DEPARTMENT OF THE ARMY
UNITED STATES ARMY WARRANT OFFICER CAREER COLLEGE
FORT RUCKER, ALABAMA 36362-5000

REPLY TO
ATTENTION OF:

ATSW-Z

22 August 2008

MEMORANDUM FOR Attendees, Warrant Officer Staff Course (WOSC)

SUBJECT: WOSC Information

1. Welcome to the WOSC; we look forward to providing you with an opportunity to further develop your professional military education and leadership skills, thereby enhancing your ability to serve the Army and our Nation. Key course details are provided below to better prepare you for training day one.

2. REPORTING: Upon arrival at Fort Rucker, Alabama, you are required to sign in. If you are reporting on a weekend, holiday, or day of no scheduled activities, you will need to sign in at Army Lodging, Building 308. If you are reporting on a weekday (before the first day of training), sign in at building 5302, room 115. On training day one, report to building 5302, room 6, at 0730 for in-processing and duty.

3. LODGING: IAW the Military Training Service Support (MTSS) Program, you **WILL NOT** be reimbursed for off-post lodging if rooms are available on post. Fort Rucker Army Lodging, Building 308, (334) 598-5216, DSN 558, www.ft-ruckerarmylodging.com will provide a room for you. Army Lodging provides free internet service. If you wish to upgrade to a faster service you may contact Time Warner Cable (building 5700) to rent a high speed internet cable modem. Modem cost will range from $19.95 to $44.95 with an additional $25 connection fee. Your unit must determine whether this cost is reimbursable and if so, authorize it on your orders.

4. UNIFORMS: Report for training in duty uniform (bring your PT uniform). Authorized duty uniforms are the Army Combat Uniform, Army Aircrew Combat Uniform or Desert Combat Uniform with beret. The Class A/B uniforms **ARE NOT** required.

5. REQUIRED ITEMS/INFORMATION WHEN REPORTING TO CLASS:

a. One copy of your orders.

b. Confirmation (through viewing the Joint Personnel Adjudication System [JPAS]) that you have a valid and current SECRET or higher security clearance and access to classified material; the clearance and access must have been granted to you as an Army Warrant Officer by your current command. If you are not certain that you meet these requirements, you should check with your S2 or Security Manager prior to departing your home station.

c. Your local address and telephone number. If you are residing in the BOQ, we need your building, room, and 4-digit telephone extension numbers.

d. Address, phone number, and unit of assignment Unit Identification Code.

6. HEIGHT/WEIGHT - BODY FAT: On the first day of class, while wearing your PT uniform, you will be checked for compliance with AR 600-9 height/weight standards. You will be given time to change into your PT uniform at approximately 0930 and must wear it as specified in AR 670-1 (shorts, T-shirt, and socks). If you fail to meet the weight standard, your body fat percentage will be determined; should you not meet body fat percentage standards, you will be allowed to attend, and graduate. However, the Academic Evaluation Report will reflect noncompliance with AR 600-9 in accordance with ALARACT message 075/2007.

7. AER/OER: The WOSC is an official Army professional development course; therefore, you will receive an AER upon graduation. (You **WILL NOT** be required to have a close-out OER prior to coming to the course.)

8. COURSE OVERVIEW: Classes are conducted Monday through Saturday. Your class will be divided into small groups to emphasize team interaction and group dynamics as the basis for problem resolution, and instruction is primarily group discussion. The curriculum focuses on topics relevant to today's Army such as staff skills, training doctrine, force integration, leader development, contemporary operational environment, insurgency, counterinsurgency, creative thinking, and critical thinking techniques.

9. TRANSPORTATION: Government transportation **WILL NOT** be available to you while you are attending the WOSC. The Warrant Officer Career College **DOES NOT** authorize or fund transportation for students attending the WOSC.

10. GOVERNMENT MEALS: As required by the MTSS Program, you will be issued a meal card on training day one. Your DFAC is Building 5914. Per Diem applies on weekends and federal holidays. (You are authorized breakfast at no cost the morning of your first training day without an MTSS meal card; however, you must inform the DFAC person taking the head count that you are an MTSS-5 user.)

11. PERSONAL MAIL: If you would like to receive mail while you are in the WOSC, in-process at CMR #3, Building 6201. (The U.S. Postal Service does not deliver personal mail to Army Lodging, or guest housing.)

12. CONTACT POINTS: Listed below are phone and fax numbers for Advanced Studies Division staff and faculty. Feel free to contact any member of the staff for assistance.

Chief, Advanced Studies Division	(334) 255-3364, DSN 558-3364
Course Manager, WOSC	(334) 255-3397, DSN 558-3397
Training Technician	(334) 255-2786, DSN 558-2786
WOCC HHC	(334) 255-1371, DSN 558-1287/1967/1372

WOCC Fax: (334) 255-1173, DSN 558-1173

13. Again, welcome-we look forward to meeting and working with you!

MARK T. JONES
COL, AV
Commandant