancy does (does not) exist.

5. Upon appointment it is recommended this individual be assigned to: _____ as _____.
(Unit) (Assignment)

Incl: _____ (Signature) (Commanding)
WD AGO Form 0850
WD AGO Form 0850A (2 copies)
WD AGO Form 63, or
Certificate of Physical Condition

* As amended by Cir 16, 29th Inf Div, 27 Mar 45.

**Delete inapplicable words.

STANDARD OPERATIONAL ADMINISTRATIVE PROCEDURES
82D AIRBORNE DIVISION

13 April 1944

E X T R A C T

SECTION III

OFFICER PROMOTIONS, DEMOTIONS, RECLASSIFICATION, AND APPOINTMENTS

* * * * *

b. Battlefield Appointment of Officers in AUS.

(1) Warrant officers or enlisted men who demonstrate in combat their fitness for appointment and who are otherwise qualified therefor, may be recommended at any time for appointment as second lieutenant in the AUS, provided that the total number of positions for lieutenants within the unit will not exceed those authorized by Tables of Organization.

(2) The prescribed form for recommendations for appointment as officer is attached as Appendix C.

(3) Form of letter of acceptance of appointment to be forwarded with all recommendations for appointment as officer is attached as Appendix C-1.

* * * * *

APPENDIX C

(Prescribed Form for Battlefield Appointment)

SUBJECT: Battlefield Appointment.

TO:

1. Under the provisions of Section No. 4, Circular No. 11, Headquarters, FUSA, 21 January 1944, it is recommended that the following enlisted man, having clearly demonstrated his fitness for appointment by outstanding performance in actual combat, be appointed as follows:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Grade held AUS) (Date of Order) (Grade to which Recommended)
- c. _____
(Duty Assignment) (T/O Number)

2. This enlisted man has clearly demonstrated his fitness for appointment to the recommended grade by outstanding performance in actual combat as follows: (Detailed statement of periods, assigned duties, and manner of performance in actual combat).

3. A position vacancy exists in accordance with approved Tables of Organization or allotment for this unit, and the filling of such vacancy by the appointment of this enlisted man together with all previous recommendations and requisitions not acted upon will not operate to exceed the number of position vacancies that are authorized to be filled by appointment under Table of Organization No. _____.

(Signature)

(Type name)

(Command, Grade, Branch)

1st Ind.

TO:

1. Approved.

2. A position vacancy exists in accordance with approved Tables of Organization or Allotment for this unit and the filling of such vacancy, by the appointment of this enlisted man, together with all previous recommendations not acted upon, will not operate to exceed the number of position vacancies that are authorized to be filled.

3. The 201 file of this enlisted man (does)(does not) contain any record of reclassification procedures having been instituted in his case. It (does)(does not) contain a record of court-martial proceedings having been instituted in his case.

(Signature)

(Type name)

(Command, Grade, Branch)

APPENDIX C-1

FORM - LETTER OF ACCEPTANCE OF BATTLEFIELD APPOINTMENT

(Date)

SUBJECT: Letter of Acceptance of Appointment.

TO: Commanding General, ETOUSA, APO 887, U.S. Army.
(Through Channels)

In the event that an appointment as a commissioned officer in the Army of the United States in the rank of second lieutenant should be tendered to me by competent appointing authority, I hereby irrevocably accept such appointment effective upon the date tendered.

Signature

HEADQUARTERS 82D AIRBORNE DIVISION
Office of the Division Commander

APO 469, U.S. Army
20 June 1944

CHANGE NO. 1 TO STANDARD OPERATIONAL ADMINISTRATIVE PROCEDURES

I. BATTLEFIELD APPOINTMENTS.

1. Appendix "C" and Paragraph 2b(1) and (2), Section III, Standard Operational Administrative Procedures, 82d Airborne Division, dated 13 April 1944, pertaining to battlefield appointment of officers in the AUS, are rescinded.

2. The provisions of Circular No. 80, Headquarters, First U.S. Army, Subject: "Battlefield Appointments", dated 14 June 1944, copy attached hereto, will govern the administrative procedure to be used for battlefield appointments.

3. In addition to the requirements outlined in Circular No. 80, above, a letter of acceptance will be accomplished on the form attached to "Standard Operational Administrative Procedures" as Appendix C-1, and forwarded with each recommendation.

* * * * *

By command of Major General RIDGWAY:

/s/t/ M. E. STUART,
Major, AGD,
Actg Adj Gen.

2 Incls:

Incl #1 - Cir 80, FUSA.

Incl #2 - Cir 68, FUSA

APO 469, U.S. Army
1 April 1945

* * * * *

E X T R A C T

SECTION III--OFFICERS AND WARRANT OFFICERS PROMOTION, RECLASSIFICATION,
DEMOTION, AND APPOINTMENT.

C. BATTLEFIELD APPOINTMENT OF SECOND LIEUTENANTS.

1. References: a. Circular No. 10, Headquarters, European Theater of Operations, United States Army, 27 January 1945.

b. Administrative Procedures, Headquarters, XVIII Corps (Airborne), 19 September 1944.

2. Requirements: a. Warrant officers, flight officers, and enlisted men who have unquestionably demonstrated in combat their fitness for appointment as second lieutenants, AUS, may be recommended at any time for appointment to fill existing vacancies under the provisions of the above cited circular. Recommendations for appointment may be forwarded, regardless of position vacancy, in the case of persons who have exhibited unusual leadership and courage under hazardous conditions in actual contact with the enemy.

b. Each recommendation will be submitted on form identical to that shown in Appendix 10, and will be accompanied by Personnel Placement Questionnaire (one copy of WD AGO Form No. 0850 and two copies of WD AGO Form No. 0850a) and report of final type physical examination, or certificate in lieu thereof (see next paragraph). All items on WD AGO Forms 0850 and 63 will be completed in full.

c. Report of physical examination (WD AGO Form No. 63 or 64 as applicable) will be completed if practicable and forwarded with the recommendation. When completion of final type physical examination is not possible because of combat conditions, the following certificate will be rendered by the officer initiating the recommendation:

"I certify that to the best of my knowledge and belief _____ is physically qualified for appointment under the provisions of AR 40-106."

d. A statement to the effect that clearance has been obtained from the immediate S-2 will be included.

e. A letter of acceptance will be included.

3. Restrictions: The following restrictions will apply:

a. Individual recommended must, upon appointment, be within the prescribed age in grade for troop duty.

b. No person will be recommended who has been convicted in any civil or military court for an offense denounced by the 92d, 93d, or 94th Articles of War or which is denounced as a felony under Federal Law, or

who has been dishonorably discharged from the Navy, Marine Corps, Coast Guard, or any component of the Army of the United States.

c. Individual recommended must be a citizen of the United States or of one of the Philippine Islands or of a cobelligerent or friendly country who otherwise possesses the same qualifications as a citizen of the United States. Applicants who are not citizens of the United States by birth must provide evidence of citizenship. Certificate in form shown in Paragraph 26a, AR 625-5, will be accepted in the case of United States citizenship by naturalization.

d. Each applicant must have had such education and experience as to reasonably insure that he will be able to perform satisfactorily all the duties of a second lieutenant of the branch in which his appointment is recommended.

4. Administrative Procedures: The provisions of Circular No. 10, Headquarters European Theater of Operations, United States Army, will govern administrative procedures to be followed upon notification that an individual has been selected for appointment.

5. Disabled Individuals: a. Unit commanders will notify this headquarters by most expeditious means when an individual recommended for appointment has been wounded and evacuated, stating, if possible, the hospital to which evacuated. The date and type of casualty will be given.

b. Recommendations for battlefield appointment which are submitted prior to the time the individual concerned was wounded and evacuated will be accepted. If approved, this headquarters will request the Commanding General, European Theater of Operations, United States Army, to effect appointment if and when enlisted man concerned is found physically qualified.

6. Classification: The provisions of Paragraph B 6 will be observed in the preparations of recommendations for battlefield appointment.

D. APPOINTMENT OF SECOND LIEUTENANTS (NON-BATTLEFIELD).

1. Recommendations for non-battlefield appointment of second lieutenants will be governed by the provisions of AR 625-5, 12 September 1944, and Circular No. 10, Headquarters, European Theater of Operations, United States Army, 27 January 1945.

2. Recommendations for non-battlefield appointments will follow the form given as Appendix 10, deleting the words "Battlefield" in the subject, and "in actual combat" in the body of the letter.

3. Such recommendations will be considered only when a Table of Organization vacancy exists to which the individual is recommended for assignment.

* * * * *

(Unit)

(Address)

(Date)

SUBJECT: Battlefield Appointment as Second Lieutenant, AUS.

TO: Commanding General, XVIII Corps (Airborne), APO 109, U. S. Army (Thru Channels).

1. Under the provisions of Circular 10, Headquarters, European Theater of Operations, United States Army, 27 January 1945, it is recommended that the following individual, having clearly demonstrated his fitness for appointment by outstanding performance in actual combat, be appointed as second lieutenant, AUS.

a. _____
(First Name)(Middle Name)(Last Name)(ASN) (Grade)

2. This individual has clearly demonstrated his fitness for appointment by outstanding performance in actual combat as follows: (Narrative of performance in actual combat, giving detailed statement of duties performed, showing inclusive dates and manner of performance. In addition, narrative should include recital of specific act or acts by which the individual has clearly demonstrated his ability to perform duties of the position to which he will be assigned upon appointment.

a. _____
(Duty Assignment)(Unit)(Period)(Manner of Performance)

b. Campaigns in which the individual has previously engaged in combat will be listed by country (i.e., North Africa, Sicily, Italy).

3. 201 file on this individual (does)(does not)* contain any record of court-martial proceedings having been instituted in his case, nor do records of this headquarters show any other reason why this individual should not be appointed in the Army of the United States.

4. The statements made in inclosed Personnel Placement Questionnaire (WD AGO Form O&50) have been verified insofar as practicable.

a. AGCT score attained: ____ (To be included in recommendation of EM only).

5. A position vacancy exists after considering requisitions not acted upon and the appointment of all other individuals previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____ (Include specific allotment to which chargeable, i.e., QM, BI, etc.) (Omit if inapplicable.)

6. Upon appointment it is recommended this individual be assigned to _____ as _____.
(Unit) (Assignment)

(Signature (CO or Chief of Section))

(Typed Name)

Commanding
(Grade and Branch)

5 Incls:

- 1 - WD AGO Form 0850
- 2 - WD AGO Form 0850a (Dup)
- 3 - WD AGO Form 63 or 64 or
Certificate of Physical
Condition
- 4 - Letter of Acceptance
- 5 - Statement of Clearance
by S-2

1st Ind.

TO:

1. Approved.

2. A positive vacancy exists in accordance with approved tables of organization or allotment for this unit, and the filling of such vacancy by the appointment of this individual together with all previous recommendations not acted upon, will not operate to exceed the total number of position vacancies that are authorized for this command.

3. 201 file of this individual (does)(does not)* contain any record of court-martial proceedings having been instituted in his case.

(Signature)

(Typed Name)

Commanding
(Grade and Branch)

 Incl.

* Cross out one not applicable.

A P P E N D I X I I

DIRECTIVES OF THEATER HEADQUARTERS AND SUBORDINATE COMMANDS
ON THE SUBJECT OF "PROMOTION OF OFFICERS"

	<u>Pages</u>
European Theater of Operations.	1
12th Army Group	2
Fifteenth Army.	3
XV Corps.	4-22
2nd Armored Division.23-25
29th Infantry Division.26-58
82nd Airborne Division.59-69

FROM: ETOUSA

10 Aug 44

ACTION: GENS BRADLEY, SPAATZ, SIMPSON, AND FOR COMMANDERS CONCERNED

REF NO: EX-42365

Considerable restriction has been indicated by WD on appointment of additional General officers. Minimum requirements for consideration for promotion to Brig Gen and Maj Gen or higher are to have served with distinction in the position for which promotion is recommended for a period of 3 and 6 months respectively except for individuals who have distinguished themselves in actual combat. Except to fill vacancies in general officer grade created by reduction or death of general officers, a maximum of 10 recommendations per month will be submitted from this theater. Normally not more than 25% of the maximum will be recommended for promotion to the grade of Major General. Recommendations for promotion to and within general officer grade to fill vacancies created by reduction or death of general officers will be made in addition to the 10 referred to.

Army Group, US Strategic Air Forces in Europe, and separate Army and Air Force Commanders directly under this headquarters will submit monthly recommendations for promotion to and within general officer grade, in accordance with provisions of letter, this headquarters, AG 210.2 MPGA, dated 29 May 44. Recommendations reaching this headquarters after the 10th of each month will not be acted on but will be returned for submission if desired during the next month. Recommendations not forwarded to the WD will be returned stating reasons therefor and may normally be resubmitted with any future list.

It is essential that each group of monthly recommendations be accompanied by new priority list signed personally by the commander concerned, including the order of priority in which promotion is desired of only those officers being recommended for consideration during current month. Recommendations to fill vacancies created by reason of reduction or by death of general officers will clearly state that fact, together with name and assignment of the general officer who previously held the vacancy.

FROM: FUSAG

8 Apr 44

ACTION: FIRST ARMY, THIRD ARMY

REF NO: EX-22378

The provisions of time in grade and time of occupancy of position appropriate to the next higher grade required under existing regulations for promotion of officers will be waived for officers occupying command positions in units definitely allocated to combat. Recommendations for promotion up to and including Lieutenant Colonel will be submitted in the manner prescribed in Par 3b, Cir 22, Headquarters ETOUSA, 27 Feb 44, for officers occupying command positions that they will occupy when their units go into battle, but who are otherwise qualified.

Recommendations for promotion to Colonel will be submitted as individual cases accompanied by a brief history of civilian or military background or both.

Restriction to two lists per month for the above two categories of officers is rescinded. Recommendations will be submitted immediately for officers when they become eligible.

*

*

*

FROM: FIRST ARMY GROUP

9 Apr 44

ACTION: THIRD ARMY, FIRST ARMY, XV CORPS

REF NO: EX-22533

Recommendations for promotion to Colonel AUS will be submitted to this headquarters individually with a brief history of civilian or military background or both.

Recommendations for promotion to Colonel made on promotion lists due in this headquarters on 10 April will not be published in SO, this headquarters, 15 April.

Cir 22, this headquarters, cs, being amended.

Basic: Messageform, Hq 12th Army Gp, 15 May 45.

AG 210.2 GNMAG-P

1st Ind.

(15 May 45)

HEADQUARTERS FIFTEENTH U.S. ARMY, APO 408, U.S. Army, 27 May 1945.

TO: Commanding General, 12th Army Group, APO 655, U.S. Army.

Following report is submitted in accordance with basic communication:

<u>RANK</u>	<u>AVERAGE TIME SPENT IN PRECEDING GRADE</u>
Lieutenant Colonel to Colonel	33.2 months
Major to Lieutenant Colonel	18.3 months
Captain to Major	18.4 months
1st Lieutenant to Captain	14.7 months
2nd Lieutenant to 1st Lieutenant	14.2 months

FOR THE COMMANDING GENERAL:

F. J. HEATH
Major, AGD
Asst Adj Gen

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

(A)
MEMORANDUM

APO 436
8 February 1944

NO. 12)

PROMOTION OF OFFICERS
(Other than Battlefield)

1. References:

- a. WD Circulars 161, 214, 290, and 416; all 1942.
- b. WD Circulars 15, 27, 157, and 185; all 1943.

2. a. A confidential report of authorized and assigned strength will be made through command channels as of midnight the eleventh day of each month on form identical to that shown in Appendix 1, by each division, separate regiment, separate battalion, separate company, separate detachment, and similar organizations. This report will be rendered whether or not recommendations for promotion are submitted.

b. Morning report records as of midnight of the eleventh day of the month will be used as a basis for this report. Each arm or service for which positions are authorized by Tables of Organization or Allotment will be listed separately. Officers of an arm or service other than the arm or service prescribed for the position vacancy which they are filling will be listed separately against their various arms or services in the "assigned" or "attached" columns in Appendix 1, with the word "none" entered in the column marked "authorized". An officer of any arm or service can fill a BI position vacancy and no breakdown of the various arms or services under this heading is necessary.

3. These reports accompanied by individual promotion recommendations, if any, will be submitted so as to arrive at this headquarters not later than the 15th of each month. Promotions will be made effective the first of each month, with the exception of battlefield promotions, which will be made in accordance with existing regulations and procedure.

4. When the monthly reports submitted under the provisions of the above paragraphs show an officer to be surplus, the next higher commander having reassignment jurisdiction will reassign him if an appropriate vacancy exists within his command. If no appropriate vacancy exists, he will report the officer to the next higher headquarters for reassignment.

5. Each recommendation for promotion (other than battlefield) will meet the following requirements and will be forwarded with the strength report shown in Appendix 1:

a. Officer recommended was eligible for promotion as of midnight of the eleventh day of the month (except that an officer may be recommended who will meet time in grade requirements by midnight of the fifteenth day of the month). This exception does not apply to the requirements as to demonstrated fitness.

b. The position vacancy which the officer is recommended to fill was in existence as of midnight of the eleventh day of the month, and must be retained for occupancy by the officer recommended for promotion to such position.

c. Currently, and for a period of at least six months prior to recommendation for promotion, efficiency rating of officers recommended for field grades was excellent or higher; very satisfactory or higher for officers recommended for promotion to company grade.

6. All promotion recommendations will be submitted as separate communications on form identical to that shown in Appendix 2, using 8" x 10½" paper. They will be prepared in sufficient copies so as to arrive at this headquarters in duplicate. Intermediate commanders will use the form shown in Appendix 3 in forwarding recommendations. Recommendations for promotion to field grade will be processed in accordance with WD Circular 15, 1943 (i.e., the basic recommendation and first forwarding indorsement only must be signed by the appropriate commander; subsequent indorsements may be signed by the appropriate staff officer).

7. Paragraph 2 of Appendix 2 will show continuous duties and manner of performance.

a. When periods of less than a month are omitted from the Qualification Card (WD AGO Form 66-1), such periods will be entered on the promotion recommendation with the words "not entered on 66-1" in the space provided for duty assignment. Unit and manner of performance will be left blank.

b. When no rating is entered on WD AGO Form 66-1 for periods of more than one month and the rating cannot be obtained from available sources, the duty assignment, unit, and dates will be given, and the words "not rated" will be entered in the space provided for manner of performance.

By command of Major General HAISLIP:

OFFICIAL: /s/ P. H. Spivey,
 /t/ P. H. SPIVEY,
 Major, A.G.D.,
 Asst AG.

ROBERT G. LOVETT,
Colonel, G. S. C.,
Chief of Staff.

3 Incls:
1 - Appendix 1
2 - Appendix 2
3 - Appendix 3

APPENDIX 1

CONFIDENTIAL

HEADQUARTERS _____

Report of Strength and Vacancies as of midnight _____ (Eleventh day of month).

ARM OR SERVICE	GEN OFFICERS			COLONELS				LT COLONELS				MAJORS			CAPTAINS			FIRST LTS			SECOND LTS		
	AUTH	ASGD	REC	AUTH	ASGD	ATCHD	REC	AUTH	ASGD	ATCHD	REC	AUTH	ASGD	REC	AUTH	ASGD	REC	AUTH	ASGD	REC	AUTH	ASGD	REC
TOTAL																							

(See instructions on reverse side)

(Signature) (Title)

APPENDIX 1

INSTRUCTIONS

(Only single copy of this form need be forwarded)

Figures should be as of midnight, eleventh day of the month.

1. All colonels and lieutenant colonels attached from units not under jurisdiction of this headquarters, in pools, carried as over-strength or otherwise carried, will be shown in "attached" column. An officer assigned to one unit of this command and attached to another such unit will be reported in the "assigned" column only by the unit to which he is assigned, while the unit to which he is attached will report him in the "attached" column only.

2. The "Total" column will reflect accurately the total assigned, attached (see instructions No. 1), and authorized strength of the command and the number of approved recommendations forwarded to this headquarters.

3. Administrative Headquarters will submit consolidated reports, showing breakdown by arm or branch of service.

4. THE HIGHEST GRADE HELD BY EACH OFFICER WILL BE SHOWN IN THE "ASSIGNED" COLUMN. THUS A CAPTAIN (AUS) WHO IS A LIEUTENANT COLONEL (AUS-AC) WILL BE SHOWN IN THE LIEUTENANT COLONEL COLUMN. NO OFFICER WILL BE SHOWN AS OCCUPYING MORE THAN ONE GRADE.

(Unit)_____
(Address)_____
(Date)

SUBJECT: Promotion of Officer (Other than Battlefield).

TO: Commanding General, XV Corps, APO 436 (Thru Channels).

1. Under the provisions of WD Circular 161 (1942) as amended, and existing policies of Headquarters, XV Corps, U.S. Army, it is recommended that the following officer be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Branch) (Component)
- c. _____
(Grade held AUS)(Date of order announcing last promotion)
- d. _____
(Grade to which recommended) (Duty Assignment)
- e. _____
(T/O authorization for position--Example: Lt Col, FA)
- f. _____
(T/O number)

2. This officer has held his present grade for _____ months. He has clearly demonstrated his qualifications for the next higher grade for a period of _____ months prior to this recommendation by actual occupation of a position and performance of duties appropriate to that grade. His service in his present grade follows: (All service listed will be extracted from Form 66-1 (Qualification Card) except for the period from the date of the last recorded efficiency rating to the date of the promotion recommendation. Dates and manner of performance for this period will be listed in Paragraph 2 a. The rating will be made by the officer initiating the promotion recommendations.)

- a. _____
(Duty Assignment)(Unit)(Inclusive Dates) (MOP)
- b. _____
(Duty Assignment)(Unit)(Inclusive Dates) (MOP)
- c. _____
(Duty Assignment)(Unit)(Inclusive Dates) (MOP)

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

4. A position vacancy exists in accordance with approved Tables of Organization or Allotment for this unit, and the filling of such vacancy by the promotion of this officer, together with all previous recommendations and requisitions not acted upon, will not operate to exceed the number of position vacancies that are authorized to be filled by promotions under Tables of Organization or Allotment applicable.

5. An officer in the grade of colonel or lieutenant colonel of the appropriate arm or service on the strength report of this command, in pools or other assignment, is not surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if not applicable.)

6. This officer's 201 file (does)(does not) contain any record of reclassification proceedings having been instituted in his case. It (does)(does not) contain a record of court-martial proceedings having been instituted in his case.

*7. By the promotion of this officer the ratio of assigned officers (including those on unfilled requisitions) in this grade to the authorized number of this grade will not exceed the ratio of the total assigned strength of all grades to the authorized strength and in no case will exceed 90 per cent of the authorized allotment in this grade.

*Applies to position vacancies of field officers only of organizations on an allotment basis. Delete when inapplicable.

(Signature)

(Typed Name)

Commanding
(Grade and Branch)

APPENDIX 3

___ Ind.

TO:

1. Approved.

**2. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

3. A position vacancy exists in accordance with approved tables of organization or allotment for this unit, and the filling of such vacancy by the promotion of this officer together with all previous recommendations not acted upon, will not operate to exceed the number of position vacancies that are authorized to be filled by promotion.

4. An officer in the grade of colonel or lieutenant colonel of the appropriate arm or service on the strength report of this command, in pools, or other assignments (is)(is not)* surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete when not applicable.)

***5. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

*** (Staff Officer)

(Typed Name)

(Grade and arm or service)

* Cross out one not applicable.

** Not required in second and succeeding indorsements.

*** Applies only in case of indorsement by commander whose headquarters is first office of record.

**** All indorsements on recommendations for promotion to and within field grade will be signed by the appropriate commander.

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

(A)
MEMORANDUM

APO 436, US Army
30 March 1944

NO. 35)

PROMOTION OF OFFICERS

(Other than Battlefield)

1. References:

- a. AR 605-12, 3 February 1944.
- b. Circular No. 22, Headquarters ETOUSA, 27 February 1944.

2. Memorandum No. 12, this headquarters, 8 February 1944, and all previous instructions in conflict herewith are hereby rescinded.

3. The Theater Commander has issued instructions requiring a more stringent promotion policy. All officers must be thoroughly interviewed by their superiors before recommendations for their promotion are forwarded to Headquarters, ETOUSA. This is especially true in the case of promotions to and in the field grades. No officer will be recommended for promotion to the next higher grade merely because he may be filling a position calling for the next higher grade, or because he has served the required time in grade. The officer recommended must have shown by continuous outstanding performance of duty that he is the best qualified officer within that command for the position vacancy and that he is fully capable of performing the duties commensurate with the higher grade.

4. a. Confidential reports of authorized and assigned officer strength as of midnight the eighth (8th) and twenty-fifth (25th) day of each month will be made through command channels on form identical to that shown in Appendix No. 1, by each division, group headquarters, separate regiment, separate battalion, separate company, separate detachment, and similar organization. These reports will be rendered whether or not recommendations for promotion are submitted. The morning report records as of midnight the eighth (8th) and twenty-fifth (25th) day of the month will be used as a basis for this report.

b. Each arm or service for which positions are authorized by Tables of Organization or Allotment will be listed separately. Officers of an arm or service other than the arm or service prescribed for the position vacancy which they are filling will be listed separately against their various arms or services in the "Assigned" or "Attached" columns in Appendix No. 1 with the word "none" entered in the column marked "Authorized". An officer of any arm or service can fill a BI position vacancy and no breakdown of the various arms or services under this heading is necessary.

c. These reports, accompanied by individual promotion recommendations, if any, will be submitted so as to arrive at this headquarters not later than the twelfth (12th) and twenty-eighth (28th) day of each month. Promotions will be made effective the first (1st) and fifteenth (15th) day of each month, with the exception of battlefield promotions, which will be made in accordance with existing regulations and procedure.

d. When reports submitted under the provisions of this paragraph show an officer to be surplus, the next higher commander having reassignment jurisdiction will reassign him if an appropriate vacancy exists within his command. If no appropriate vacancy exists, the officer will be reported to the next higher headquarters for reassignment. In the event there is no assignment within that command, the officer will be reported to this headquarters.

5. Each officer recommended for promotion (other than battle-field) will meet the following requirements:

a. Officer was eligible for promotion as of midnight of the eighth (8th) or twenty-fifth (25th) day of the month.

b. Officer is recommended to fill a position vacancy which was in existence as of midnight of the eighth (8th) or the twenty-fifth (25th) day of the month and which will be retained for occupancy by the officer recommended for promotion to such position.

c. Officer has concurrently and for a period of at least six months prior to recommendation for promotion had an efficiency rating of excellent or higher if recommended for field grade, or very satisfactory or higher if recommended for promotion in company grade.

d. Officer has completed successful interview by commanders as prescribed below:

(1) For divisions: Policy to be prescribed by Division Commander,

(2) For non-divisional units:

(a) For promotion in company grade: By field grade officer of next higher headquarters.

(b) For promotion in or to field grade: By the chief of the corresponding staff section of this headquarters, or in the case where no corresponding staff section exists, by the Chief of Staff of this headquarters.

6. The length of service in grade of officers who have been re-assigned or demoted as the result of reclassification proceedings will be calculated from the date of reassignment or demotion. No prior service in current or higher grade will be considered for the purpose of determining their eligibility for promotion insofar as time in grade is concerned.

7. All promotion recommendations will be submitted to this headquarters in duplicate as separate communications on form identical with that shown in Appendix 2. Intermediate commanders will use the form shown in Appendix 3 in forwarding recommendations. Recommendations for promotion to and in field grade and first forwarding indorsement there-to will be signed by the appropriate commander; subsequent indorsements may be signed by an appropriate staff officer.

8. a. Paragraph 2 of Appendix 2 will show continuous duties and manner of performance in present grade. Current duty will be entered under Paragraph 2 a and previous duties under succeeding subparagraphs in inverse order to entries in Item 15, WD AGO Form 66-1.

b. When periods of less than a month are omitted from the Qualification Card (WD AGO Form 66-1), such periods will be entered on

the promotion recommendation with the words "Not entered on 66-1" in the space provided for position occupied. Unit and manner of performance will be left blank.

c. When no rating is entered on WD AGO Form 66-1 for periods of more than one month and the rating cannot be obtained from available sources, the duty assignment, unit, and dates will be given, and the words "Not rated" will be entered in the space provided for manner of performance.

d. The inclusive dates of duty assignments will be shown. Manner of performance will be written in ink and initialed by the recommending officer.

9. Recommendations for promotion of Army nurses, dieticians, and physical therapy aides will be submitted on the same form as that prescribed for officers.

By command of Major General HAISLIP:

OFFICIAL: C. F. WOOST, JR.,
Captain, A.G.D.,
Asst Adj Gen.

ROBERT G. LOVETT,
Colonel, G. S. C.,
Chief of Staff.

3 Incls:

- 1 - Appendix No. 1
- 2 - Appendix No. 2
- 3 - Appendix No. 3

APPENDIX 1

INSTRUCTIONS

(Only single copy of this form need be forwarded)

Figures should be as of midnight, eighth (8th) or twenty-fifth (25th) day of the month.

1. All colonels and lieutenant colonels attached from units not under jurisdiction of this headquarters, in pools, carried as over-strength, or otherwise carried will be shown in "Attached" column. An officer assigned to one unit of this command and attached to another such unit will be reported in the "Assigned" column only by the unit to which he is assigned, while the unit to which he is attached will report him in the "Attached" column only.

2. The "Total" column will reflect accurately the total assigned, attached, (see instructions No. 1), and authorized strength of the command and the number of approved recommendations forwarded to this headquarters.

3. Administrative headquarters will submit consolidated reports, showing breakdown by arm or branch of service.

4. THE HIGHEST GRADE HELD BY EACH OFFICER WILL BE SHOWN IN THE "ASSIGNED" COLUMN. THUS A CAPTAIN (AUS) WHO IS A LIEUTENANT COLONEL (AUS-AC) WILL BE SHOWN IN THE LIEUTENANT COLONEL COLUMN. NO OFFICER WILL BE SHOWN AS OCCUPYING MORE THAN ONE GRADE.

APPENDIX 2

(Unit)

(Address)

(Date)

SUBJECT: Promotion of Officer.

TO: Commanding General, XV Corps, APO 436 (Thru Channels).

1. Under the provisions of AR 605-12, it is recommended that the following officer be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Age) (Branch) (Component)
- c. _____
(Grade held AUS)(Date of Order)(Grade held AUS-AC)(Date of Order)
- d. _____
(Grade to which recommended) (AUS)(AUS-AC)* (Duty Assignment)
- e. _____
(T/O Number) (Date of T/O)
- f. _____
(T/O authorization for position--Example: Lt Col, FA)

2. This officer has held his present grade in (AUS)(AUS-AC)* for _____ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of _____ months by actual occupation of a position and performance of duties appropriate to that grade and corresponding to the duties of the position he is to occupy. His service in his present grade is recorded as follows:

- a. _____
(Position occupied)(Unit)(Incl Dates)(Manner of Performance)

b. (Use as many additional sub-paragraphs as necessary to show positions occupied.)

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

4. _____ position vacancies exist in the recommended grade after considering requisitions not acted upon and the promotion of all officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____. (Include specific allotment to which chargeable, i.e., QM, BI, etc.)

5. This officer has successfully completed an interview for promotion to the grade to which recommended as prescribed in Paragraph 5d, Memorandum No. 35, Headquarters, XV Corps, 30 March 1944.

6. No officer in the grade of either colonel or lieutenant colonel of the appropriate arm or service on the strength report of this command, in pools or other assignments, is surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if not applicable.)

(Signature)

(Typed Name)

(Grade and Branch)

(Commanding)(Chief of Staff Section)*

* Cross out one not applicable.

*

*

*

APPENDIX 3

___ Ind.

TO:

1. Approved. Vacancy exists.

2. Favorable action on this recommendation and on those submitted previously upon which final report of action has not been received, together with all requisitions not yet acted upon, will not result in exceeding the number of officers in grade and branch currently authorized by table of organization or table of allotment.

3. This officer has successfully completed an interview for promotion to the grade to which recommended as prescribed in Paragraph 5d, Memorandum No. 35, Headquarters, XV Corps, 30 March 1944.

*4. The 201 file of this officer does not contain any record of reclassification proceedings or court-martial proceedings having been initiated in his case.

5. No officer in the grade of either colonel or lieutenant colonel of the appropriate arm or service on the strength report of this command, in pools, or other assignments, is surplus in this command or otherwise available for assignment to this position for which promotion is recommended. (Delete when not applicable.)

(Signature)

(Typed Name)

(Grade and arm or service)

* Applies only to the 1st indorsement from a headquarters which is an office of record.

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

APO 436, US Army
11 April 1944

(E)

CHANGE NUMBER 1)
 ;
MEMORANDUM)
 ;
NUMBER 35)

PROMOTION OF OFFICERS

(Other than Battlefield)

Memorandum Number 35, this headquarters, dated 30 March 1944, is amended as follows, effective this date.

1. Paragraph 4 a and b--rescinded.

2. Paragraph 4 c--amended by deleting the words "These reports, accompanied by".

3. Paragraph 4 d--rescinded and the following substituted therefor: "Officers determined to be surplus by any command will be reported through channels. The next higher commander having reassignment jurisdiction will reassign him if an appropriate vacancy exists within his command. If no appropriate vacancy exists, the officer will be reported to the next higher headquarters for reassignment. In the event there is no assignment within that command, the officer will be reported to this headquarters.

By command of Major General HAISLIP:

OFFICIAL: C. F. WOOST, JR.,
 Captain, A.G.D.,
 Asst Adj Gen.

ROBERT G. LOVETT,
Colonel, G. S. C.,
Chief of Staff.

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

APO 436, US Army
23 August 1944

(E)
CHANGE NUMBER 2)
:
MEMORANDUM)
:
NUMBER 35)

PROMOTION OF OFFICERS

(Other than Battlefield)

Memorandum Number 35, this headquarters, dated 30 March 1944, is amended as follows:

1. Paragraph 4 c amended to read: "Individual promotion recommendations, if any, will be submitted so as to arrive at this headquarters not later than the eighth (8th) day of each month. Promotions will normally be made on the first (1st) day of the succeeding month with the exception of battlefield promotions, which will be made in accordance with existing regulations and procedure."

2. Paragraph 5 a amended to read: "Officer was eligible for promotion as of the thirty-first (31st) day of the month."

3. Paragraph 5 b amended to read: "Officer is recommended to fill a position vacancy which was in existence as of midnight of the thirty-first (31st) day of the month and which will be retained for occupancy by the officer recommended for promotion to such position."

By command of Major General HAISLIP:

OFFICIAL: ARCH A FALL
Colonel, AGD
Adjutant General

PEARSON MENOHER,
Colonel, GSC,
Chief of Staff.

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

APO 436, US Army
11 September 1944

(E)

MEMORANDUM)

NO. 70)

PROMOTION OF OFFICERS

1. Memorandum Number 35, this Headquarters, dated 30 March 1944, Subject: "Promotion of Officers", as amended, is rescinded.

2. All recommendations for non-battlefield promotions within this command will be submitted in strict compliance with Circular 90, Headquarters, European Theater of Operations, dated 17 August 1944, and in the exact form shown in Annex B thereto.

3. All recommendations for battlefield promotions will be submitted in accordance with Circular 90, Headquarters, European Theater of Operations, United States Army, and in the form shown for non-battlefield promotions in Annex B to that directive, except that the subject will be changed to read "Battlefield Promotion of Officer" and that a sixth paragraph will be added to the recommendation showing the manner in which the recommended officer has demonstrated fitness for promotion by outstanding performance in actual combat. Specific instances will be cited.

4. Divisions will submit recommendations for both battlefield and non-battlefield promotion to the grade of first lieutenant to lieutenant colonel, inclusive, direct to Headquarters, Third US Army, without reference to this headquarters. Recommendations for promotion of officer to the grade of colonel, and to and in the grade of general officer, will be submitted to this headquarters. Promotion recommendations from units attached to divisions will be processed by the divisions in the same manner as for their assigned units.

5. Separate units not attached to divisions will submit recommendations for both battlefield and non-battlefield promotions to this headquarters through command channels. Recommendation for non-battlefield promotions will be dated the first (1st) or fifteenth (15th) of each month and submitted so as to arrive at this headquarters not later than the eighth (8th) and twenty-third (23rd) of each month. Position vacancy for which recommendation is submitted must exist as of midnight of the first (1st) or fifteenth (15th) day of the month. Battlefield promotions may be submitted at any time.

By command of Major General HAISLIP:

PEARSON MEMOHER,
Colonel, GSC,
Chief of Staff.

OFFICIAL: ARCH A. FALL,
Colonel, AGD,
Adjutant General

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

AFD 436, US Army
2 December 1944

(E)

MEMORANDUM)

NO. 89)

PROMOTION OF OFFICERS

1. Memorandum Number 70, this headquarters, dated 11 September 1944, Subject: "Promotion of Officers", is rescinded.
2. All recommendations for battlefield and non-battlefield promotions within this command will be submitted in strict compliance with Section II, Circular 24, Headquarters, Seventh Army, dated 6 November 1944, and in the exact form shown in Annex 1 thereto. All recommendations for promotions to field grades will include an extract of officer's Qualification Card (WD AGO Form No. 66-1, 66-2, or 66-3) detailing the duties performed and manner of performance for the preceding two (2) years, or since entry on active duty, whichever is shorter. Extract will be certified as "A True Extract Copy" by the custodian of the records or by unit Personnel Officer. The last entry will be the current entry for which a manner of performance rating has not been given. Extracts will be submitted as inclosures to the recommendations.
3. Divisions will submit recommendations for both battlefield and non-battlefield promotions to the grades of first lieutenant to lieutenant colonel, inclusive, direct to Headquarters, Seventh Army, without reference to this headquarters. Recommendations for promotion of officers to the grade of colonel, and to and in the grade of general officer, will be submitted to this headquarters. Promotion recommendations from units attached to divisions will be processed by the divisions in the same manner as for their assigned units.
4. Separate units not attached to divisions will submit recommendations for both battlefield and non-battlefield promotions to this headquarters through command channels.
5. Recommendations for non-battlefield promotions submitted to this headquarters will be dated the first (1st) or fifteenth (15th) of each month and submitted so as to arrive at this headquarters not later than the eighth (8th) and twenty-third (23rd) of each month. Position vacancy for which recommendation is submitted must exist as of midnight of the first (1st) or fifteenth (15th) day of the month.
6. Battlefield promotions may be submitted at any time.

By command of Major General HAISLIP:

OFFICIAL: ARCH A. FALL,
Colonel, AGD,
Adjutant General.

PEARSON MENOHER,
Colonel, GSC,
Chief of Staff.

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

APO 436, US Army
19 January 1945

(E)

MEMORANDUM)

NUMBER 4)

PROMOTION OF OFFICERS

Paragraph 2, Memorandum 89, this headquarters, dated 2 December 1944, is rescinded and the following substituted therefor:

"2. All recommendations for battlefield and non-battlefield promotion within this command will be submitted in strict compliance with Section II, Circular 24, Headquarters, Seventh Army, dated 6 November 1944, and in the exact form shown in Annex 1 thereto. All recommendations for promotion to field grades will include a copy (not the original) of the Officer's Qualification Card (WD AGO Form 66-1, 66-2, or 66-3)."

By command of Major General HÄISLIP:

OFFICIAL: ARCH A. FALL,
Colonel, AGD,
Adjutant General

PEARSON MENOHER,
Colonel, GSC,
Chief of Staff.

27 May 1944

SUBJECT: Standard Operating Procedure, G-1 Section.

* * * * *

E X T R A C T

Section III: Battlefield Promotions and Appointments.

1. Promotions.

a. Battlefield promotion of officers.

(1) Officers who have unquestionably demonstrated, in actual combat, their fitness for promotion to a higher grade may be recommended without regard to time in grade, provided that a position vacancy and one of the following conditions exists:

(a) Unusual leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties.

(b) Service of at least one month's duration in the combat zone in a position appropriate to the grade and in performance of duties corresponding to those of the position to which recommended, provided such service is rated as superior or excellent.

(2) No officer will be promoted more than one grade at a time.

(3) Second lieutenants who have demonstrated in combat their fitness for promotion may be recommended to the grade of first lieutenant without regard to position vacancies in that grade.

(4) Recommendations for battlefield promotions will be forwarded through command channels on the form shown in Appendix 4. Commanders will insure that Par 2 of letter of recommendation shown in Appendix 4 contains the facts required by either Par a(1)(a) or (b), above.

b. Promotion of Officers (Other than Battlefield).

Officers may be recommended for promotion under the provisions of AR 605-12, as amended. Recommendations for other than battlefield promotions will be submitted through command channels on the form shown in Appendix 4a.

By command of Major General BROOKS:

CHARLES D. PALMER
Colonel, G. S. C.
Chief of Staff

APPENDIX 4a

(Unit)

(Address)

(Date)

SUBJECT: Promotion of Officers.

TO:

1. Under the provisions of AR 605-12, as amended, it is recommended that the named officer be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Age) (Branch) (Component)
- c. _____
(Grade held) (Date of Order)
- d. _____
(Grade to which recommended) (Duty Assignment)
- e. _____
(Inclusive dates of overseas service in present grade)

2. Including time and a half for overseas, this officer has held his present grade for _____ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of _____ months by actual occupation of a position and performance of duties appropriate to that grade and corresponding to the duties of the position he is to occupy. His service in his present grade is recorded as follows: (All service listed will be extracted from Form 66-1 (Qualification Card) except for the period from the date of the last recorded efficiency rating to the date of the promotion recommendation. Dates and manner of performance for this period will be listed in Par 2a. THE RATING WILL BE MADE IN INK BY THE OFFICER INITIATING THE PROMOTION AND WILL BE INITIALED BY HIM.)

- a. _____
(Duty Assignment)(Unit) (Period) (Manner of Performance)
- b. _____
(Duty Assignment)(Unit) (Period) (Manner of Performance)
- c. _____
(Duty Assignment)(Unit) (Period) (Manner of Performance)

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

4. _____ position vacancies exist in the recommended grade after considering requisitions not acted upon and the promotion of all other officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____. (Include specific sub-allotment to which chargeable, i.e., QM, BI, etc.)

5. No officer in the grade of either colonel or lieutenant colonel of appropriate arm or service on the strength report of this command,

in pools or other assignments, is surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if not applicable.)

6. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

(Signature)

(Typed Name)

(COMMANDING (Grade and Arm of Service))

* Cross out one not applicable.

HEADQUARTERS, 29TH INFANTRY DIVISION
APO 29, US Army

CIRCULAR)

26 July 1943

NO. 34)

PROMOTION OF OFFICERS

1. Section II, Circular 21, Headquarters, 29th Infantry Division, 26 October 1942; Circular 25, Headquarters, 29th Infantry Division, 30 October 1942; and Circular 33, Headquarters, 29th Infantry Division, 16 July 1943, are rescinded.

2. Recommendations for promotion of officers to fill existing vacancies in current Tables of Organization may be submitted to this headquarters, in triplicate, at any time on a form prescribed in Circular 57, Headquarters ETOUSA, 22 July 1943. Forms will not be reproduced locally but may be requisitioned from this headquarters. An initial supply will be furnished all organizations without requisition when available. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current Tables of Organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

3. Recommendations for temporary promotion will be made under the provisions of Sections I and II, Circular 161, War Department, 1942, as amended by Section VI, Circular 214, War Department, 1942; Circular 290, War Department, 1942; Section III, Circular 417, War Department, 1942; Circular 15, War Department, 1943; Section I, Circular 27, War Department, 1943; Section V, Circular 90, War Department, 1943; and Circular 157, War Department, 9 July 1943.

4. A second lieutenant will have had at least three months of commissioned service before he is eligible for promotion.

5. No officer will be recommended for promotion to field grade until he shall have clearly demonstrated his qualifications for the higher grade for a period of at least three months immediately prior to recommendation for his promotion, by actual occupation of position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection.

6. An officer on temporary duty with a unit will not be considered as occupying a position vacancy therein.

7. Under the provisions of Section I, War Department Bulletin 52, 22 October 1942, an officer of the Army of the United States or any component thereof promoted to higher grade at any time after 7 December 1941 shall be deemed for all purposes to have accepted his promotion to higher grade upon the date of the order announcing it, unless he shall expressly decline such promotion, and shall receive pay and allowances of the higher grade from such date unless he is entitled under some other provision of law to receive the pay and allowance of the higher grade from an earlier date. No such officer who has subscribed to the oath of office required by Section 1757, Revised Statutes, shall be required to renew such oath or to take new oath upon his promotion to higher grade, if his services after taking such oath shall have been continuous.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.,
Major, AGD,
Acting Adjutant General.

JAMES H. HAGAN
Colonel, GSC
Chief of Staff

HEADQUARTERS, 29TH INFANTRY DIVISION
APO 29, US Army

CIRCULAR)

26 September 1943

NO. 45)

Paragraph 5, Circular No. 34, Headquarters, 29th Infantry Division, 26 July 1943, is rescinded and the following substituted therefor:

"5. No officer will be recommended for promotion until he shall have clearly demonstrated his qualifications for the higher grade for a period of at least three months immediately prior to recommendation for his promotion, by actual occupation of position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection."

By command of Major General GERHARDT:

JAMES H. HAGAN
Colonel, G.S.C.
Chief of Staff

OFFICIAL: ROBERT H. ARCHER, JR.
Major, A. G. D.
Adjutant General

CIRCULAR)
:
NO. 47)

2 October 1943

PROMOTION OF OFFICERS

1. Section II, Circular 21, Headquarters, 29th Infantry Division, 26 October 1942; Circular 25, 30 October 1942; Circular 33, 16 July 1943; Circular 34, 26 July 1943; Circular 45, 26 September 1943, are rescinded.

2. Recommendations for promotion of officers to fill existing vacancies under current tables of organization may be submitted to this headquarters in triplicate at any time. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current tables of organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

3. In addition to other War Department instructions in connection with the promotion of officers, attention is particularly directed to the provisions of the following War Department Circulars:

Section I, Circular 161, 1943
Circular 290, 1942, as amended by Circular 15, 1943
Circular 157, 1943
Circular 185, 1943

4. No officer will be recommended for promotion until he shall have served a minimum of 6 months in his present grade, except that no officer may be recommended for promotion to the grade of lieutenant colonel until he shall have served a minimum of 9 months in the grade of major.

5. No officer will be recommended for promotion until he shall have clearly demonstrated his qualifications for the higher grade for a period of at least 3 months immediately prior to recommendation for his promotion by actual occupation of position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection.

6. Initial recommendations will be submitted in the precise form shown in Appendix A, on 8" by 10½" paper. Forms for this purpose will not be supplied by this headquarters.

7. Commanders through whom the recommendation passes will give careful consideration to the statements required to be included in forwarding indorsements, by references noted in Paragraph 3, above.

8. The first commander indorsing the promotion recommendation whose headquarters is an office of record will include a statement that the 201 file of the officer recommended contains no record of court-martial or reclassification proceedings having been instituted in his case.

9. An officer on temporary duty with a unit will not be considered as occupying a position vacancy therein.

10. Under the provisions of Section I, War Department Bulletin 52, 22 October 1942, an officer of the Army of the United States or any

component thereof promoted to higher grade at any time after 7 December 1941, shall be deemed for all purposes to have accepted his promotion to higher grade upon the date of the order announcing it, unless he shall expressly decline such promotion, and shall receive the pay and allowances of the higher grade from such date unless he is entitled under some other provision of law to receive the pay and allowances of the higher grade from an earlier date. No such officer who has subscribed to the oath of office required by Section 1757, Revised Statutes, shall be required to renew such oath or to take new oath upon his promotion to higher grade, if his services after taking such oath shall have been continuous.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Major, AGD
Adjutant General

JAMES H. HAGAN
Colonel, GSC
Chief of Staff

CIRCULAR)
:
HQ. 55)

21 November 1943

PROMOTION OF OFFICERS

SECTION

Recommendations for Promotion. I
Strength Report of Officers. II

I. RECOMMENDATIONS FOR PROMOTION.

1. Section II, Circular 21, Headquarters, 29th Infantry Division, 26 October 1942; Circular 25, 30 October 1942; Circular 33, 16 July 1943; Circular 34, 26 July 1943; Circular 45, 26 September 1943; Circular 47, 2 October 1943, are rescinded.

2. Recommendations for promotion of officers to fill existing vacancies under current tables of organization will be submitted in quadruplicate so as to reach this headquarters not later than the fifth day of the month and will bear date of the fifth day of the month. Officers recommended will be eligible for promotion as of midnight of the fourth day of the month (except that officers may be recommended who will meet time-in-grade requirement by midnight of the fifteenth day of the month. This exception does not apply to requirements as to demonstrated fitness.) The position vacancy which the officer is recommended to fill must be retained for occupancy by the officer recommended for promotion to such position. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current tables of organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

3. Reference is made in connection with the promotion of officers to the following directives:

- a. WD Circulars 161, 214, 390, 417, all 1942.
- b. WD Circulars 15, 27, 157, 185, all 1943.
- c. Circular 79, Hq. ETOUSA, 29 September 1943.
- d. Circular 4, Hq. First US Army, 9 November 1943.

4. No officer will be recommended for promotion until he shall have served a minimum of 6 months in his present grade, except that no officer may be recommended for promotion to the grade of lieutenant colonel until he shall have served a minimum of 9 months in the grade of major.

5. No officer will be recommended for promotion until he shall have clearly demonstrated his qualifications for the higher grade for a period of at least 3 months immediately prior to recommendation for his promotion by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection. Further, the regular efficiency ratings for the past 6 months as indicated on WD AGO Form 66-1 (Qualification Card) must have been excellent or higher in the case of officers recommended for promotion to field grades, or very satisfactory or higher in the case of officers recommended for promotion to company grades. The manner of performance of duty called for in Paragraph 2 of recommendation for promotion will under no circumstances vary from any regular efficiency report ratings given the subject officer for the periods covered.

6. Initial recommendations will be submitted in the precise form shown in Appendix A, on 8" by 10 $\frac{1}{2}$ " paper. Forms for this purpose will not be supplied by this headquarters.

7. The first commander indorsing the promotion recommendation whose headquarters is an office of record will include a statement that the 201 file of the officer recommended contains no record of court-martial or reclassification proceedings having been instituted in his case.

8. Commanders through whom the recommendation passes will give careful consideration to the statements required to be included in forwarding indorsement, by references noted in Paragraph 3, above.

9. Under the provisions of Section I, War Department Bulletin 52, 22 October 1942, an officer of the Army of the United States, or any component thereof promoted to higher grade at any time after 7 December 1941 shall be deemed for all purposes to have accepted his promotion to higher grade upon the date of the order announcing it, unless he shall expressly decline such promotion, and shall receive the pay and allowances of the higher grade from such date unless he is entitled under some other provision of law to receive the pay and allowances of the higher grade from an earlier date. No such officer who has subscribed to the oath of office required by Section 1757, Revised Statutes, shall be required to renew such oath or to take new oath upon his promotion to higher grade, if his services after taking such oath shall have been continuous.

II. STRENGTH REPORT OF OFFICERS.

1. A report of authorized and assigned officer strength will be made by regimental and separate organization commanders to this headquarters as of midnight of the fourth day of each month on form identical to that shown in Appendix B. This report will be rendered whether or not promotions are recommended. Attention is invited to the fact that this report is classified as CONFIDENTIAL.

2. Morning report records as of midnight of the fourth day of the month will be used as a basis for this report. Each arm or service for which positions are authorized by tables of organization will be listed separately. The number of officers listed in the assigned and attached columns will be the number serving in positions authorized for the arm or service indicated regardless of the basic branch of the officer or the branch in which he is detailed.

3. These reports, accompanied by individual promotion recommendations, if any, will be submitted by commanders listed in Paragraph 1, above, so as to arrive at this headquarters not later than 1500 hours, the fifth day of the month.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

JAMES H. HAGAN
Colonel, GSC
Chief of Staff

CIRCULAR)

2 January 1944

NO. 1)

PROMOTION OF OFFICERS

SECTION

Recommendations for Promotion.	I
Strength Report of Officers.	II

I. RECOMMENDATIONS FOR PROMOTION.

1. Section II, Circular 21, Headquarters, 29th Infantry Division, 26 October 1942; Circular 25, 30 October 1942; Circular 33, 16 July 1943; Circular 34, 26 July 1943; Circular 45, 26 September 1943; Circular 47, 2 October 1943; Circular 55, 21 November 1943, are rescinded.

2. Recommendations for promotion of officers to fill existing vacancies under current tables of organization will be submitted in quaduplicate so as to reach this headquarters not later than the fifth day of the month. Officers recommended will be eligible for promotion as of midnight of the fourth day of the month (except that officers may be recommended who will meet time-in-grade requirements by midnight of the fifteenth day of the month. This exception does not apply to requirements as to demonstrated fitness). The position vacancy which the officer is recommended to fill must be in existence as of midnight of the fourth day of the month and must be retained for occupancy by the officer recommended for promotion to such position. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current tables of organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

3. Reference is made in connection with the promotion of officers to the following directives:

- a. WD Circulars 161, 214, 290, 417, all 1942.
- b. WD Circulars 15, 27, 157, 185, all 1943.
- c. Circular 79, Hq ETOUSA, 29 September 1943.
- d. Circular 4, Hq First US Army, 9 November 1943.
- e. Section III, Circular 43, Hq First US Army, 30 December 1943.

4. No officer will be recommended for promotion until he shall have served a minimum of 6 months in his present grade, except that no officers may be recommended for promotion to the grade of major or lieutenant colonel until he shall have served a minimum of 9 months in the grade of captain or major respectively.

5. No officer will be recommended for promotion until he shall have clearly demonstrated his qualifications for the higher grade for a period of at least 3 months prior to recommendation for his promotion by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended, except that an officer recommended for the grade of lieutenant colonel must have clearly demonstrated his qualifications for the higher grade for a period of at least 3 months immediately prior to recommendation for his promotion. All recommendations will set forth information needed in this connection. Further, the regular efficiency ratings for the past 6 months as indicated on WD AGO Form 66-1 (Qualification Card) must have been excellent or higher in the case

of officers recommended for promotion to field grades, or very satisfactory or higher in the case of officers recommended for promotion to company grades. The manner of performance of duty called for in Paragraph 2 of recommendation for promotion will under no circumstances vary from any regular efficiency report ratings given the subject officer for the periods covered. Paragraph 2 of recommendation for promotion will show continuous duties and manner of performance.

a. When periods of less than a month are omitted from the WD AGO Form 66-1 (Qualification Card) such periods will be entered on the promotion recommendation with the words "not entered on 66-1" in the space provided for duty assignment. Unit and manner of performance will be left blank.

b. When no rating is entered on WD AGO Form 66-1 for periods of more than a month and the rating cannot be obtained from available sources, the duty assignment, unit, and dates will be given, and the words "not rated" will be entered in the space provided for manner of performance.

6. Initial recommendations will be submitted in the precise form shown in Appendix A on 8" by 10½" paper. Forms for this purpose will not be supplied by this headquarters.

7. Each basic recommendation will contain a statement as follows: "201 file of this officer (does)(does not) contain any record of reclassification proceedings having been instituted in his case. It (does)(does not) contain a record of court-martial proceedings having been instituted in his case." This statement will be in addition to a similar statement in the indorsement by the commander whose headquarters is the first office of record.

8. Commanders through whom the recommendation passes will give careful consideration to the statement required to be included in forwarding indorsement, by references noted in Paragraph 3, above.

9. All dates on the promotion recommendation will be expressed as required by Section V, WD Circular 126, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (14 December 1943 or 14 Dec 43).

10. Under the provisions of Section I, War Department Bulletin 52, 22 October 1942, an officer of the Army of the United States, or any component thereof, promoted to higher grade at any time after 7 December 1941 shall be deemed for all purposes to have accepted his promotion to higher grade upon the date of the order announcing it, unless he shall expressly decline such promotion, and shall receive the pay and allowances of the higher grade from such date unless he is entitled under some other provision of law to receive the pay and allowances of the higher grade from an earlier date. No such officer who has subscribed to the oath of office required by Section 1757, Revised Statutes, shall be required to renew such oath or take new oath upon his promotion to higher grade, if his services after taking such oath shall have been continuous.

II. STRENGTH REPORT OF OFFICERS.

11. A report of authorized and assigned officer strength will be made by regimental and separate organization commanders to this headquarters as of midnight of the fourth day of each month on form identical to that shown in Appendix B. This report will be rendered whether or not promotions are recommended. Attention is invited to the fact that this report is classified as CONFIDENTIAL.

2. Morning report records as of midnight of the fourth day of the month will be used as a basis for this report. Each arm or service for which positions are authorized by tables of organization will be listed separately. The number of officers listed in the assigned and attached columns will be the number serving in positions authorized for the arm or service indicated regardless of the basic branch of the officer or the branch in which he is detailed.

3. In the case of recommendations previously submitted and not yet acted on, the officer will be shown in the "assigned" column of strength report as occupying the grade to which he has been recommended. If the recommendation is subsequently disapproved, the officer will be shown on the next monthly report as assigned in his current grade. Figures shown in the "recommended" column will include only the recommendations submitted with that report.

4. These reports, accompanied by individual promotion recommendations, if any, will be submitted by commanders listed in Paragraph 1, above, so as to arrive at this headquarters not later than 1500 hours, the fifth day of the month.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col., AGD
Adjutant General

JAMES H. HAGAN
Colonel, GSC
Chief of Staff

12 May 1944

"29 LET'S GO"

CIRCULAR)

NO. 19)

BATTLEFIELD PROMOTION OF OFFICERS

1. All officers who have unquestionably demonstrated in actual combat their fitness for promotion to higher grade may be recommended at any time without regard to time in grade, provided a position vacancy exists in accordance with tables of organization for the unit. No officer will be promoted more than one grade at a time. Recommendations will be submitted in quadruplicate in the form shown in Appendix A, on 8" by 10½" paper.

2. All dates on the promotion recommendation will be expressed as required by Section V, Circular No. 126, War Department, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (4 April 1944 or 4 Apr 44).

3. Manner of performance will be written in ink and initialed by the recommending officer.

4. Regimental and separate organization commanders may recommend second lieutenants who have demonstrated, in combat, their fitness for promotion to first lieutenant without regard to position vacancies in that grade, provided the resultant number of first lieutenants will not exceed the total number of lieutenants (first and second) authorized by tables of organization.

5. Recommendations for posthumous promotions will not be submitted.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

G. ORDWAY, JR.
Colonel, GSC
Chief of Staff

9 June 1944

"29 LET'S GO"

CIRCULAR)
:
NO. 26)

PROMOTION OF OFFICERS

Paragraphs 3, 4, 5, and 6, Circular No. 1, Headquarters, 29th Infantry Division, dated 2 January 1944, are rescinded and the following substituted therefor:

3. Reference: AR 605-12, 3 February 1944.

4. No officer will be recommended for promotion until he shall have served a minimum period in the next lower grade as follows:

- a. For promotion to the grade of Lt Col or Major, 9 months.
- b. For promotion to the grade of Captain or 1st Lieutenant, 6 months.

5. No officer will be recommended for promotion until he has clearly demonstrated his qualifications for the higher grade for a period of at least three months prior to recommendation for his promotion by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection. Further, the regular efficiency ratings for the past six months as indicated on WD AGO Form 66-1 (Qualification Card) must have been excellent or higher in the case of officers recommended for promotion to field grades, or very satisfactory or higher in the case of officers recommended for promotion to company grades. The manner of performance of duty called for in Paragraph 2 of recommendation for promotion will under no circumstances vary from any regular efficiency report rating given the subject officer for the periods covered. Paragraph 2 of recommendation for promotion will show continuous duties and manner of performance.

a. When periods of less than one month are omitted from the WD AGO Form 66-1 (Qualification Card), such periods will be entered on the promotion recommendation with the words "Not entered on 66-1" in the blank space provided for duty assignment. Unit and manner of performance will be left blank.

b. When no rating is entered on WD AGO Form 66-1 for periods of more than one month, and the ratings cannot be obtained from available sources, the duty assignment, unit, and dates will be given and the words "Not rated" will be entered in the space provided for manner of performance.

6. Initial recommendations will be submitted in the precise form shown in Appendix "A", on 8" by 10½" paper. (Attention is directed that Appendix "A" attached hereto supersedes Appendix "A" attached to Circular No. 1, Headquarters, 29th Infantry Division, dated 2 January 1944.) Forms for this purpose will not be supplied by this headquarters.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

G. ORDWAY, JR.
Colonel, GSC
Chief of Staff

CIRCULAR)

"29 LET'S GO"

6 July 1944

NO. 30)

BATTLEFIELD PROMOTION OF OFFICERS

1. Circular No. 19, Headquarters, 29th Infantry Division, dated 12 May 1944, is rescinded.

2. All officers who have unquestionably demonstrated in actual combat their fitness for promotion to higher grade, may be recommended at any time, without regard to time in grade, provided a position vacancy exists in accordance with table of organization for the unit. No officer will be promoted more than one grade at a time.

a. In determining whether an officer has unquestionably demonstrated fitness for promotion by outstanding performance in actual combat, commanders will, in general, be guided by either of the following criteria:

(1) Unusual leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties.

(2) Service of at least one month's duration in the combat zone in a position appropriate to the grade and in performance of duties corresponding to those of the position to which recommended, provided such service is rated as superior or excellent.

b. Recommendations will be submitted in quadruplicate on the form shown in Appendix A, on 8" by 10½" paper. Especial care will be taken to furnish in full the data required by Paragraph 2 of this form. If the recommendations are based on the criterion established in 2a(1), above, the narrative of performance will state in detail the conditions under which the service was performed and the degree of personal danger involved. If the service for which the promotion is recommended has also warranted a recommendation for the award of a decoration, a copy of such recommendation or a copy of the general order announcing the award of the decoration will be inclosed with the recommendation for promotion.

3. All dates on the promotion recommendation will be expressed as required by Section V, Circular No. 126, War Department, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (4 April 1944 or 4 Apr 44).

4. Regimental and separate organization commanders may recommend second lieutenants who have demonstrated, in combat, their fitness for promotion to first lieutenant without regard to position vacancies in that grade, provided the resultant number of first lieutenants will not exceed the total number of lieutenants (first and second) authorized by tables of organization.

5. Recommendations for posthumous promotions will not be submitted.

6. The provisions of this circular are not to be construed as rescinding or in any way modifying secret letter, Headquarters, First United States Army, dated 18 April 1944, file AGPERS 210.2/3, Subject: "Promotion of Officers in Command Positions", and first indorsement thereto, Headquarters, 29th Infantry Division, dated 21 April 1944, file 210.2, which will remain in effect.

* * * * *

CIRCULAR)
:
NO: 39)

"29 LET'S GO"

4 September 1944

* * * * *

E X T R A C T

I. RECOMMENDATIONS FOR PROMOTION:

1. Circular 1, Headquarters, 29th Infantry Division, 2 January 1944, and Circular 26, 9 June 1944, are rescinded.

2. Recommendations for promotion of officers to fill existing vacancies under current tables of organization will be submitted in quadruplicate so as to reach this headquarters not later than the fifth day of the month and will bear date of the fifth day of the month. Officers recommended will be eligible for promotion as of midnight of the fourth day of the month (except that officers may be recommended who will meet time-in-grade requirements by midnight of the fifteenth day of the month. This exception does not apply to requirements as to demonstrated fitness.) The position vacancy which the officer is recommended to fill must be in existence as of midnight of the fourth day of the month and must be retained for occupancy by the officer recommended for promotion to such position. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current tables of organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

3. Reference: AR 605-12, 3 February 1944, as amended.

4. No officer will be recommended for promotion until he shall have served a minimum period in the next lower grade in accordance with the provisions of Paragraph 5a, AR 605-12, as amended.

5. No officer will be recommended for promotion until he has clearly demonstrated his qualification for the higher grade for a period of at least three months prior to recommendation for his promotion by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection. Further, the regular efficiency ratings for the past six months as indicated on WD AGO Form 66-1 (Qualification Card) must have been excellent or higher in the case of officers recommended for promotion to field grades, or very satisfactory or higher in the case of officers recommended for promotion to company grades. The manner of performance of duty called for in Paragraph 2 of recommendation for promotion will under no circumstances vary from any regular efficiency report ratings given the subject officer for the periods covered. Paragraph 2 of the recommendation for promotion will show continuous duties and manner of performance.

a. When periods of less than one month are omitted from the WD AGO Form 66-1 (Qualification Card), such periods will be entered on the promotion recommendation with the words "not entered on 66-1" in the space provided for duty assignment. Unit and manner of performance will be left blank.

b. When no rating is entered on WD AGO Form 66-1 for periods of more than one month, and the rating cannot be obtained from available

sources, the duty assignment, unit, and dates will be given and the words "not rated" will be entered in the space provided for manner of performance.

6. Initial recommendations will be submitted in the precise form shown in Appendix "A" on 8" by 10 $\frac{1}{2}$ " paper. Forms for this purpose may be obtained at this headquarters.

7. Each basic recommendation will contain a statement as follows: "201 file of this officer (does)(does not) contain any record of reclassification proceedings having been instituted in his case. It (does) (does not) contain a record of court-martial proceedings having been instituted in his case." This statement will be in addition to a similar statement in the indorsement by the commander whose headquarters is the first office of record.

8. Commanders through whom the recommendation passes will give careful consideration to the statements required to be included in forwarding indorsement, by references noted in Paragraph 3, above.

9. All dates on the promotion recommendation will be expressed as required by Section V, WD Circular 126, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (14 December 1943 or 14 Dec 43).

10. Under the provisions of Section I, War Department Bulletin 52, 22 October 1942, an officer of the Army of the United States, or any component thereof promoted to higher grade at any time after 7 December 1941 shall be deemed for all purposes to have accepted his promotion to higher grade upon the date of the order announcing it, unless he shall expressly decline such promotion, and shall receive the pay and allowances of the higher grade from such date unless he is entitled under some other provisions of law to receive the pay and allowances of the higher grade from an earlier date. No such officer who has subscribed to the oath of office required by Section 1757, Revised Statutes, shall be required to renew such oath or to take new oath upon his promotion to higher grade, if his services after taking such oath shall have been continuous.

* * * * *

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

EDWARD H. McDANIEL,
Colonel, GSC,
Chief of Staff.

CIRCULAR)

"29 LET'S GO"

15 September 1944

NO. 42)

BATTLEFIELD PROMOTION OF OFFICERS

1. Circular No. 30, Headquarters, 29th Infantry Division, dated 6 July 1944, is rescinded.

2. All officers who have unquestionably demonstrated by outstanding leadership under actual fire their fitness for promotion to higher grade, may be recommended at any time, without regard to time in grade, provided a position vacancy exists in accordance with tables of organization for the unit. Battlefield promotions are in one sense an award and not to be confused with regular promotions. It is desired that promotions be processed as regular promotions unless the officer has earned the "honor" of a battlefield promotion.

3. In determining whether an officer has unquestionably demonstrated fitness for promotion by outstanding performance in actual combat, commanders will, in general, be guided by the following criterion:

Unusual leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties.

4. Recommendations will be submitted in triplicate on the form shown in Appendix A, on 8" by 10 $\frac{1}{2}$ " paper. Especial care will be taken to furnish in full the data required by Paragraph 2 of this form. The narrative of performance will state in detail the conditions under which the service was performed and the degree of personal danger involved. If the service for which the promotion is recommended has also warranted a recommendation for the award of a decoration, a copy of such recommendation or a copy of the general orders announcing the award of the decoration will be inclosed with the recommendation for promotion.

5. All dates on the promotion recommendation will be expressed as required by Section V, Circular No. 126, War Department, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (4 April 1944 or 4 Apr 44).

6. Regimental and separate organization commanders may recommend second lieutenants who have demonstrated, in combat, their fitness for promotion to first lieutenant without regard to position vacancies in that grade, provided the resultant number of first lieutenants will not exceed the total number of lieutenants (first and second) authorized by tables of organization.

7. Recommendations for posthumous promotions will not be submitted.

8. An officer who has qualified for promotion by outstanding performance in actual combat, but was transferred to a detachment of patients as a result of wounds received in action prior to the submission of the recommendation for promotion, may be recommended for promotion, if:

a. A suitable position vacancy existed for such promotion at the time he was wounded, except that second lieutenants may be recommended

to the grade of first lieutenant without regard to vacancy in that grade.

b. It was the intent of the recommending officer, prior to the time the recommended officer was wounded, to recommend his promotion.

c. The position vacancy referred to in a, above, is not filled by assignment or promotion of another officer.

d. A statement covering the provisions of a, b, and c, above, is included in the recommendation for promotion.

9. Recommendations for promotion in all such cases referred to in Paragraph 8, above, will be submitted to this headquarters and will contain a statement that a suitable position vacancy is being held to which the officer will be assigned upon his return to duty. Officers promoted under the provisions hereof will be returned to their units, if physically qualified, upon release from the detachment of patients. When it is determined by proper medical authority that an officer promoted under the provisions hereof will not be returned to full duty status upon completion of his hospitalization, commanders will be notified so that necessary steps may be taken to fill the position vacancy being held for the return of such officers.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

EDWARD H. McDANIEL,
Colonel, GSC,
Chief of Staff.

(Unit)

(Address)

(Date)

SUBJECT: Battlefield Promotion of Officer.

TO:

1. Under the provisions of Paragraph 4d(1) and Paragraph 5d, AR 605-12, as amended, and Circular No. 90, Headquarters, European Theater of Operations, US Army, 1944, it is recommended that the following officer be promoted as indicated:

- a.

(First Name)	(Middle Initial)	(Last Name)	(ASN)
--------------	------------------	-------------	-------
- b.

(Age)	(Branch)	(Component)
-------	----------	-------------
- c.

(Grade Held)	(Date of Order)
--------------	-----------------
- d.

(Grade to which recommended)	(Duty Assignment)	(T/O Number)
------------------------------	-------------------	--------------
- e.

(Inclusive dates of overseas service in present grade)
--

2. This officer has clearly demonstrated his fitness for promotion to the recommended grade by outstanding performance in actual combat as follows: (Detailed statement of periods, assigned duties, manner of performance, and narrative of performance in actual combat will be made.)

3. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

**4. ___ position vacancy (ies) exist (s) in the recommended grade after considering requisitions not acted upon and the promotion of all other officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is ___ (include specific allotment to which chargeable, i.e., QM, BI, etc.).

(Signature)(CO or Chief of Section)

(Typed Name)

COMMANDING

(Grade and Branch)

* Cross out one not applicable.

** Does not apply to recommendation to grade of first lieutenant. Delete when inapplicable.

CIRCULAR)
NO. 51)

"29 LET'S GO"

30 October 1944

PROMOTION OF OFFICERS

Recommendations for Promotion. I
Strength Report of Officers. II

I. RECOMMENDATIONS FOR PROMOTION.

1. Circular 39, Headquarters, 29th Infantry Division, 4 September 1944, is rescinded.

2. Recommendations for promotion of officers to fill existing vacancies under current tables of organization will be submitted in triplicate so as to reach this headquarters not later than the first day of the month and will bear date of the first day of the month. Officers recommended will be eligible for promotion as of midnight on the last day of the preceding month (except that officers may be recommended who will meet time-in-grade requirements by midnight of the fifteenth day of the month. This exception does not apply to requirements as to demonstrated fitness.) The position vacancy which the officer is recommended to fill must be in existence as of midnight of the last day of the preceding month and must be retained for occupancy by the officer recommended for promotion to such position. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current tables of organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

3. Reference: AR 605-12, 3 February 1944, as amended.

4. No officer will be recommended for promotion until he shall have served a minimum period in the next lower grade in accordance with the provisions of Paragraph 5a, AR 605-12, as amended.

5. No officer will be recommended for promotion until he has clearly demonstrated his qualification for the higher grade for a period of at least three months prior to recommendation for his promotion by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection. Paragraph 2 of the recommendation for promotion will show continuous duties and manner of performance.

a. When periods of less than one month are omitted from the WD AGO Form 66-1 (Qualification Card), such periods will be entered on the promotion recommendation with the words "not entered on 66-1" in the space provided for duty assignment. Unit and manner of performance will be left blank.

b. When no rating is entered on WD AGO Form 66-1 for periods of more than one month, and the rating cannot be obtained from available sources, the duty assignment, unit, and dates will be given and the words "not rated" will be entered in the space provided for manner of performance.

6. Initial recommendations will be submitted in the precise form

shown in Appendix "A", on 8" by 10½" paper. Forms for this purpose may be obtained at this headquarters.

7. Commanders through whom the recommendation passes will give careful consideration to the statements required to be included in forwarding indorsement, by references noted in Paragraph 3, above.

8. All dates on the promotion recommendation will be expressed as required by Section V, WD Circular 126, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (14 December 1943 or 14 Dec 43).

II. STRENGTH REPORT OF OFFICERS.

1. A report of authorized and assigned officer strength will be made by regimental and separate organization commanders to this headquarters as of midnight of the last day of each month on form identical to that shown in Appendix "B". This report will be rendered whether or not promotions are recommended. Attention is invited to the fact that this report is classified as CONFIDENTIAL.

2. Morning report records as of midnight of the last day of the month will be used as a basis for this report. Each arm or service for which positions are authorized by tables of organization will be listed separately. The number of officers listed in the assigned and attached columns will be the number serving in positions authorized for the arm or service indicated regardless of the basic branch of the officer or the branch in which he is detailed.

3. In the case of recommendations previously submitted and not yet acted on, the officer will be shown in the "assigned" column of strength report as occupying the grade to which he has been recommended. If the recommendation is subsequently disapproved, the officer will be shown on the next monthly report as assigned in his current grade. Figures shown in the "recommended" column will include only the recommendations submitted with that report.

4. These reports, accompanied by individual promotion recommendations, if any, will be submitted by commanders listed in Paragraph 1, above, so as to arrive at this headquarters not later than 1500 hours, the first day of the following month.

By command of Major General GERHARDT:

LOUIS G. SMITH,
Lt Col, Inf,
Acting Chief of Staff.

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

APPENDIX "A"

(Unit)

(APO)

(Date)

SUBJECT: Promotion of Officer.

TO:

1. Under the provisions of AR 605-12, as amended, it is recommended that the following officer be promoted as indicated:

- a. _____
(First Name) (Middle Name) (Last Name) (ASN)
- b. _____
(Age) (Branch) (Component)
- c. _____
(Grade Held) (Date of Order)
- d. _____
(Grade to which recommended) (Duty Assignment) (T/O Number)
- e. _____
(Inclusive dates of overseas service in present grade)

2. Including time and a half for overseas service, this officer has held his present grade for ____ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of ____ months by actual occupation of a position and performance of duties appropriate to that grade and corresponding to the duties of the position he is to occupy. His service in his present grade is recorded as follows: (All service listed will be extracted from Form 66-1 (Qualification Card). THE MANNER OF PERFORMANCE RATING COVERING THE PERIOD FROM THE DATE OF THE LAST RECORDED EFFICIENCY RATING TO THE DATE OF THE PROMOTION RECOMMENDATION WILL BE MADE IN INK BY THE OFFICER INITIATING THE PROMOTION RECOMMENDATION AND WILL BE INITIALED BY HIM.)

- a. _____
(Duty Assignment) (Unit) (Period) (Manner of Performance)
- b. _____
(Duty Assignment) (Unit) (Period) (Manner of Performance)
- c. _____
(Duty Assignment) (Unit) (Period) (Manner of Performance)
- d. _____
(Duty Assignment) (Unit) (Period) (Manner of Performance)

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer in this command for the grade and position for which promotion is recommended.

4. _____ position vacancies exist in the recommended grade after considering requisitions not acted upon and the promotion of all other officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____.
(Include specific allotment to which chargeable, i.e., QM, AGD, BI, etc.)

(Signature)

(Typed Name)

COMMANDING (Grade and Arm or Service)

CIRCULAR)
NO. 59)

"29 LET'S GO"

27 December 1944

* * * * *

E X T R A C T

II. PROMOTION OF OFFICERS. 1. Paragraph 2, Section I, Circular No. 51, Headquarters, 29th Infantry Division, dated 30 October 1944, is rescinded and the following substituted therefor:

Recommendations for promotion of officers to fill existing vacancies under current tables of organization will be submitted in triplicate so as to reach this headquarters not later than the first and sixteenth day of the month, and will bear date of the first and sixteenth day of the month. Officers recommended will be eligible for promotion as of midnight of the last day of the preceding month and the fifteenth day of the current month respectively. The position vacancy which the officer is recommended to fill must be in existence as of midnight of the last day of the preceding month, or of the fifteenth day of the current month, and must be retained for occupancy by the officer recommended for promotion to such position. Nothing contained in this circular will be construed to mean that authorized vacancies will be filled at all times. Authorized vacancies in current tables of organization will be filled only when there is an officer available who has unquestionably demonstrated his fitness for promotion and increased responsibility.

2. So much of Paragraph 1 a of Appendix "A" to Circular No. 51, Headquarters, 29th Infantry Division, dated 30 October 1944, as reads "(Middle Initial)", is amended to read "(Middle Name)".

* * * * *

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

LOUIS G. SMITH
Lt Col, GSC
Chief of Staff

CIRCULAR)
NO. 1)

"29 LET'S GO"

5 January 1945

* * * * *

E X T R A C T

I. PROMOTION OF OFFICERS.

Section I, Circular No. 51, Headquarters, 29th Infantry Division, dated 30 October 1944, is amended by adding Paragraph 9, as follows:

9. a. Letter, Headquarters, European Theater of Operations, US Army, file AG 21C.2 MPGA, dated 16 December 1944, Subject: "Promotion of Second Lieutenants", is quoted for your information and compliance:

"1. As announced by War Department message number WARK 73156, 6 Dec 1944, AR 605-12, 17 Aug 1944, has been changed by the addition of a new Paragraph 4d(4), paraphrased as:

'Any second lieutenant (including Army Nurses, Dieticians, and Physical Therapists) who has completed 18 months of service in that grade, may be promoted to the grade of first lieutenant without regard to table of organization or allotment vacancies in the grade of first lieutenant, provided he is qualified for, and worthy of, promotion. In determining time in grade for this purpose, service outside the continental limits of the US or in Alaska will be counted as time and a half. This authorization will be reserved for those denied merited advancement solely because they are not assigned to positions established for higher grade, and will not be used for the automatic promotion of all second lieutenants who have served in that grade for 18 months.'

b. In submitting recommendations for the promotion of second lieutenants under the above provisions, the form shown in Appendix "A" will be followed, except that:

(1) That portion of Paragraph 1 preceding the first colon therein will be changed to read:

"1. Under the provisions of Paragraph 4d(4), AR 605-12, as amended, it is recommended that the following named officer be promoted as indicated:"

(2) That portion of Paragraph 2 preceding the first colon therein will be changed to read:

"2. Including time and a half for overseas service, this officer has held his present grade for ___ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of ___ months by performance of duties corresponding to the duties of the position he is to occupy. His service in his present grade is recorded as:"

(3) Paragraph 4 will be omitted.

II. BATTLEFIELD PROMOTION OF OFFICERS: Paragraph 2, Circular No. 42, Headquarters, 29th Infantry Division, dated 15 September 1944, is rescinded, and the following substituted therefor:

2. All officers who have unquestionably demonstrated by outstanding leadership under actual fire their fitness for promotion to higher grade, may be recommended at any time, without regard to time in grade, provided a position vacancy exists in accordance with tables of organization for the unit, except that second lieutenants serving in administrative or non-combat positions may be recommended for promotion to first lieutenant when it can be conclusively shown that the nature and manner of performance of duty has been such as to materially increase the combat efficiency of their unit. In such cases a brief analysis of the duties of the position occupied and a statement that the manner of performance thereof justifies an exception to basic policy will be included in the recommendation for promotion. Primarily, battlefield promotions are in one sense an award and not to be confused with regular promotions. It is desired that promotions be processed as regular promotions unless the officer has earned the "honor" of a battlefield promotion.

* * * * *

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

LOUIS G. SMITH
Lt Col, GSC
Chief of Staff

CIRCULAR)
NO. 12)

"29 LET'S GO"

6 March 1945

BATTLEFIELD PROMOTION OF OFFICERS

1. Circular No. 42, Headquarters, 29th Infantry Division, dated 15 September 1944, as amended by Section II, Circular No. 1, Headquarters, 29th Infantry Division, dated 5 January 1945, is rescinded.

2. All officers who have unquestionably demonstrated by outstanding leadership under actual fire their fitness for promotion to higher grade, may be recommended at any time, without regard to time in grade, provided a position vacancy exists in accordance with tables of organization for the unit, except that second lieutenants serving in administrative or non-combat positions may be recommended for promotion to first lieutenant when it can be conclusively shown that the nature and manner of performance of duty has been such as to materially increase the combat efficiency of their unit. In such cases a brief analysis of the duties of the position occupied and a statement that the manner of performance thereof justifies an exception to basic policy will be included in the recommendation for promotion. Primarily, battlefield promotions are in one sense an award and not to be confused with regular promotions. It is desired that promotions be processed as regular promotions unless the officer has earned the "honor" of a battlefield promotion.

a. In determining whether an officer has "unquestionably demonstrated by outstanding leadership under actual fire" his fitness for promotion, commanders will, in general, be guided by the following criterion: Exceptional leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties.

3. Recommendations will be submitted in triple on the form shown in Appendix A, on 8" by 10½" paper. Especial care will be taken to furnish in full the data required by Paragraph 2 of this form. The narrative of performance will state in detail the conditions under which the service was performed and the degree of personal danger involved. If the service for which the promotion is recommended has also warranted a recommendation for the award of a decoration, a copy of such recommendation, or a copy of the general orders announcing the award of the decoration, will be inclosed with the recommendation for promotion.

4. All dates on the promotion recommendation will be expressed as required by Section V, Circular No. 126, War Department, 27 May 1943. The day, month, and year will always be expressed in that order and the month will be spelled out or abbreviated (4 April 1945 or 4 Apr 45).

5. Regimental and separate organization commanders may recommend second lieutenants who have demonstrated, in combat, their fitness for promotion to first lieutenant without regard to position vacancies in that grade, provided the resultant number of first lieutenants will not exceed the total number of lieutenants (first and second) authorized by tables of organization.

6. Recommendations for posthumous promotions will not be submitted.

7. An officer who has qualified for promotion by outstanding performance in actual combat, but was transferred to a detachment of patients

as a result of wounds received in action prior to the submission of the recommendation for promotion, may be recommended for promotion, if:

a. A suitable position vacancy existed for such promotion at the time he was wounded, except that second lieutenants may be recommended to the grade of first lieutenant without regard to vacancy in that grade.

b. It was the intent of the recommending officer, prior to the time the recommended officer was wounded, to recommend his promotion.

c. The position vacancy referred to in a, above, is not filled by assignment or promotion of another officer.

d. A statement covering the provisions of a, b, and c, above, is included in the recommendation for promotion.

8. Recommendations for promotion in all such cases referred to in Paragraph 7, above, will be submitted to this headquarters and will contain a statement that a suitable position vacancy is being held to which the officer will be assigned upon his return to duty. Officers promoted under the provisions hereof will be returned to their units, if physically qualified, upon release from the detachment of patients. When it is determined by proper medical authority that an officer promoted under the provisions hereof will not be returned to full duty status upon completion of his hospitalization, commanders will be notified so that necessary steps may be taken to fill the position vacancy being held for the return of such officers.

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

LOUIS G. SMITH
Colonel, GSC
Chief of Staff

APPENDIX "A"

(Unit)

(APO)

(Date)

SUBJECT: Promotion of Officer (Battlefield).

TO: Commanding General, Ninth US Army, APO 339, US Army.

1. Under the provisions of Paragraph 4d(1) and Paragraph 5c, AR 605-12, and Circular No. 90, Headquarters, European Theater of Operations, US Army, 1944, it is recommended that the following officer be promoted as indicated:

a. _____
(First Name) (Middle Name) (Last Name) (ASN)

b. _____
(Age) (Branch) (Component)

c. _____
(Grade Held) (Date of Order)

d. _____
(Grade to which recommended) (Duty Assignment) (T/O Number)

e. _____
(Inclusive dates of overseas service in present grade)

2. This officer has clearly demonstrated his fitness for promotion to the recommended grade by outstanding performance in actual combat as follows: (Cite instances and give a detailed statement of periods, assigned duties, manner of performance, and narrative of performance in actual combat.)

3. _____ position vacancies exist in the recommended grade after considering requisitions not acted upon and the promotion of all other officers previously recommended on whose recommendation final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____. (Include specific allotment to which chargeable, i.e., AGD, QM, BI, etc.)

4. No officers in the recommended or higher field grades of the appropriate arm or service on the strength report of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if not appropriate.)

Commanding

MEMORANDUM)
:
NO. 90)

"29 LET'S GO"

27 May 1945

* * * * *

E X T R A C T

I. PROMOTIONS OF SECOND LIEUTENANTS AND PRIVATES.

Section I, Memorandum No. 201, Headquarters, Ninth US Army, dated 19 May 1945, subject as above, is quoted for compliance:

"I. PROMOTIONS OF SECOND LIEUTENANTS AND PRIVATES. 1. It was intended by the provisions of Change 5 to AR 615-5, dated 9 December 1944, and Change 1 to AR 605-12, dated 9 December 1944, that all privates and second lieutenants, male and female, who are qualified for promotion under these regulations, be promoted promptly. The number of privates and second lieutenants appearing on casualty lists and other information received by the War Department discloses numerous individual cases where it is obvious that the provisions of above changes to Army Regulations have not been closely followed. It is desired that all commanders concerned take necessary steps to promote deserving second lieutenants and privates under provisions of above Army Regulations who are not disqualified for promotion. Promotion is particularly desired of second lieutenants and privates who are assigned to combat duty or close combat support. It is further desired that no deserving enlisted men be continued in actual combat duty in the grade of private. All commanders will give this matter their continued close attention.
2. It is suggested that if practicable such promotions will be made in rear areas before personnel are assigned to front line duty." (GNMAG)

* * * * *

By command of Major General GERHARDT:

OFFICIAL: ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

LOUIS G. SMITH
Colonel, GSC
Chief of Staff

MEMORANDUM

"29 LET'S GO"

16 June 1945

* * * * *

E X T R A C T

II. SUSPENSION OF PROMOTIONS.

In accordance with Paragraph 2d, 1st Indorsement, Headquarters, European Theater of Operations, dated 25 May 1945, to Confidential letter, War Department, file AG 210.2 (8 May 1945) OE-S-A-M, Subject: "Promotions", dated 10 May 1945, all promotions of officers and enlisted men are suspended until further notice.

* * * * *

By command of Brigadier General SAIDS:

OFFICIAL: MORRIS G. BECNEL
Captain, AGD
Actg Adjutant General

WILLIAM J. WHITE
Lt Col, GSC
Actg Chief of Staff

HEADQUARTERS, 29TH INFANTRY DIVISION
APO 29, US Army

CIRCULAR)
:
NO. 26)

"29 LET'S GO"

23 June 1945

PROMOTION OF OFFICERS

1. The following listed directives, this headquarters, are rescinded:

- a. Section II, Circular No. 59, dated 27 December 1944.
- b. Circular No. 51, dated 30 October 1944.

2. Reference: AR 605-12, 17 August 1944, as amended.

3. No officer will be recommended for promotion until he shall have served a minimum period in the next lower grade in accordance with the provisions of Paragraph 5a, AR 605-12, as amended.

4. No officer will be recommended for promotion until he has clearly demonstrated his qualification for the higher grade for a period of at least three months prior to recommendation for his promotion by actual occupation of a position and performance of duties appropriate to the grade and corresponding to the duties of the position for which his promotion is recommended. All recommendations will set forth information needed in this connection. Paragraph 2 of the recommendation for promotion will show continuous duties and manner of performance.

a. When periods of less than one month are omitted from the WD AGO Form 66-1 (Qualification Card), such periods will be entered on the promotion recommendation with the words "not entered on 66-1" in the space provided for duty assignment. Unit and manner of performance will be left blank.

b. When no rating is entered on WD AGO Form 66-1 for periods of more than one month, and the rating cannot be obtained from available sources, the duty assignment, units, and dates will be given and the words "not rated" will be entered in the space provided for manner of performance.

5. Initial recommendations will be submitted in accordance with form shown in Appendix "A", on 8" by 10 $\frac{1}{2}$ " paper.

6. Recommendations for promotion will be submitted so as to reach this headquarters in triplicate.

7. Attention is directed to the following requirements for all recommendations forwarded to this headquarters for consideration:

a. The last manner of performance will be written in ink and initialed by the commanding officer.

b. Recommendations for promotion to and within field grade will be accompanied by a complete copy of officer's WD AGO Form 66-1, as required by Paragraph 7d, Section III, AR 605-12, dated 17 August 1944, as amended.

c. Each forwarding indorsement will be over the signature of the commanders concerned, and will indicate the following:

- (1) Approval.
- (2) Statement that a vacancy in grade and arm or service exists in the command and will exist after the promotion of all other officers previously recommended on whose recommendations final action has not been taken, or justification for approving recommendations when no position vacancy exists.
- (3) Statement: "The 201 file of the officer being recommended contains no record of court-martial or reclassification proceedings having been initiated in his case."
- (4) Statement: "No officers in the recommended and higher field grades of the appropriate arm or service in the strength of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended." (Delete if not applicable.)

8. Recommendations for the promotion of officers responsible for, and charged with, the maintenance of personnel records will include this statement: "Personnel records for which this officer is responsible have been examined and found to be up-to-date and in a satisfactory condition."

9. No recommendation for promotion of an officer will be forwarded until it has been determined what action has been taken on any previous recommendation submitted to this or other headquarters.

10. Promotions will be announced in special orders dated the 1st and 16th of each month.

11. Recommendations for promotion may be submitted at any time.

By command of Brigadier General SANDS:

WILLIAM J. WITTE
Colonel, GSC
Actg Chief of Staff

OFFICIAL: MORRIS G. BECNEL
Major, AGD
Actg Adjutant General

(Unit)

(Address)

(Date)

SUBJECT: Promotion of Officers.

TO:

1. Under the provisions of AR 605-12, dated 17 August 1944, as amended, it is recommended that the named officer be promoted as indicated:

- a.

(First Name) (Middle Initial) (Last Name) (ASI)
- b.

(Age) (Branch) (Component)
- c.

(Grade to which recommended)
- d.

(Inclusive dates of overseas service in present grade)

2. Including time and a half for overseas service, this officer has held his present grade for ___ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of ___ months by actual occupation of a position and performance of duties appropriate to that grade and corresponding to the duties of the position he is to occupy. His service in his present grade is recorded as:

- a.

(Position Occupied)(Where or Unit)(Period)(Manner of Perf)
- b. (Use as many additional sub-paragraphs as necessary to show positions occupied.)

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

4. ___ position vacancies exist in the recommended grade after considering requisitions not acted upon and the promotion of all other officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is ___. If "Special T/O" or letter authority of War Department or this headquarters, inclose true copy or cite reference to copy previously furnished. (Include specific sub-allotment to which chargeable, i.e., OM, BI, etc., in manner indicated in Paragraph b.)

a.	<u>Authorized</u>	<u>Assigned</u>	<u>Attached</u>
Colonel	-		
Lieutenant Colonel	-		
Major	-		
Captain	-		
1st Lieutenant	-		
2nd Lieutenant	-		
	_____	_____	_____
Total Officers (Unit)			

b.	<u>Authorized</u>	<u>Assigned</u>	<u>Attached</u>
Colonel	-		
Lieutenant Colonel	-		
Major	-		
Captain	-		
1st Lieutenant	-		
2nd Lieutenant	-		
	_____	_____	_____
Total Officers (Arm or Service Recommended)			

5. No officers in the recommended and higher field grades of the appropriate arm or service on the strength report of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if not applicable.)

(Signature)

(Typed Name)

(Grade and Branch)

(Commanding)

STANDARD OPERATIONAL ADMINISTRATIVE PROCEDURES

82D AIRBORNE DIVISION

13 April 1944

* * * * *

E X T R A C T

SECTION III

OFFICER PROMOTIONS, DEMOTIONS, RECLASSIFICATION, AND APPOINTMENTS

1. PROMOTIONS - (NON-BATTLEFIELD) will be governed by Memorandum, this headquarters, dated 14 December 1943, and Circular No. 4, Headquarters FUSA, as amended, and AR 605-12, dated 3 February 1944.

2. BATTLEFIELD PROMOTIONS AND APPOINTMENTS.

a. Battlefield Promotions of Officers.

(1) Officers who unquestionably demonstrate in actual combat their fitness for promotion to a higher grade may be recommended for promotion at any time, without regard to time in grade, provided that a position vacancy exists in accordance with Tables of Organization or Allotment of the unit. No officer will be promoted more than one grade at a time.

(2) Commanders may recommend second lieutenants who demonstrate, in combat, their fitness for promotion to first lieutenant, without regard to position vacancies in that grade.

(3) The prescribed form for recommendation for battlefield promotion is attached as Appendix B.

* * * * *

APPENDIX B

SUBJECT: Battlefield Promotion of Officer.

TO: (Thru Channels)

1. Under the provisions of WD Circulars No. 157 and No. 185, 1943, and existing policies of Headquarters, ETOUSA, and Headquarters, FUSA, it is recommended that the following officer, having clearly demonstrated his fitness for promotion by outstanding performance in actual combat, be promoted as indicated.

a. _____
(First Name) (Middle Initial) (Last Name) (ASN)

b. _____
(Grade held AUS)(Date of Order) (Grade to which recommended)

c. _____
(Duty Assignment) (T/O Number)

2. This officer has clearly demonstrated his fitness for promotion to the recommended grade by outstanding performance in actual combat as follows: (Detailed statement of periods, assigned duties, and manner of performance in actual combat.)

3. A position vacancy exists in accordance with approved Tables of Organization or Allotment for this unit, and the filling of such vacancy by the promotion of this officer together with all previous recommendations and requisitions not acted upon will not operate to exceed the number of position vacancies that are authorized to be filled by promotion under Table of Organization No. ____.

*4. By promotion of this officer the ratio of assigned officers, including those on unfilled requisitions, in regard to the authorized number of this grade, will not exceed the ratio of the total assigned strength of all grades to the authorized strength, and in no case will exceed 90% of the authorized allotment in this grade. (*Applies to position vacancy of field officers only of organizations on an allotment basis.) (Delete when inapplicable.)

(Signature)

(Typed Name)

(Command, Grade, Branch)

1st Ind.

TO:

1. Approved.

2. A position vacancy exists in accordance with approved Tables of Organization or Allotment for this unit and the filling of such vacancy, by the promotion of this officer together with all previous recommendations not acted upon, will not operate to exceed the number of position vacancies that are authorized to be filled by promotion.

3. The 201 file of this officer (does)(does not) contain any record of reclassification procedures having been instituted in his case. It (does)(does not) contain a record of court-martial proceedings having been instituted in his case.

(Signature)

(Typed Name)

(Command, Grade, Branch)

APO 469, US Army
1 April 1945

STANDARD OPERATIONAL ADMINISTRATIVE PROCEDURES

* * * * *

E X T R A C T

SECTION III - OFFICER AND WARRANT OFFICER PROMOTION, RECLASSIFICATION,
DEMOTION, AND APPOINTMENT.

A. PROMOTION OF OFFICERS (NON-BATTLEFIELD).

1. References:
 - a. AR 605-12, as amended.
 - b. Circular No. 90, European Theater of Operations, US Army, 17 Aug 44.
 - c. Letter, Headquarters XVIII Corps (Airborne), Subject: "Promotion of Officers (Other than Battlefield)", file 212.2 (AG), 2 Jan 45.

2. Dates for Submission. Recommendations for promotion of officers (other than battlefield) may be submitted semi-monthly, to be initiated and dated on the first and fifteenth of each month to reach this headquarters on the second and seventeenth of each month.

3. Reports of Officer Strength. A report of authorized and assigned strength and recommendations submitted will be required as of the last day of the month. Form for this report will be identical with that shown in Appendix 4. This report will accompany recommendations for promotion submitted as of the first of the following month and will be rendered whether or not promotion recommendations are forwarded. The report will be classified "CONFIDENTIAL". A report need not be rendered with promotions submitted as of the fifteenth of the month, unless the report as of the last day of the previous month was not submitted to this headquarters. This report will reach this headquarters on the second of each month.

4. Reports of Surplus Officers. When the monthly report submitted under the provisions of the above paragraph shows an officer to be surplus and no appropriate vacancy exists, the unit commander will report the officer to this headquarters on a form identical to that shown in Appendix 5 with full statement of facts, including reason why the officer was rendered surplus. Such reports will be rendered on all surplus officers of field grade. On surplus company grade officers exclusive of second lieutenants, reports will be rendered for the following branches only: AGD, Ch, CE, Ord, QMC, and SC.

5. Administrative Requirements. a. A form identical to that shown in Appendix 6 will be used for all promotion recommendations except as outlined in sub-paragraph e below. Sufficient copies will be submitted to insure that recommendation reaches this headquarters in quadruplicate.

b. The basic recommendation for promotion to field grades and first forwarding indorsement will be signed by the appropriate commanders. Succeeding indorsements may be signed by an appropriate staff officer.

c. It is required that the regular efficiency ratings for the past six months as indicated on WD AGO Form 66-1 be excellent or higher in the case of officers recommended for promotion to field grades and very satisfactory or higher in the case of officers recommended to company grades.

d. Paragraph 2 of Appendix 6 will show continuous duties and manner of performance.

(1) When periods of less than a month are omitted from the WD AGO Form 66-1, such periods will be entered on the promotion recommendation with the words "not entered on 66-1" in the space provided for duty assignment. Unit and manner of performance will be left blank.

(2) When no rating is entered on WD AGO Form 66-1 for periods of more than one month and the rating cannot be obtained from available sources, the duty assignment, unit, and dates will be given, and the words "not rated" will be entered in the space provided for manner of performance.

e. In submitting promotion recommendations for second lieutenants for whom no position vacancies exist in the grade of first lieutenant, or for second lieutenants who have completed 18 months of service in that grade (Par 4d(4), AR 605-12), the form shown as Appendix 7 will be followed.

f. Recommendations arriving at this headquarters which are administratively incorrect will be returned for correction.

B. PROMOTION OF OFFICERS (BATTLEFIELD).

1. References:
 - a. AR 605-12, as amended.
 - b. Letter, Headquarters European Theater of Operations, US Army, file 210.2 MPGA, Subject: "Battlefield Promotions", 20 Aug 44.
 - c. Administrative Procedure, XVIII Corps (Airborne), 19 Sep 44.

2. Time. Recommendations for battlefield promotion of officers who have unquestionably demonstrated, in actual combat, their fitness for promotion to a grade higher may be submitted at any time, provided a position vacancy exists in accordance with the appropriate Table of Organization or Allotment, except as provided in Paragraph 4 below.

3. Requirements. a. Commanders of troop units (down to and including platoons) who unquestionably demonstrate their fitness for promotion by occupying that position in actual combat may be recommended for promotion at any time without regard to time in grade provided a position vacancy appropriate to next higher grade exists.

b. Officers occupying staff positions may be recommended for promotion without regard to time in grade provided they have occupied the position to which recommended for a minimum of thirty (30) days in actual combat and provided the Table of Organization position occupied authorizes a grade at least as high as that to which recommended.

c. The form shown as Appendix 8 will be used for recommendations for promotion where a position vacancy exists.

4. Exceptions. a. Second lieutenants who qualify for promotion by performance in actual combat may be recommended for promotion without

regard to position vacancies in grade of first lieutenant. The form shown as Appendix 8 will be followed, omitting Paragraph 3.

b. Officers who have been transferred to a detachment of patients but have qualified for promotion by outstanding performance in actual combat, may be recommended for promotion if they were hospitalized as a result of wounds received in action prior to the submission of the recommendation, provided a position vacancy existed when submitted and is retained for the officer concerned. The form shown as Appendix 9 will be followed for recommendations in this category.

5. Criteria. In determining whether an officer has "clearly demonstrated fitness for promotion by outstanding performance in actual combat" (AR 605-12), commanders will, in general, be guided by either of the following criteria:

a. Unusual leadership and courage demonstrated in the face of hostile activity while performing duties appropriate to the grade to which recommended and which establish clearly the ability of the officer concerned to continue to perform creditably such duties.

b. Outstanding service of at least one month's duration in the combat zone in a position appropriate to the grade and in performance of duties corresponding to those of the position to which recommended, provided such service is rated superior or excellent.

6. Classification of Battlefield Promotions. Whenever recommendations for battlefield promotions include names of towns or other specific locations where the unit concerned has engaged in combat, such recommendations will generally be classified as "CONFIDENTIAL", unless publicity has been given to the presence of the unit in the action involved. The disclosure of a secret device or new schemes of maneuver may require a higher classification. Care will be taken to comply fully with the provisions of AR 380-5.

(Unit)_____
(Address)_____
(Date)

SUBJECT: Promotion of Officer.

TO:

1. Under the provisions of AR 605-12, it is recommended that the following named officer be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Age) (Branch) (Component)
- c. _____
(Grade Held) (Date of Order)
- d. _____
(Grade to which recommended) (Duty Assignment)
- e. _____
(Inclusive dates of overseas service in present grade)

2. Including time and a half for overseas service, this officer has held his present grade for _____ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of _____ months by actual occupation of a position and performance of duties appropriate to that grade and corresponding to the duties of the position he is to occupy. His service is recorded as follows: (Each recommendation for promotion to or within the field grades will include an extract of the officer's Qualification Card (WD AGO Form No. 66-1), detailing the duties performed and the manner of their performance for the preceding two years, or since entry on active duty, whichever is shorter. For recommendations to company grades only the service in officer's present grade need be recorded. Dates and manner of performance from the date of the last recorded efficiency rating to the date of promotion recommendation will be listed in Paragraph 2a. THE RATING WILL BE MADE IN INK BY THE OFFICER INITIATING THE PROMOTION AND WILL BE INITIALED BY H4.)

- a. _____
(Duty Assignment) (Unit) (Period) (Manner of Performance)
- b. (Use as many additional sub-paragraphs as necessary to show position occupied.)

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

4. _____ position vacancies exist in the recommended grade after considering requisitions not acted upon and the promotion of all other officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____. (Include specific sub-allotment to which chargeable, i.e., QM, BI, etc.)

5. No officer in the recommended and higher field grades of the appropriate arm or service on the strength report of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if inapplicable.)

6. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

(Signature)

(Typed Name)

*Cross out one not applicable. (COMMANDING(Grade and Arm or Service)

1st Ind.

TO:

1. Approved.

**2. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

3. A position vacancy exists in accordance with approved tables of organization or allotment for this unit, and the filling of such vacancy by the promotion of this officer together with all previous recommendations not acted upon, will not operate to exceed the number of position vacancies that are authorized to be filled by promotion:

4. No officer in the recommended and higher field grades of the appropriate arm or service on the strength report of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended. (Delete if not applicable.)

***5. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

(Signature)

(Typed Name)

(COMMANDING(Grade and Arm or Service)

*Cross out one not applicable.

**Not required in second and succeeding indorsements.

***Applies only in case of indorsement by commander whose headquarters is first office of record.

SUBJECT: Promotion of Officer.

TO:

1. Under the provisions of Paragraph 4d(4), AR 605-12, as amended, it is recommended that the named officer be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Age) (Branch) (Component)
- c. _____
(Grade Held) (Date of Order)
- d. _____
(Grade to which recommended) (Duty Assignment)
- e. _____
(Inclusive dates of overseas service in present grade)

2. Including time and a half for overseas service, this officer has held his present grade for _____ months. He has clearly demonstrated his fitness for the responsibilities and duties of the position and grade for which recommended for a period of _____ months by performance of duties corresponding to the duties of the position he is to occupy. His service in his present grade is recorded as follows: (For recommendations to company grades only the service in officer's present grade need be recorded. Dates and manner of performance from the date of last recorded efficiency rating to the date of promotion recommendation will be listed in Paragraph 2a. THE RATING WILL BE MADE IN INK BY THE OFFICER INITIATING THE PROMOTION AND WILL BE INITIALED BY HIM.)

- a. _____
(Duty Assignment) (Unit) (Period) (Manner of Performance)
- b. (Use as many additional sub-paragraphs as necessary to show position occupied.

3. The relative rank of this officer has been considered, and to the best of my knowledge and belief he is the best fitted officer available in this command for the grade and position for which promotion is recommended.

4. 201 file of this officer (does)(does not) contain any record of reclassification proceedings having been instituted in his case. It (does)(does not) contain a record of court-martial proceedings having been instituted in his case.

APPENDIX 8

PRESCRIBED FORM FOR RECOMMENDATIONS FOR BATTLEFIELD PROMOTIONS

The following letter form is prescribed for all recommendations for battlefield promotions submitted to this headquarters:

(Unit)

(Address)

(Date)

SUBJECT: Battlefield Promotion of Officer.

TO: Commanding General, XVIII Corps (Airborne), APO 109, U.S. Army. (Thru Channels)

1. Under the provisions of AR 605-12, 17 August 1944, and existing policies of Headquarters, European Theater of Operations, United States Army, it is recommended that the following officer, having clearly demonstrated his fitness for promotion by outstanding performance in actual combat, be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Age) (Branch) (Component)
- c. _____
(Grade held AUS) (Date of Order)
- d. _____
(Grade to which recommended)(Duty Assignment)(T/O Number)
- e. _____
(Inclusive dates of overseas service in present grade)

2. This officer has clearly demonstrated his fitness for promotion to the recommended grade by outstanding performance in actual combat as follows: (Detailed statement of periods, assigned duties, manner of performance, and narrative of performance in actual combat will be made. Each recommendation for promotion to or within the field grades will include an extract of officer's Qualification Card (WD AGO Form 66-1) detailing the duties performed and the manner of their performance for the preceding two years or since entry on active duty, whichever period is shorter. For recommendation to company grade all service for the past three months plus any additional service in position appropriate to the grade to which recommended will be shown

- a. (1) _____
(Duty Assignment)(Unit)(Period)(Manner of Performance)

(2)(Use as many additional sub-paragraphs as necessary to show position occupied.)

- b. Narrative of performance in combat:

3. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

*#4. _____ position vacancy(ies) exist(s) in the recommended grade after considering requisitions not acted upon and the promotion of all

other officers previously recommended on whose recommendations final action has not been taken. The approved tables of organization or allotment under which the vacancy exists is _____. (Include specific allotment to which chargeable, i.e., QM, BI, etc.)

5. No officer in the recommended and higher field grades of the appropriate arm or service on the strength report of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended (required for recommendation for promotion to grade of Major, Lieutenant Colonel, or Colonel. Delete if not applicable).

(Signature) (CO or Chief of Section)

(Typed Name)

(Commanding)

(Grade and Branch)

1st Ind.

TO:

1. Approved.

**2. A position vacancy exists in accordance with approved tables of organization or allotment for this unit, and the filling of such vacancy by the promotion of this officer together with all previous recommendations not acted upon, will not operate to exceed this number of position vacancies that are authorized to be filled by promotion.

3. No officer in the recommended and higher field grades of the appropriate arm or service on the strength report of this command, in pools or other assignments, are surplus in this command or otherwise available for assignment to the position for which promotion is recommended (required for recommendation for promotion to grade of Major, Lieutenant Colonel, or Colonel. Delete if not applicable.)

***4. 201 file of this officer (does)(does not)* contain any record of reclassification proceedings having been instituted in his case. It (does)(does not)* contain a record of court-martial proceedings having been instituted in his case.

(Signature)

(Typed Name)

COMMANDING(Grade and Arm or Service)

*Cross out one not applicable.

**Does not apply to recommendation to grade of 1st Lieutenant. Delete when inapplicable.

***Applies only in case of indorsement by commander whose headquarters is first office of record.

APPENDIX 9

SUBJECT: Battlefield Promotion.

THROUGH: Channels.

TO:

1. Under the provisions of AR 605-12, as amended, and letter, Headquarters ETOUSA, 20 August 1944, file 210.2 MPGA, Subject: "Battlefield Promotions", it is recommended that the following officer, having demonstrated his fitness for promotion by outstanding performance in actual combat, be promoted as indicated:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Grade held AUS)(Date of Order)(Grade to which recommended)
- c. _____
(Duty Assignment) (T/O Number)
- d. _____
(Present duty status of officer)

2. This officer has clearly demonstrated his fitness for promotion to the recommended grade by outstanding performance in actual combat as follows: (Detailed narrative of periods, assigned duties, and manner of performance in actual combat.)

3. A position vacancy exists in accordance with approved T/O's for this unit and existed at the time subject officer was wounded. The filling of such vacancy by the promotion of this officer together with all previous recommendations not acted upon will not operate to exceed the number of position vacancies that are authorized to be filled by promotion under T/O No. ____.*

4. It was the intent of the undersigned to recommend this officer for promotion prior to the time he was wounded.

5. The position vacancy referred to in Par 3, above, has not been filled by assignment or promotion of another officer and is being held for the assignment of this officer upon his return to duty or until such time that this unit is notified that this officer will not return to full duty status upon completion of hospitalization.

*Delete in cases of promotion of 2d and 1st Lieutenants for whom no position vacancies exist.

A P P E N D I X I I I

DIRECTIVES OF SUBORDINATE COMMANDS

ON THE SUBJECT OF "APPOINTMENT AND PROMOTION OF WARRANT OFFICERS"

	<u>Pages</u>
XV Corps	1-4
82d Airborne Division	5-7

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

(A)

APO 436
31 January 1944

MEMORANDUM)

NO. 6)

APPOINTMENT OF WARRANT OFFICERS

1. Under authority contained in Paragraph 14, AR 610-15, dated 27 January 1943, a letter, Headquarters ETOUSA, AG 211 Pers-GA, 18 January 1944, Subject: "Appointment of Warrant Officers", commanding generals of divisions are authorized, within their allotments, to appoint, without final written examination (technical), temporary chief warrant officers and temporary warrant officers, junior grade, from qualified enlisted personnel within their command.
2. Commanders of non-divisional units will forward approved applications of members of their commands, completed in accordance with the provisions of Paragraph 4, AR 610-15, to this headquarters for reference to the nearest division or corps warrant officer board. Commanders will be notified as to which warrant officer board their applications have been forwarded and will be notified by the appointing authority of that board as to the date and hour applicants are to appear for examination. Direct communication between commanders concerned is authorized. Board proceedings of non-divisional applicants will be completed in accordance with the provisions of Paragraph 6d, AR 610-15, and forwarded to this headquarters for final action.
3. In accordance with Paragraph 12a(1), AR 610-15, dated 27 February 1943, the total number of chief warrant officers within each command will not exceed 40% of the total number of warrant officers assigned to that command.
4. War Department policy that warrant officers be assigned to relieve commissioned officers of administrative and technical duties of a routine nature, and not to perform duties normally performed by enlisted men will govern all assignments. In this connection, attention is directed to Section V, Circular 164, WD, 1943, as amended by Section II, Circular 215, WD, 1943, and Section IX, Circular 323, WD, 1943.
5. Reports required by Paragraphs 8a, 12b, and 17a, AR 610-15, will be forwarded direct to The Adjutant General by the appointing headquarters, except that the cables required by Paragraphs 8a and 12b of the above cited regulations will be submitted through channels and will contain the following data:
 - a. Name, ASN, and grade prior to appointment.
 - b. Date of discharge.
 - c. Date of appointment.
 - d. Date of acceptance.
 - e. Classification.
 - f. WO serial number.
6. In addition to furnishing The Adjutant General copies of orders announcing warrant officer appointments, appointing authorities will furnish two (2) copies of each such order to the Commanding General, ETOUSA, marked "Attention AG Officer Branch", and a like number

to this headquarters, marked "Attention AG Personnel Section".

7. Warrant officer serial numbers will be allotted as needed to Division Commanders for assignment to warrant officers appointed within their commands.

By command of Major General HAISLIP:

OFFICIAL: P. H. SPIVEY
Major, AGD
Assistant AG

ROBERT G. LOVETT
Colonel, GSC
Chief of Staff

HEADQUARTERS
XV CORPS UNITED STATES ARMY
Office of the Commanding General

(A)

APO 436, US Army
9 May 1944

MEMORANDUM)

NUMBER 53)

APPOINTMENT OF WARRANT OFFICERS

1. Memorandum No. 6, this headquarters, 31 January 1944, is rescinded.

2. Under authority contained in letter, Hq ETOUSA, AG 211 MPOB, Subject: "Appointment of Warrant Officers", 24 February 1944, and 1st Indorsement, Hq Third US Army, 26 April 1944, thereto, commanding generals of divisions are authorized to appoint, under the provisions of Paragraphs 5 and 14, AR 610-15, dated 27 February 1943, within their allotments and without final examination (Technical), temporary chief warrant officers and temporary warrant officers, junior grade, from qualified enlisted personnel within their commands.

3. Commanders of non-divisional units will forward approved applications of members of their commands, completed in accordance with the provisions of Paragraph 4, AR 610-15, to this headquarters for reference to the nearest division or corps warrant officer board. Commanders will be notified as to which warrant officer board their applications have been forwarded and will be notified by that board as to the date and hour applicants are to appear for examination. Direct communication between commanders concerned is authorized. Board proceedings of non-divisional applicants will be completed in accordance with the provisions of Paragraph 6d, AR 610-15, and forwarded to this headquarters for final action.

4. Particular attention is directed to the provisions of Paragraphs 12a and 14, AR 610-15, requiring that the total number of chief warrant officers not exceed 40% of the total number of chief warrant officers and warrant officers, junior grade, serving within a command.

5. War Department policy that warrant officers be assigned to relieve commissioned officers of administrative and technical duties of a routine nature and not to perform duties normally performed by enlisted men, will govern all assignments. In this connection your attention is invited to Section V, Circular 164, WD, 1943, as amended by Section II, Circular 215, and Section IX, Circular 323, WD, 1943.

6. Radio reports required by Paragraphs 8a and 12b of AR 610-15 will be transmitted by the appointing authority to the Adjutant General through Headquarters Third United States Army, and will contain the following information:

- a. (1) Name, ASN, and grade prior to appointment.
- (2) Date of discharge.
- (3) Date of appointment.
- (4) Date of acceptance.
- (5) Classification.
- (6) Warrant officer serial number.

b. Two copies of special orders announcing appointment will be forwarded by the appointing authority to Headquarters ETOUSA through Headquarters, Third United States Army, marked "Attention AG Military Personnel Division", and a like number to Headquarters Third United

States Army and to this headquarters marked "Attention AG Personnel Section".

c. Reports required by Paragraph 17a, AR 610-15, will be forwarded direct to The Adjutant General by the appointing authority.

7. Individuals whose appointments are to be terminated upon return to the continental United States will be reported by the appointing authority to Headquarters ETOUSA, through Headquarters Third United States Army for disposition.

8. Warrant officers' serial numbers will be allotted by this headquarters to division commanders for assignment to warrant officers appointed within their commands.

By command of Major General HAISLIP:

OFFICIAL: C. F. WOOST, JR.
Captain, AGD
Assistant AG

PEARSON MENOHER
Colonel, GSC
Chief of Staff

AGO 469, US Army
1 April 1945

STANDARD OPERATIONAL ADMINISTRATIVE PROCEDURES
82D AIRBORNE DIVISION

* * * * *

E X T R A C T

E. APPOINTMENT OF WARRANT OFFICERS.

1. References:
- a. AR 610-15, 15 Sep 44.
 - b. Section II, Circular No. 111, Headquarters, European Theater of Operations, United States Army, 1944.
 - c. Section III, Circular No. 4, Headquarters, European Theater of Operations, US Army, 1945.
 - d. Letter, Headquarters XVIII Corps (Airborne), 10 Mar 45, Subject: "Warrant Officers".

2. Appointment of Warrant Officers, Junior Grade: The following procedure is established for the recommendations for appointment of warrant officers, junior grade, within this command.

a. Applications will be submitted in duplicate on form identical to Annex "B", Circular No. 4, ETOUSA (WD AGO Form 66-1--available at this headquarters), and accompanied by WD AGO Form 63 in triplicate.

b. Applications will be forwarded through channels to this headquarters. Forwarding indorsements recommending approval or disapproval will be signed personally by each commander concerned. The applicant's immediate commanding officer will, in his forwarding indorsement, remark as to the applicant's:

- (1) Character
- (2) Manner of performance of duty
- (3) Leadership

c. Immediately following the closing date for acceptance of applications, the board of officers convened by the Division Commander under Paragraph 6, AR 610-15, will examine all eligible applicants for appointment in the classification or classifications for which examinations have been announced. The examining boards will make sufficient inquiry into the technical qualifications of each applicant to insure that he is reasonably prepared for the final technical examination in the classification in which he seeks appointment. In order that the final examination can be limited as much as possible to local and specific needs, it is desired that applicants be screened carefully at the preliminary examination so that the number of applicants given the final examination will not be far in excess of vacancies.

d. Applications not meeting the requirements of Paragraph 3, AR 610-15, will not be referred to an examining board, except that applications requiring waiver on minor physical defects may be referred

to an examining board prior to waiver by higher headquarters, provided that the Division Surgeon recommends waiver. Waiver of minor physical defects will be accomplished by Headquarters ETOUSA on receipt of completed papers submitted through this headquarters. It is desired that such papers include a statement by the applicant that he desires appointment and acknowledges existence of stated physical defects.

e. Applicants who have successfully passed the preliminary examination will be given a final technical examination from material supplied by Headquarters XVIII Corps (Airborne).

3. Appointment of Chief Warrant Officers. a. Recommendations for the appointment of chief warrant officers will be submitted in the form shown in Appendix 11.

b. Appointments may be approved only to the extent of 40% of the total number of warrant officers assigned in the command. Units having one or two warrant officers, junior grade, may recommend deserving warrant officers for promotion provided overall vacancies exist within the division.

* * * * *

APPENDIX 11

SUBJECT: Appointment of Chief Warrant Officer.

TO: Commanding General, ETOUSA. (Thru Channels)

1. It is recommended that the warrant officer, junior grade, named below be appointed a chief warrant officer, AUS:

- a. _____
(First Name) (Middle Initial) (Last Name) (ASN)
- b. _____
(Age) (Date of Rank)
- c. _____
(Present classification, as indicated in original letter of appointment or as changed by competent orders)
- d. _____
(T/O, T/D, or Table of Allotment)
- e. _____
(No. of WO's authorized)(No. of CWO's asgd)(No. of WO (jg)'s asgd)

2. This warrant officer has held his present grade for _____ months.

3. His service in his present grade is recorded as:

(Position Occupied) (Where or Unit) (Period--Incl dates)

(Manner of Performance)

(Use as many subparagraphs as necessary to show positions occupied.)

4. After careful consideration of the leadership, ability, qualifications, practical experience, and responsibilities of this warrant officer, it is believed that he is fully qualified for appointment as chief warrant officer.

5. Any other pertinent information: _____

(Signature of Recommending Officer)

A P P E N D I X I V

DIRECTIVES OF SUBORDINATE COMMANDS

ON THE SUBJECT OF "PROMOTION OF ENLISTED PERSONNEL"

Pages

29th Infantry Division. 1-4

MEMORANDUM)

21 March 1943

NO. 59)

QUALIFICATIONS OF NON-COMMISSIONED OFFICERS

1. To determine the proficiency of non-commissioned officers, to improve the standard of their performance of duty, to correct deficiencies, to promote deserving and efficient personnel, and to reduce in grade those who are incapable and inefficient, the commanding officer of each company and similar unit will maintain a file on each non-commissioned officer, which will fairly reflect the efficiency, leadership, and training progress of the individual.

2. Leaders in all echelons of command should improve after they have had experience in leading and training men, especially when their deficiencies have been periodically brought to their attention and followed by corrective action. Shortcomings should be discussed with the individual concerned, and additional training prescribed to overcome faults. The goal must always be the development of leaders whom others will confidently follow in battle.

3. The commanding officer of each company and similar unit will, on the basis of daily personal observations, maintain, and keep current, a rating sheet for each non-commissioned officer. Entries (unsatisfactory, satisfactory, excellent, superior) will be made on this record at least twice monthly. These entries should fairly grade the individual in those qualities and traits which distinguish leaders from other men who do not qualify for such positions of responsibility. A form for such a rating sheet is attached hereto.

4. a. On the first day of each month, each company and similar unit commander will submit to his next higher commander, a report on each non-commissioned officer, by name and grade, showing:

- (1) Those reduced in grade, or recommended for reduction, because of failure to attain desired standard of proficiency.
- (2) Those who have not attained the desired standards of proficiency in all respects, but whose reduction is not recommended.
- (3) Those who have attained such standards in all respects.
- (4) Those who have demonstrated outstanding qualities of leadership and who are recommended for promotion.
- (5) Steps being taken to correct deficiencies noted under (2), above.

b. Consolidated reports on all non-commissioned officers, by grade and number only, covering the items referred to in a, above, will be submitted to this headquarters by commanding officers of regiments and separate battalions not later than the tenth day of each month.

5. Factors or Qualities to be Rated. Each non-commissioned officer must attain a satisfactory state of proficiency in the following factors or qualities of leadership:

a. Judgment.--i.e., common sense.

b. Professional Qualifications. Is he competent? Does he demonstrate a thorough knowledge of orders, weapons, and tactics?

c. Command Ability. Does he know his men, their strength, weaknesses? Do they trust him and do they have confidence in him? Do they follow him instinctively?

d. Discipline. Is he a disciplined leader? Does he obey orders conscientiously and without qualifications? Does he exact the highest degree of discipline from his men?

e. Force. Is he aggressive? Does he possess the drive and willingness to shake up his N.C.O.'s or men, or both, and make them work? Does he bear down on "shirkers"?

f. Interest. Is he interested? Is he enthusiastic? Is he keen to learn? Does he always display a fine spirit?

g. Thoroughness. Is he meticulous about details? Does he profit by his mistakes?

h. Loyalty. Is he loyal to you? Will he conduct training or carry out an order as energetically and faithfully in your absence as in your presence?

i. Resourcefulness. Does he display confidence? Does he accept responsibility readily? Does he show initiative? Does he overcome training and other obstacles?

j. Physical Fitness. Is he physically fit to stand the most rigorous type of battle service? Can he and does he stick it out?

k. Neatness. Is his clothing clean and in good repair? Does he shave daily? Is his hair cut properly? Does he keep his equipment clean?

l. Results. Does he get results?

By command of Major General GEROW:

JAMES H. HAGAN,
Colonel, G.S.C.,
Chief of Staff.

OFFICIAL: RICHARD C. HOFFMAN III,
Captain, A. G. D.,
Asst Adj General.

HEADQUARTERS, 29TH INFANTRY DIVISION
APO 29, US Army

220.2

9 November 1943

SUBJECT: Promotion of Enlisted Men.

TO: Regimental and Separate Organization Commanders.

1. Suspension of promotion of enlisted men within this command as directed by Paragraph 6, Daily Orders No. 97, Headquarters 29th Infantry Division, dated 25 September 1943, is removed subject to the following restrictions:

a. All recommendations for promotion of enlisted men to the first two grades will be submitted to this headquarters for approval prior to promoting the enlisted personnel concerned.

b. The Commanding General, 29th Division Artillery, will coordinate all promotions of enlisted men within units of his command so that grades and ratings authorized by Table of Organization and Equipment 6-10, dated 18 July 1943, are not exceeded.

2. Names of personnel who are surplus in position and cannot be absorbed within regiments and separate organizations may be submitted to this headquarters, which will endeavor to place these men in positions for which vacancies in the appropriate grade are authorized and in which their qualifications may be best utilized.

3. Attention is directed to tables of organization under which units of this command are organized. Even though a position vacancy may exist in a company within a regiment or separate organization; if no position vacancy exists within the regiment or similar organization as a whole, no promotion is authorized.

By command of Brigadier General SANDS:

ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General

HEADQUARTERS, 29TH INFANTRY DIVISION
APO 29, US Army

220.2

"29 LET'S GO"

30 May 1945

SUBJECT: Promotion of Enlisted Men.

TO: Regimental and Separate Organization Commanders.

1. Letter, this headquarters, file 220.2, Subject: "Promotion of Enlisted Men", dated 9 November 1943, is rescinded.

2. Units are authorized to promote enlisted men in accordance with their respective tables of organization.

3. Attention is directed to tables of organization under which units of this command are organized. Even though a position vacancy may exist in a company within a regiment or separate organization; if no position vacancy exists within the regiment or similar organization as a whole, no promotion is authorized.

By command of Major General GERHARDT:

ROBERT H. ARCHER, JR.
Lt Col, AGD
Adjutant General